

**MARTHA'S VINEYARD PUBLIC SCHOOLS**

**LANE CHANGE REQUEST #2**

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

SCHOOL: \_\_\_\_\_ HOME PHONE# \_\_\_\_\_

*Dear Superintendent of Schools:*

*As requested, I have provided the following documents in order to change lanes in September, 20\_\_ from \_\_\_\_\_ to \_\_\_\_\_:*

	<u>NAME OF INSTITUTION</u>	<u># OF CREDITS</u>	<u>COURSE NAME</u>	<u>DATE AWARDED</u>
1)	_____	_____	_____	_____
2)	_____	_____	_____	_____
3)	_____	_____	_____	_____
4)	_____	_____	_____	_____
5)	_____	_____	_____	_____

*Cordially,*

\_\_\_\_\_  
*Teacher Signature*

Date Received By Superintendent's Office _____
_____ APPROVED BY
_____ DATE APPROVED