

**UP-ISLAND REGIONAL SCHOOL DISTRICT OF MV  
SCHOOL COMMITTEE MEETING  
MONDAY, AUGUST 26, 2019  
WEST TISBURY SCHOOL  
5:00 PM  
REVISED AGENDA**

UIRSC - Kate DeVane, Alex Salop, Robert Lionette, Skip Manter, Roxanne Ackerman\*  
Principals – Donna Lowell Bettencourt, Mary Boyd  
Super’s Off. - Matt D’Andrea, Richie Smith  
Chilmark - Robert Hanneman, Dan Doyle\*

\*late arrival/early departure

**I. Call to Order**

**II. Minutes Read and Approved (5 MIN)**

**A. July 15, 2019** — postponed, will address at the next regular meeting

**III. Capital Projects (15 MIN)**

**A. Chilmark School Heat & Windows —**

Flooring update (from Susan through Kate) floors complete at 10,500, originally priced at 15,000. Robert Hanneman addressed the Committee about the progress on Chilmark’s HVAC. Last decision was to create a working group to move the group forward. Jim Malkin, Susan Stevens, Amy Tierney, Robert Hanneman, Noli Taylor (parent, will begin attending from here on out) - consensus was to use an electric heat pump for heat system, and use the current oil fired system as a back up (power outage, cold below 5 degrees over extended period). Project outline was submitted to the Committee and is on file. Recommendation is to put the insulation at the roof line, so that the attic spaces are warm and able to house equipment. Further recommended to upgrade the current oil fired system so that variable speed circulating pumps were able to support keeping the system available if needed, and as needed for water heating. In overall design concerns, it was noted that other spaces may be better suited for equipment. Robert now has all the drawings and plans from South Mountain, marked as “Not for construction” to avoid concerns about South Mountain liability. RISE engineering may be helpful here, and will be contacted by the working group. Discussion about moving the ERVs to the attic space so that the noise problem is abated. Skipper and Kate both offered that this should be a priority as it directly impacts student education. Upgrading of the control system will allow for all the parts of the system can talk to each other. Some of the ERVs appear to be blocking the fire suppression system, will need to be reviewed. The need for the school to have a generator needs to be considered and should be apart of the next budget cycle and/or part of this project. Next meeting of the working group will be after Labor Day. Robert Hanneman offered the opinion that the hiring of the Facilities Manager for the Island Schools could be paid for rather than using the 10% OPM fee. This would allow for someone who really knew the building supervising the projects. Alex asked for Matt to research the amount spent on OPMs for recent projects and analyze whether it was possible to fund the salary of an UIRSD Facilities Manager/Director. Skipper discussed the challenging task of finding someone with the skills and expertise to do the job. Robert L asked that the principals reflect on what such a position would bring to the school, what tasks would come off the desks of principals, and whether this should come under the

upcoming budget.

### **B. West Tisbury School Capital Projects —**

Donna updated on two projects: Bell Wing roof is complete, and under budget. Decking quotes are under way, potentially during the winter break.

### **C. West Tisbury School Parking Lot —**

Dan Doyle (MV Commission) discussed grant to hire a transportation consultant, hybrid plan of the MV Commission plan and the plan submitted by Hollis Oliver. Dan presented three packets, all of which are on file. Figure 3 in the memo packet is an overview of the entire project, not phased in but as one complete project. The division between the bus and car travel would stop vehicles from going over, but allow for fire truck access. Allows for students to walk from cars without crossing lines of traffic, which is also the case for someone parking in the handicap space. Dan offered that additional spaces may be created by extending the parking lot slightly. The plan does call for additional curb cuts so that there are separate entrance and exit spots. Kate questioned the placement of the handicap space, which appears to be in the pedestrian walk way. Dan suggested that there is more room there than represented on the plan. Donna also brought up the need to have additional spaces as mandated by ADA and student enrollment — need to consider this as the plan moves forward. Alex questioned the convergence of the two parent/car lines at the top of the line. Kate also brought up the concern about students whose parents park and bring their students in to the school do not have a walk way and would be traversing the parking lot. Hard to tell if green strip between lanes is still there in this plan. Roxanne asked about current practices at the school. Skipper questioned the drop off area and the potential for back up on to Old County. Some discussion of this, as there is a feeling that this may be mitigated by a more streamlined pace. Dan discussed that of the three phases, the yellow triangle adding an additional drop off area was the most optional. It could be used for staff parking, but this will necessitate trees that come down. General consensus was that phase three was unnecessary. This reduces the number of cuts to four. Skipper mentioned a town bylaw restricts new curb cuts and the required distance between them. This will need to be looked into. Kate lauded the part of the plan that moves the kids away from the flow of traffic. Donna agreed that separating the kids from the busses is important, safety issues are a priority, as is fixing our current handicap parking issue. Skipper mentioned championing public transportation.

- Cost Proposal on file - eliminating Phase 3 saves \$326,000. Phase one (\$342,000) and two (\$498,000) total \$840,000. Kate asked if the appropriated \$20,000 would be sufficient to cover the costs of a plan. Dan suggested that the survey work would be the next step (see next steps in Memo handout). The as is survey could be handled in quotes, but the design would need to be put to bid. Kate offered that it would make sense to do both phases at the same time. Skipper questioned if the two lanes merging into one exit line can handle 100% of the cars.

- Dan — next steps will include doing a survey of the actual area to see about mature tree and minimizing tree damage. We haven't yet hired someone to do the study. Generally, the Committee wants to see a plan that takes out phase three. Skipper would like to see a draft plan that could be taken to the Planning Board for review before going to the engineer. Kate – main goal is to ID main capital projects, price them out, and get them done. As we move into budget season, this is high priority.

## **IV. Superintendent's Report (10 MIN)**

### **A. 2019-2020 Meeting Schedule –**

See proposed meeting on file. 9/16/19 - next meeting, principals will have as is budget with

requests for projects. At that meeting, additional budget meetings will be scheduled. Frame all requests for the budget as they relate to the strategic plan.

Third Monday for September, October, November, and December. January 27th, February 10, March 16, April 13th, May 18th, June 15th.

## **V. Old/New Business (15 MIN)**

### **A. Chilmark Green Community Status: Energy-Use Baseline —**

Robert Hanneman presented Chilmark's request to the Committee regarding Chilmark's application for Green Community Status: All Island effort to make all 6 towns Green Community Status. Chilmark is working to finish its application, voters approved it at town meeting. One step is to get an energy baseline from all town buildings, this is then used to set a goal of 20% reduction within 5 years. This is ambitious, but doable. Town would like to have the school be a part of the energy baseline for Chilmark, needs approval from the district. Benefit is a grant that the town can use to reduce costs related to improving energy projects. Skipper moved to give approval to the board to use the Chilmark School as part of their baseline. Seconded by Robert Lionette. Alex asked if there were any reasons why not, none generated. Roxanne asked about WT School, which was not a part of WT Green Use Status when they applied almost 10 years ago. Unanimously approved.

## **VI. Topics not reasonably anticipated by the Chair**

A. Additional meeting tomorrow afternoon - consideration of school choice window. The meeting is a combination of the four local districts to look at the request for school choice in light of events in Tisbury, Robert L - please have class sizes, available spaces. Roxanne - seems like lots of spaces available, haven't grown. Utilize the idea of 'pods.'

B. Skipper - last meeting handed out Fiscal Policy list, was surprised it was not on the agenda, moved to September meeting, which will have a fiscal focus.

## **Adjournment —**

Skipper moved, Robert seconded

**Minutes approved 9/16/19.**