# MARTHA'S VINEYARD REGIONAL HIGH SCHOOL COMMITTEE Monday, November 4, 2019, 4:00PM Martha's Vineyard Regional High School Library Conference Room

Present:	Chair – Kimberly Kirk, Roxanne Ackerman*, Robert Lionette, Skipper Manter, Kris O'Brien, Janet Packer, Kathryn Shertzer, Student representative (non-voting): Zachary Smith
Others:	MVCS Director – Julie Fay,
Staff:	Principal – Sarah Dingledy,
	Assistant Principals: Jeremy Light, Dhakir Warren – Director of Student Affairs,
	Barbarajean Chauvin - CTE Director,
	Special Ed Director – Hope MacLeod, Finance Manager – Mark Friedman,
	Jonathon Chatinover,
Supt.'s Of:	Superintendent - Matt D'Andrea,
Students:	Bella Giordano, Jackson Pachico,
Fin. Coms:	Chilmark: Vicky Divoll, Oak Bluffs – Maura McGroarty,
	Tisbury - Lolly Hand, West Tisbury - Clark Rattet,
Press:	MV Times – Lucas Thors, MVTV – Lynn Fraker,
Secretary:	Marni Lipke *Late arrivals or early departures (see * in text)

# **Call to Order**

(Agenda Item #I)

The meeting of the Martha's Vineyard Regional High School Committee (MVRHSC) was called to order at 5:04PM.

- (*Recorder's Note*: Discussions are summarized and grouped for clarity and brevity).

# Minutes

(Agenda Item #II)

# A. School Committee Minutes: 10/7/19 & 10/28/19

• *MS. KRIS O'BRIEN MOVED TO APPROVE BOTH SETS OF OCTOBER 7, 2019 MINUTES; MR. SKIPPER MANTER SECONDED; MOTION PASSED UNANIMOUSLY: 6 AYES, 0 NAYS, 0 ABSTENTIONS.* 

- There were no corrections to the October 28, 2019 notes.

# Student/Department Spotlight A. Grapevine

(Agenda Item #III)

\* Ms. Roxanne Ackerman entered the meeting at 5:07PM.

Students Ms. Bella Giordano and Mr. John (Jackson) Pachico from Student Affairs produced a weekly student newscast <u>MVRHS Grapevine</u>. They showed an example and explained the process of recruiting students to anchor and speak, soliciting input from staff, drafting and refining the script, formatting it for easy reading, editing, proofing and posting the final on YouTube each Sunday evening for universal access. Extra thanks went to MVTV for their technical coaching, equipment and assistance, as well as to mentors Ms. Michelle Vivian and Ms. Nell Coogan.

#### **Superintendent's Report**

#### (Agenda Item #VI)

## D. Lease Agreement with Martha's Vineyard Community Services (MVCS)

As a result of increased land/access requests for the MVCS renovation project, the MVRHSC directed that changes be made to the lease (see 6/24/19 Minutes p.3 #VII C). MVRHSD and MVCS attorneys consulted and approved a new 99-year lease, which included exit provisions.

• MR. MANTER MOVED TO AUTHORIZE THE MARTHA'S VINEYARD REGIONAL HIGH SCHOOL COMMITTEE CHAIR TO SIGN THE LEASE WITH MARTHA'S VINEYARD COMMUNITY SERVICES; MS. JANET PACKER SECONDED; MOTION PASSED UNANIMOUSLY: 7 AYES, 0 NAYS, 0 ABSTENTIONS. (See below p.7 #VI D for legal language.)

#### **Principal's Report**

(Agenda Item #IV)

Principal Sarah Dingledy proposed regular leadership reports on day-to-day operations to enhance the context of MVRHSC decisions.

## **D. School Advisory Council (SAC) Report**

• The SAC voting members were required to be a balance of students, community members, parents and staff; however, meetings were open and wider participation was welcomed for discussions and subcommittee participation. SAC goal discussions and process were fairly detailed and in depth. Sometimes the result included policy recommendations for the MVRHSC.

- The three 2019-20 school year goals were: parent engagement, health/wellness, and strengthening and celebrating post-secondary pathways. The usual timeframe was for the School Improvement Plan (SIP) goals to be decided in the spring in time the following school year and budget season, but last spring the SAC focused on a number of Student Handbook issues.

