

**UP-ISLAND REGIONAL SCHOOL COMMITTEE
OF MARTHA'S VINEYARD
5:00PM, Monday, October 21, 2019
Chilmark School**

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Present: Chair – Skipper Manter, Roxanne Ackerman, Kate DeVane, Robert Lionette, Alex Salop,
Others: Supt's Shared Services Office: Matt D'Andrea, Richie Smith, Amy Tierney,
Principals: Donna Lowell-Bettencourt, Susan Stevens,
Chilmark SAC – Judie Flanders,
Police Chiefs: Aquinnah – Randhi Belain, Chilmark Jonathon Klaren, West Tisbury – Matt Mincone, Sgt. Jeremie Rogers,
Chilmark FinCom/Energy – Rob Hanneman,
MVC – Dan Doyle,
Press – Lynn Christoffers – MVTV,
Recorder: Marni Lipke *Late arrivals or early departures

Call to Order (Agenda item #I)

The Up-Island Regional School Committee (UIRSC) meeting was called to order.

Superintendent's Report (Agenda Item #V)

C. School Resource Officer (SRO) Discussion

- West Tisbury Police Chief Matt Mincone in anticipation of enhanced SRO opportunities at the West Tisbury School (WTS) had authorized training for Sargent Jeremie Rogers as the right fit for the position. Previously, the WTS SRO position had failed over budgeting issues. Currently rotating police officers were at the WTS mornings, as well as for traffic duty at school opening and closing, and occasionally in response to Principal Donna Lowell Bettencourt requests.
- Both Chief Mincone and Sgt. Rogers, along with other police officers enjoyed coaching various school sports teams and the UIRSC commended their relations with students and families. The goal and role of the SRO was to form constructive relationships through community policing, with a three pronged approach to students, staff and parents (in no particular order):
 - law enforcement, for drills, as needed, and in possible emergency situations;
 - informal and unofficial counseling (not as a trained mental health professional);
 - teaching (as adjuncts, reading to students, and as a general aid to the Administration and faculty).
- The UIRSC discussed:
 - building lifetime familiarity with the Police, role models and relationship building;
 - informal counseling on vaping, drugs, alcohol, suicide, etc.
 - ambivalence towards law enforcement, de-emphasizing student crime monitoring;
 - teaching at different levels.
- Chilmark School SRO had been put to a Town vote and had failed regarding ambivalence towards Police presence in the School with issues involving uniforms, firearms, etc. Currently Chilmark Police Chief Jonathon Klaren and Head of School Susan Stevens were happy with Police Officer Liz Rogers presence half a day a week, rotating among the three classrooms and sometimes going on field trips.
- Aquinnah Police Chief Randhi Belain, commended the conversation and offered support. There was a suggestion that Aquinnah Police share duties at the Chilmark School.

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Minutes Read and Approved (Agenda item #II)

A. July 15, 2019 - Tabled; September 16, 2019, October 3, 2019

- *ALEX SALOP MOVED TO APPROVE THE SEPTEMBER 16, 2019 AND OCTOBER 3, 2019 MINUTES; SKIPPER MANTER SECONDED; MOTION PASSED UNANIMOUSLY: 5 AYES, 0 NAYS, ABSTENTIONS AS ABSENT.*

Principals' Report (Agenda Item #VI)

A. Susan Stevens – Chilmark School (See documents on file.)

- The Yard-hosted Dance Uganda was a big success with the Chilmark School students performing southern Ugandan forms.
- The fourth/fifth grades were hosting a fundraiser for Reach Out and Read as part of well-child visits.

B. Donna Lowell-Bettencourt – West Tisbury School

- There was tremendous response to registration for the second phase of after school programs. The UIRSC requested a list of what was offered.
- Co-teaching trainer Catherine Alden spent two days at the WTS observing all co-teaching classrooms, giving advice and feedback in both teaching and lesson planning. She also presented best practices of six different models to the entire staff, all of whom were highly appreciative.
- The Chilmark municipal buildings (School, Library, Community Center) lost power during the latest nor'easter so the Chilmark School came to stay at the WTS for a day.

Finance (Agenda item #IV)

C. Chilmark School (Heating/Ventilation/Air Conditioning) HVAC – Working

Group Report (See documents on file.)

- As a segue from the loss of power due to weather and the need for a Chilmark School generator, the working group was in agreement on installing heat pumps (including a generator) for the Chilmark School and was moving towards a Request for Qualifications (RFQ) to choose an engineering firm (most candidates were from off-Island). The UIRSC discussed the responsibility for the RFQ and
- IT WAS THE CONSENSUS OF THE UP ISLAND REGIONAL SCHOOL COMMITTEE (UIRSC) THAT THE WORKING GROUP COULD ADVERTISE THE RFQ AND SELECT AN ENGINEER FOR THE CHILMARK SCHOOL HVAC PROVIDED THEY REPORTED BACK TO THE UIRSC ON THE FIRM SELECTED AND REASONS FOR THE SELECTION.