- Mr. Robert Lionette suggested more cohesive relations between the MVRHSC and the SAC (see below: Tasks).

• Separately the Administrative team worked from a living, long-term plan (see documents on file) providing a running tally of achievements and goals. Prin. Dingledy highlighted two areas:

- updating the new student information software PowerSchool to mesh up with all transcripts and grades—a very detailed and time consuming process, leading to thinking about next year's classes and schedule;

- using PowerSchool to real-time track sub-groups (new-comers, socio-economic, ethnic, special education, etc.) an exciting feature for teachers.

**C. Sports Waivers** (See documents on file & Minutes: 9/9/19 p.2-3 #IV E-F.)

The requests were for coop waivers with the Charter School and then if necessary for mid-level waivers for seventh/eighth grades. Regulations mandated that each waiver, whether coop or mid-level had to be approved individually—i.e. no "blanket" approvals were permitted. Waivers pertained to general announcements and were not specific to individual students.

• Junior Varsity (JV) boys ice hockey waiver(s) had been in effect for five years. The MVRHSC expressed surprise, given the large elementary and middle school ice hockey interest. The varsity team was quite large (~21 students). Most ice hockey participants were ninth and tenth graders. Coach Jonathon Chatinover reminded the MVRHSC of the wider variety of choices open to MVRHS students—so that entering students often changed sports.

- Mr. Liontette objected to meeting with eighth grade parents before MVRHSC approval of the

waivers. MVRHS staff did not initiate such meetings, however Prin. Dingledy would take responsibility for speaking to MVRHS coaches and to Martha's Vineyard Public Schools (MVPS) middle school principals about any such practice.

- It was suggested that as this was an ongoing waiver, the JV team could be eliminated. JV teams provided opportunities for students and were budgeted because student participation could not be accurately predicted 18 months in advance (see below: Tasks).

• Boys and girls swimming team upper class participants continued to be under-represented. The MVRHSC explored the team configurations and participants and revisited previous issues on the age differential. Coaches were cognizant of the issues and rode on the buses with each trip. The feeder team was the all-age-level YMCA Makos, so middle school and MVRHS swimmers were already familiar to each other.

- Prin. Dingledy reminded the MVRHSC of the long debate on waiver policy and parental consent (see Minutes: 7/9/18 p.2-3 #C & 11/5/18 p.3 #B). Chair Kimberly Kirk felt it important to revisit the issues for each request.

• MS. O'BRIEN MOVED TO AUTHORIZE A COOP-WAIVER WITH THE MARTHA'S VINEYARD PUBLIC CHARTER SCHOOL FOR THE BOYS AND GIRLS SWIM TEAM; MR. LIONETTE SECONDED; MOTION PASSED UNANIMOUSLY: 7 AYES, 0 NAYS, 0 ABSTENTIONS.

• MR. MANTER MOVED TO AUTHORIZE A MID-LEVEL WAIVER FOR THE BOYS AND GIRLS SWIM TEAM; MS. PACKER SECONDED; MOTION PASSED: 4 AYES, 3 NAYS—MS. KIRK, MR. LIONETTE, MS. KATHRYN SHERTZER; 0 ABSTENTIONS.

• MR. MANTER MOVED TO AUTHORIZE A COOP-WAIVER WITH THE MARTHA'S VINEYARD PUBLIC CHARTER SCHOOL THE JUNIOR VARSITY BOYS HOCKEY TEAM; MS. PACKER SECONDED; MOTION PASSED UNANIMOUSLY: 7 AYES, 0 NAYS, 0 ABSTENTIONS.

• MR. MANTER MOVED TO AUTHORIZE A MID-LEVEL WAIVER FOR THE BOYS JUNIOR VARSITY HOCKEY TEAM; MS. O'BRIEN SECONDED; MOTION PASSED: 4 AYES, 3 NAYS— MS. KIRK, MR. LIONETTE, MS. KATHRYN SHERTZER; 0 ABSTENTIONS.

# **B.** Athletic Sports Update

Since about 80% of all MVRHS students were active in sports, Chair Kirk requested this report. - Girls Cross Country was fourth in the season and looking forward to the Cape and Islands divisional.

- Boys Cross Country won, were in the top five of two invitationals, and Peter Burk was the Overall Champion.

- Football did not make the playoffs after a 4 win—3 loss season, but a player made a single game rushing record of 270 yds.

- Field Hockey had a great first season under their new coach, and upset the 12th ranked team in the first round of playoffs before losing in the second round.

- Boys Soccer qualified for the tournament and won their first game. A fan bus was purchased for 50 students to cheer them on, rain or shine at tomorrow's game with Norwell.

- Girls Soccer didn't make the playoffs but never gave up, in their last game they came from behind at 4-1 to win 5-4.

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- Boys Golf finished third in the League, but Peter Gilles moved on to finish seventh in State.

- Unified Hoops was still competing with two games remaining. They would raise their National Banner (see 9/9/19 Minutes p.1 #III) at Thursday's game.

# E. Leadership Team Update

(This report was interrupted to accommodate the Student Report.)

• Assistant Principal Jeremy Light for Curriculum Design and Teacher Support

The freshman teaching team became voluntary and started observing each other, focusing on one instructional aspect—transitioning from topic to topic, beginning or ending classes, etc. The group then debriefed, reflected and repeated the observation. The team expanded their work from a half hour to two hours per week—finding a lot of value in the practice.

- Teachers were also working on refining last year's rubric on reading and annotation, and

- on promoting and evaluating student collaboration.

• Assistant Principal / Career Technical Education (CTE) Director Barbarajean Chauvin

MCAS retests were scheduled this week in English/Language Arts (E/LA) and Math—Biology retesting was scheduled for February using small spaces such as conference rooms and offices to minimize schedule disruption. Administration was looking for best outcomes. A wider level MCAS data and State analytical tools were being shared with all educators for student achievement and teacher service.

- The State would conduct on-site Coordinated Program Reviews, Special Education on November 18th-19th and CTE on November 20th-21st (see below: Tasks).

- Friendship benches inviting conversations were added to the Carpentry Dept. Take-A-Break benches for seniors.

- PowerSchool software was set to monitor current attendance thresholds of four days before uncovering school avoidance (10 days per course or 20 school days) and allowing administration to contact families and set up parent meetings.

- General Individual Advisory meetings had many new and returning faces, particularly in Horticulture. Community involvement/employer collaboration was key to increasing student learning, job experience and post graduation success. Thanks went to the MV Building Association for recruiting local involvement.

- The Cafeteria changes (see 10/22/18 Minutes p.3-4 #IV) were garnering positive feedback and enthusiasm from adults and students (including from Tisbury School). For example, bag lunch sales had risen from 32 or less, to 125. (The cafeteria staff got the Halloween prize.)

• Assistant Principal Dhakir Warren Director of Student Affairs

There was a significantly noticeable difference in both student and faculty excitement and energy, which helped diminish low-lying behavior problems, and resulted in a more engaged and comfortable School.

- About 10 mediations addressing student-to-student or student-to-faculty clashes with face-to-face meetings to identify issues, resolve conflict, and set plans to move forward.

- About 20 Restorative Conversations were straightforward, quick encounters over small infractions; e.g. better cell phone regulation was clearly contributing to improved school culture.

- More serious problems (2 out-of-school suspensions and 2 exclusions—specified under Mass. General Law (MGL) 37.5) were less than last year due to increased student engagement, pride

and peer-to-peer accountability. In all such cases, students were provided with wrap-around support and learning, including therapeutic and/or clinical support as indicated.

- A fairly robust detention roster was tracking tardy and late-to-class patterns indicating school avoidance to allow early intervention and implementation of support.

• Special Education Co-Director Hope MacLeod (see below: Meetings)

The MVRHS was implementing structures that would build resilience and accountability including systems to yield visible, relevant and timely data to identify patterns of behavior.

- District/Individualized Curriculum Accommodation Plans (DCAP/ICAP) comprised weekly team meetings of administrators, teachers, nurses, etc.) in order to find and pro-actively address problems, evaluate the success of the intervention and instigate smaller referral meetings to find further resources if needed—Individual Education Plans, 504 plans or other available support.