Old/New Business (Agenda item #VI)

A. Chilmark Green Community Application: Energy Reduction Plan and Fuel Efficient Vehicle Policy Vote

- The Town had almost completed the application to be designated a green community (committing to 24% energy reduction in 3 years), which would carry an automatic grant of \$160,000 and improved access to further grant opportunities. It was hoped the bulk of the grant funds would help pay for the School HVAC project. As partner to the application the UIRSC was also asked to agree to the Fuel Efficient Vehicle Policy. The UIRSC asked about:
 - any negative results of not meeting green community goals – the State was lenient;
 - street light counts;
 - UIRSD vehicles—only the off-Island Prius, which conformed to policy and the lunch van—all vans, trucks, and buses were exempt—although the Island had applied for electric school buses;
 - policy/application protocol.

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- *SKIPPER MANTER MOVED THAT THE UP ISLAND REGIONAL SCHOOL COMMITTEE AGREED TO ABIDE BY:*
 - *THE TOWN OF CHILMARK ENERGY REDUCTION PLAN INCLUDING*
 - *THE VEHICLE FUEL EFFICIENT POLICY, AND*
 - *TO AUTHORIZE THE CHAIR TO SIGN THE LETTER OF AGREEMENT;*
- ROBERT LIONETTE SECONDED; MOTION PASSED UNANIMOUSLY: 5 AYES, 0 NAYS, 0 ABSTENTIONS.*

Thanks went to Rob Hanneman and the Working Group. Rob Hanneman thanked the UIRSC.

Finance (Agenda item #IV)

D. West Tisbury School Parking Lot (See documents on file.)

As the Martha's Vineyard Commission (MVC) engineering contract was ending, the firm presented a second draft in response to UIRSC comments (see 8/26/19 Minutes #III C). Phase I and II were reversed to achieve the more immediate separation of buses. The UIRSC examined the plan expressing concern over:

- merging traffic lines at a U-turn;
- back up possibilities on Old County Rd.;
- permitting for curb cuts (including a suggestion to widen the current curb cut to three lanes);
- necessity of performing both phases in order to keep traffic flowing;
- sidewalk placement and student exiting from both sides of cars;
- net loss of parking spaces and green space;
- cost.

The UIRSC thanked Dan Doyle and would consider the Plan for discussion/decision at the November meeting.

A. Expenditure and Revenue Report (See documents on file.)

- The Report did not show any transfers, including updating of salaries in line with negotiations. The UIRSC could email any questions to Business Administrator Amy Tierney.
- Ms. Tierney emphasized the need for a healthy Excess and Deficiency (E & D) balance to act as a cash flow reserve against negative cash flow (currently ~ -\$346,000) generated by start of year expenses and Town assessment payment timing. Skipper Manter advocated for a Reserve line in the budget and returning all E & D to the Towns December 1st to allow for the delay. Roxanne Ackerman countered that although she respected his opinion the action was reckless.
- There was a discussion on the protocol for UIRSD capital project warrant article funds. For example the Chilmark Floor cost \$10,500 of the \$20,000 Article. The UIRSC directed that the Towns should be billed for the cost of the project leaving the balance with the Towns, avoiding the complexities of withdrawing the total amount and issuing the check for the remainder or having to go to Town vote to re-appropriate any residual. However, Ms. Tierney noted that on larger projects it was often more efficient to withdraw funds in large portions as work progressed.

B. Financial Policy – 2nd Reading - Tabled

E. West Tisbury School Building Maintenance Plan - Tabled

Superintendent's Report (Agenda Item #V)

B. Fiscal Year 2021 (FY21) Budget Schedule

(See documents on file and below: Meetings/Events.)

- Amy Tierney presented a large number of FY21 budget documents including three budget drafts. The UIRSC disagreed on what constituted a level service budget particularly as to:

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- the policy to increase Other Post Employment Benefits (OPEB) by \$50,000 each year;
- inclusion of Superintendent's Shared Services Office estimated increase;
- inclusion of health insurance rates estimated increase;
- inclusion of transportation estimated increase.
- There were some concerns over FY21 revenue projections particularly around:
 - Circuit Breaker would drop substantially from the one-year residential placement lag;
 - level transportation revenue projections;
 - changes in Charter School tuitions/reimbursement including replacement of monetary cap with enrollment cap and sibling discounts at 63% of per pupil tuition;
 - Medicaid reimbursement cuts reaching the tipping point of administrative application and reporting costs exceeding revenues;
 - unusually high FY19 interest income that would not continue.