- Teacher screenings initiatives included: Student Risk Screening Scale (SRSS) to recognize external (class avoidance, behavior, etc.) and internal (e.g. anxiety) issues and Screening, Brief Intervention, and Referral to Treatment (SBIRT) for substance issues.

# Student Report

(Agenda Item #II)

# A. Zachary Smith, Junior Class President, Jackson Wojnowski, Junior Class Vice President

Junior Class President. Zachary Smith gave a brief report on an eventful/successful month.

- Daily events for School Spirit week were great fun and lead to a great turnout at Homecoming.

- The annual Anti-Bullying skit was followed by tomorrow's first meeting and new member welcome for Stand with Everyone Against Rape (SWEAR).

- Sports teams had been successful, with a nod to more civil and interactive conduct among fans.

- He commended the Unified basketball team, urging attendance at their final game and commending Coach Kent for his wonderful work.

- The great first quarter would end on Friday.

#### **Principal's Report**

(Agenda Item #IV)

A. Athletic Out of State/School Field Trip Requests (See documents on file.) • MR. LIONETTE MOVED TO AUTHORIZE THE MODEL UNITED NATIONS (UN) CLUB AND ADVISOR(S) TRIP TO NEW YORK CITY, NEW YORK MARCH 4-7, 2020; MS. PACKER

SECONDED; MOTION PASSED UNANIMOUSLY; 7 AYES, 0 NAYS, 0 ABSTENTIONS. • MS. O'BRIEN MOVED TO AUTHORIZE THE BOYS VARSITY BASKETBALL TEAM AND COACH(ES) TO TRAVEL OVERNIGHT TO WINDSOR, CONNECTICUT DECEMBER 14-15, 2019; MS. PACKER SECONDED; MOTION PASSED UNANIMOUSLY: 7 AYES, 0 NAYS, 0 ABSTENTIONS. (See below: Tasks.)

**F. Branding Update** (See 4/1/19 Minutes p.5 #X.)

Later in the meeting, Prin. Dingledy reported Mr. Joe Mikos continued to work with stakeholders, boosters, coaches, teachers, and Asst. Superintendent Richie Smith towards consensus on consistent logos, colors, etc. Once consensus was reached the proposed design would be submitted to faculty and students for comment. Thanks went to staff and volunteers for working on a challenging subject.

## **Financial Report**

(Agenda Item #VI)

A. Expenditure Report (See documents on file.)

Finance Manager Mark Friedman reviewed the variances, most of which could be covered within the Departments or from the Increment line.

- Residential could be over-budget depending on length of stays and tuition.

- The Dukes County Retirement System (DCRS) annual assessment was \$51,000 higher than last year, and might increase by year-end. Superintendent Shared Services Office reimbursement for their staff would reduce the deficit. Town assessment payment timing allowed the MVRHS to take advantage of early payment discount.

- More retirees than expected drove Separation Costs overage.

- The Dukes County Other Post Employee Benefit (OPEB) Trust audit increased the Auditor line draw (see 5/7/19 Minutes p.7 #VI A).

- Administration was working with the E/LA Dept. to remedy a supply deficit caused by:

° subtleties of whether an expense fit the Textbooks or Supply lines; and

° uncertainties of planning 18 months in advance.

• There was a discussion over whether to balance the budget monthly, transferring funds back and forth throughout the year as spending shifted. At this point it was too early to predict transfer amounts with any accuracy. Other issues included:

- sufficient staff to cover the extra hours required by monthly transfers;

- referral of line item discussions to the Budget Subcommittee.

**B. Revenue Report** (See documents on file.)

 $\sim$  \$9,600,000 had been collected with  $\sim$  \$13,500,000 remaining.

**C. Grants/Donations** (See documents on file.)

• MR. MANTER MOVED TO ACCEPT WITH GREAT APPRECIATION:

- PETER AND ELIZABETH TOWER FOUNDATION GRANTS:

° \$10,000 TO THE PRINCIPAL'S DISCRETIONARY FUND: AND

° \$3,500 FOR THE PEER OUTREACH PROGRAM;

- \$5,000 FROM THE ALEXANDRA GAGNON FOUNDATION FOR PEER-TO-PEER PROGRAMS UNDER MS. AMY LILAVOIS INCLUDING: PEER OUTREACH, STAND WITH EVERYONE AGAINST RAPE (SWEAR), SMOOTHLY TRANSITIONING INTO NINTH GRADE (STING), GYM CLASS HEROES, RACE/CULTURE RETREAT, PEER FACILITATORS, AND DIALOGUE CIRCLES;

*MR. LIONETTE AND MS. O'BRIEN SECONDED; MOTION PASSED UNANIMOUSLY: 7 AYES, 0 NAYS, 0 ABSTENTIONS.* Prin. Dingledy expressed appreciation and gratitude for the flexibility and support these grants gave to all students, identified or self-identifying for such issues as substance use, new comers, bi-literacy, etc.

• MR. MANTER MOVED TO GRATEFULLY ACCEPT A DJI MAVIC 2 PRO AIRCRAFT QUADCOPTER DRONE FOR THE ART DEPARTMENT FROM PAUL ZIMMERMAN ON BEHALF OF THE BARRY ROY ESTATE; MS. O'BRIEN SECONDED; MOTION PASSED UNANIMOUSLY: 7 AYES, 0 NAYS, 0 ABSTENTIONS.

#### **Superintendent's Report**

(Agenda Item #VI)

# A. All Island School Committee (AISC) (See below: Meetings.)

The focus would be the Fiscal Year 2021 (FY21) Budget and a Project Headway report.

## **B.** Track Update

Designer Chris Huntress and Owner's Project Manager Joe Sullivan were at the facility two weeks ago for testing and surveying in anticipation of a December permit application submittal to the Oak Bluffs Planning Board.

# **C. Tisbury School Update**

Administrators were negotiating with lead encapsulation contractors emphasizing the goal for remediation completion prior to the holiday break and student return in January.

## **D.** Lease Agreement with MV Community Services

In confirmation of the above vote (see p.2 #VI D) in the required legal language:

• MS. ACKERMAN MOVED TO AUTHORIZE THE CHAIR OF THE SCHOOL COMMITTEE TO ENTER INTO AND EXECUTE ON BEHALF OF THE SCHOOL COMMITTEE AND THE DISTRICT A 99-YEAR LEASE WITH MARTHA'S VINEYARD COMMUNITY SERVICES, INC. OF A 4.90 ACRE PARCEL, AND INCLUDING RIGHTS AND EASEMENTS IN EXISTING AND EXTENDED EASEMENT AREAS, ALL AS GENERALLY DEPICTED ON THE MARTHA'S VINEYARD COMMUNITY SERVICES MASTER PLAN AS REVISED ON MARCH 6, 2019; SUCH LEASE TO BE SUBSTANTIALLY IN THE FORM PRESENTED TO THE SCHOOL COMMITTEE FOR REVIEW AT THIS MEETING, SUBJECT TO SUCH REVISIONS AS THE CHAIR MAY DETERMINE IN THE CHAIR'S DISCRETION; MS. PACKER SECONDED; MOTION PASSED UNANIMOUSLY: 7 AYES, 0 NAYS, 0 ABSTENTIONS.

#### Personnel

(Agenda Item #VIII)

**A. Retirement/Resignation**(s) - None **B. Leave Request**(s)

• MS. O'BRIEN MOVED TO GRANT ENGLISH/LANGUAGE ARTS TEACHER KATHRYN HENNIGAN A MATERNITY LEAVE OF ABSENCE FOR THE REMAINDER OF THE 2019-2020 SCHOOL YEAR AND WISHING THE FAMILY THE BEST OF LUCK; MS. PACKER SECONDED; MOTION PASSED UNANIMOUSLY: 7 AYES, 0 NAYS, 0 ABSTENTIONS.

#### Subcommittee Updates A. Facilities

(Agenda Item #VIII)

- The Subcommittee appreciated Mr. Huntress' hands-on approach to the track project. The Town of Oak Bluffs requested a single liaison contact. Later in the meeting:

• MS. ACKERMAN, MR. MANTER AND MS. PACKER, MOVED TO APPOINT MS. KRIS O'BRIEN AS FACILITIES SUBCOMMITTEE LIAISON TO THE TOWN OF OAK BLUFFS; MR. LIONETTE SECONDED; MOTION PASSED UNANIMOUSLY: 7 AYES, 0 NAYS, 0 ABSTENTIONS. Ms. O'Brien thanked everyone for their confidence.