The UIRSC requested the Charter School report and capital projects warrant article draft before its next budget meeting.

A. October 1, 2019 Census (See documents on file.)

- UIRSD Martha's Vineyard Regional High School enrollment for FY21 showed:
 - Aquinnah would drop one student for a total of 11,
 - Chilmark would increase 5 students for a total of 35, and
 - West Tisbury would increase 10 students for a total of 94.
- The Charter School reported 47 UIRSD students—which usually varied from other State reports. In addition the UIRSD had a number of out of district students through: school choice, Shared Services, Falmouth Academy, home schooling, etc.
- A preliminary draft of UIRSD assessment based solely on enrollment showed: Aquinnah down 12.14%, Chilmark up 6.48%, and West Tisbury up 0.59%.

D. All-Island School Committee (AISC) (See below: Meetings/Events.)

The primary agenda item would be the Superintendent's Shared Services FY21 Budget. Kate DeVane requested a report on the number of students on Individual Education Plans (IEPs) with a five-year look-back.

Up Island Regional School District (UIRSD)

(Agenda Item #VII)

A. Out-of State Travel

- *SKIPPER MANTER MOVED TO CONFIRM AUTHORIZATION OF OUT OF STATE TRAVEL FOR PRINCIPAL DONNA LOWELL BETTENCOURT TO COLUMBIA UNIVERSITY, NEW YORK CITY, NEW YORK, OCTOBER 16-18, 2019 TO ATTEND THE LUCY CALKINS INSTITUTE: ALEX SALOP SECONDED; MOTION PASSED UNANIMOUSLY: 5 AYES, 0 NAYS, 0 ABSTENTIONS.*

Adjournment

- *ROBERT LIONETTE MOVED TO ADJOURN AT 7:18PM; SKIP MANTER SECONDED; MOTION PASSED UNANIMOUSLY.*

Meetings/Events

- Reach Out & Read Fundraiser – 1:15-2:15PM, Friday, October 25, 2019 – Chil. Com. Center.
- MVRHSC – 4:30PM, Monday, October 28, 2019 – MVRHSC LCR
- AISC – 5:00PM, Monday, October 28, 2019 – MVRHSC LCR

continued

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Meetings/Events (cont.)

- **UIRSC Budget – 6:00PM, Wednesday, October 30, 2019 – WTS**
- **MVRHSC - 4:00PM, Monday, November 4, 2019 – MVRHS LCR**
- **UIRSC Budget – 6:00PM, Wednesday, November 12, 2019 – WTS**
- **UIRSC – 5:00PM, Monday, November 18, 2019 – WTS**

Documents on File:

- Agenda 10/17/19
- Sign In Sheet 10/17/19
- Chilmark School Weekly Peeks (2 p.) 10/4/19
- Chilmark School Weekly Peeks (2 p.) 10/11/19
- Chilmark School Weekly Peeks 10/18/19
- Reach Out & Read Fair flyer
- Stewart email re: Yard Dance photos for MV Times (4 p.) 10/10/19
- Town of Chilmark, Massachusetts – Green Communities Program Fuel Efficient Vehicle Policy (2 p.)
- Town of Chilmark, Massachusetts – Green Communities Program Fuel Efficient Vehicle Policy (3 p.)
- Energy Reduction Plan Town of Chilmark, (9 p.)]
- Doyle/MVC Technical Memorandum – re: West Tisbury School Circulation (10 p.) 10/21/19
- Howard Stein Hudson Cost Estimate Summary (11 p.) 9/27/19
- Up-Island Regional School District Fund Balances Fiscal Year 2019-2020 (2 p.) 10/21/19
- Up-Island Regional School District FY21 Revenue Report General Fund 10/21/19
- Up-Island Regional School District FY21 All Expenditure Report General Fund (11 p.) 10/21/19
- UIRSD FY21 Budget Draft #1...(2 p.)
- Up-Island Regional School District FY21 General Fund Budget – Draft #1A October 21, 2019 (14 p.)
- Up-Island Regional School District FY21 General Fund Budget – Draft #2 October 21, 2019 (14 p.)
- Up-Island Regional School District Employee List for 2019-2020 for FY21 Budgeting Purposes Draft #2 (4 p.) 10/21/19
- UIRSD FY21 Revenue Budgeting School Committee Meeting – October 21, 2019
- Martha's Vineyard Public School Enrollment Census Worksheet (2 p.) 10/1/19
- Combined Up-Island Pupil Enrollment Census – October 1, 2019 Draft #1 10/21/19
- UIRSD FY2021 Assessment – Enrollment Only Draft – October 21, 2019

Minutes approved as amended 11/18/19.