- The Subcommittee was finalizing FY21 capital expense for the Budget Subcommittee; e.g. how to move capital projects into warrant articles to avoid budgeting spikes.

#### **B. Budget**

The Subcommittee was working hard on a number of FY21 Budget expenditure iterations; level service, level funding, 2.5% and 4%. They expected to discuss Capital issues at their next meeting and still had substantial work to do.

# **C.** Transportation

Ongoing discussions focused on setting policy and updating the fleet. Transportation operating expenses would be submitted to the Budget Subcommittee. Further costs shifts to locals had reached the diminishing returns point where the required research exceeded the value of the data.

Public Comment - None

(Agenda Item #IV)

**Topics Not Reasonably Anticipated by the Chair** - None (Agenda Item #X)

• Mr. Lionette requested the MVRHSC address the certified letter received by its members.

• There was a brief conversation on the location of the Public Budget Hearing.

**Executive Session** – Not needed.

(Agenda Item #XI)

Adjournment

(Agenda Item #XII)

• MS. O'BRIEN MOVED TO ADJOURN 6:45PM; MR. MANTER AND MR. LIONETTE SECONDED; MOTION PASSED UNANIMOUSLY: 7 AYES, 0 NAYS, 0 ABSTENTIONS.

## **Appendix A - Meetings**

• IPAC Basic Rights - 6:00PM, Wednesday, November 6 2019 – MVRHS Library • AISC - 5:00PM, Thursday, November 14, 2019 – MVRHS LCR • MVRHSC Budget Hearing – Monday, November 25, 2019 – TBD LCR or PAC • MVRHSC Budget Certification – Monday, December 2, 2019 - PAC • Transportation Subcommittee – 1:00PM, 3rd Tuesdays - MVRHS LCR 9:00AM, Wednesday, November 6, 2019 TBD, November 19, 2019 • Facilities Subcommittee – Tuesdays, - MVRHS LCR 8:00AM, November 5, 2019 11:00AM, November 19, 2019 • Building Committee – TBD • Budget Subcommittee – 8:00 AM – Thursdays November 7, 2019 November 21, 2019 • Regional Subcommittee – 9:15AM, Thursdays: TBD November 21, 2019

# **Appendix B - Agreed Upon Tasks**

- Administration/Ms. Kirk schedule a MVRHSC/SAC joint meeting on SIP presentation.
- Prin. Dingledy contact coaches & middle schools re: banning parent conversations before MVRHSC athletic waiver votes.
- Mr. McCarthy research other regional JV team numbers.
- MVRHSC Members -contact Ms. Chauvin re: Coordinated Program Review interviews.
- Administration universalize the Out-of-State/Overnight Travel form for all field trips.
- Prin. Dingledy/Ms. Kirk include Art and Mural Policy on future agenda.

# continued >

# **Appendix C - Documents on File:**

- Agenda 11/4/19
- Sign In Sheet 11/4/19
- MVRHS November calendar
- MVRHS General Fund Expenditures Fiscal Year 2019-2020 (13 p.) 10/7/19
- MVRHS General Fund Revenues Fiscal Year 2019-2020 10/7/19
- Martha's Vineyard Public Schools Student Enrollment Census Worksheet 10/1/19
- Student Overnight Trip Request
- Out of State and Overnight Travel Boys Basketball 12/14-15/19
- Out of State and Overnight Travel MVRHS Golf Team 10/27-28/19
- Waiver Requests
- Admin Goals...(4 p.)
- Grants/Donations 11/4/19
- Donation for MVRHS
- Fournier letter of resignation
- Hennigan letter requesting maternity leave 10/28/19

Respectfully submitted,

Marni Lipke – Recorder

Kimberly Kirk - MVRHSC Chair

Matt D'Andrea – MVRHSD Superintendent

Minutes approved 12/2/19

Date

Date

Date