

Tisbury School Committee
3:30PM, Wednesday, November 12, 2019
Emergency Services Building

1

TSC Members Present: Chair Amy Houghton, Janet Packer, Michael Watts,
Staff: John Custer – Principal, Melissa Ogden – Asst. Principal,
Matt D’Andrea – Superintendent, Richie Smith – Asst. Supt.,
Whitney Burke, Shannon Carbon, Meredith Goldthwait, Rita Jeffers,
Natalie Krauthammer, Emily Levett, Melinda Maveety,
Anne Williamson,
Town: Selectmen – Melinda Loberg, FinCom – Jynell Kristal,
Others: PTO – Siobhan Mullin, Marni Lipke – Recorder
* Late Arrivals or early departures.

The Tisbury School Committee (TSC) meeting was called to order at 3:35PM. This meeting would be expedited to accommodate Committee members’ other commitments. The TSC requested a change in meeting time.

I. Approval of Past Meeting Minutes

- **ON A MOTION DULY MADE BY MS. JANET PACKER AND SECONDED BY MR. MICHAEL WATTS THE MINUTES OF THE FOLLOWING MEETINGS WERE UNANIMOUSLY APPROVED; 3 AYES, 0 NAYS, ABSTENTIONS AS ABSENT:**
 - JULY 1, 2019 AS WRITTEN, - AUGUST 6, 2019 AS WRITTEN,
 - SEPTEMBER 4, 2019 AS WRITTEN, - OCTOBER 2, 2019 AS WRITTEN,
 - OCTOBER 10, 2019 AS AMENDED, - NOVEMBER 6, 2019 AS AMENDED.

II. Superintendent’s Report

A. All Island School Committee (AISC) (See below: Meetings/Events.)

The meeting would focus on the Fiscal Year 2021 (FY21) Budget.

B. Kindergarten-Eighth Grade (K-8) Reunification/Facilities Work

Mr. Darren Johnson of Banner Environmental Services, Inc. walked the building again and before remediation work started today (see 11/6/19 Minutes p.1 #II). As noted the work would run from 4:00PM to 2:00AM, Monday through Thursday, from the third floor down, with Friday reports on progress and planning, and with completion before the winter holiday break. Abutters, police and fire departments had been informed.

- The gym roof project was completed and had eliminated the leaks.
- Radon testing was in progress and the report expected by the end of November.

III. Financial Report

A. Fund Balances (See documents on file and below: Actions.)

- The Manter Fund balance was over \$75,000.
- The Revolving School Lunch deficit was due to the split campus costs and delayed State reimbursements.

- Of the \$260,000 School Choice funds,
- \$50,000 was dedicated to the FY20 Budget (see 2/4/19 Minutes p.1-2);
- and ~ \$127,000 annual tuition might go to a residential (out-of-district) placement (reimbursed with some Circuit Breaker funds).

B. Fiscal Year 2021 (FY2021) Budget

Departmental budgets were due December 6th but for obvious reasons, Chair Amy Houghton requested Town and Finance Committee (FinCom) forbearance.

C. Relocation Expenditures (See documents on file.)

Many expenses were not yet invoiced, however a summary estimate was provided at TSC and FinCom request.

- Moving expenses included interior moves required by remediation work, as well as round trip projections on the move to the Martha's Vineyard Regional High School (MVRHS) and back.
- The YMCA submitted an invoice from September to the winter Holiday break, strongly emphasizing it was for cost reimbursement only. The TSC thanked them for their ongoing support.

D. School Choice Request – Not needed.

E. Potential Out of District Placement

Principal John Custer reported a potential residential/out-of-district placement (see above), reminding the TSC that Circuit Breaker reimbursement lagged by a year. The TSC considered funding sources including: School Choice, FY21 Budget, or requesting Town funds (see below: Actions).

IV. Principal's Report

A. School Events (See documents on file.)

- The Holiday Sing Along was shifted to December 19th due to relocation logistics.
- TSC commended staff outreach/partnering with so many community organizations.

B. Staffing Update

Administration had been advertising for two Education Support Professional (ESP) positions for some months and hoped to be fully staffed shortly (see also below: #VI).

C. Island Grown Initiative (IGI) Request

(See documents on file & below: Actions.)

IGI was looking for an additional \$1,100 in FY21 to offset food waste collection. The Island Grown Schools (IGS) current contract was for \$6,000.

D. Education Program (See 11/6/19 Minutes p.1-2 #II & below: Actions.)

The Building Committee appreciated getting the Program. It was posted on the Tisbury School website and available in the School office.

- Selectman Melinda Loberg had not yet requested it be put on the Selectmen meeting agenda. The TSC suggested a 20-minute presentation and discussion.

V. Faculty Report

Staff requested this agenda item to improve communications. The TSC welcomed staff input and hoped to address requests in a timely manner.

VI. Tisbury School Building Committee (TSBC) Report (See documents on file.)

ESP Alice Robinson was retiring (see 6/4/19 Minutes p.2 #V D & IV B.) and so was no longer eligible to be on the TSBC.

• **ON A MOTION DULY MADE BY MS. PACKER AND SECONDED BY MR. WATTS THE TISBURY SCHOOL COMMITTEE UNANIMOUSLY ACCEPTED THE RESIGNATION OF ALICE ROBINSON FROM THE FROM TISBURY SCHOOL BUILDING COMMITTEE AND THANKED HER FOR DEDICATED CONTRIBUTION AND EXCELLENT NOTE TAKING: 3 AYES, 0 NAYS, 0 ABSTENTIONS.**

• **ON A MOTION DULY MADE BY MS. PACKER AND SECONDED BY MR. WATTS THE TISBURY SCHOOL COMMITTEE UNANIMOUSLY APPOINTED MR. SEAN DEBETTENCOURT TO THE TISBURY SCHOOL BUILDING COMMITTEE AS THE FIFTH THROUGH EIGHTH GRADE REPRESENTATIVE: 3 AYES, 0 NAYS, 0 ABSTENTIONS.**

• There were three bidders on the architect/ designer Request for Qualifications (RFQ). Interviews and deliberations were being scheduled—hopefully all in one meeting. It was suggested the TSC meet jointly with the Selectmen to maintain clear collaboration.

• The TSC thanked staff, administration, parents, and the community for their patience and ingenuity.

Adjournment

• **ON A MOTION DULY MADE BY MS. PACKER AND SECONDED BY MR. WATTS THE TISBURY SCHOOL COMMITTEE MEETING UNANIMOUSLY ADJOURNED AT 4:16PM.**

Appendix A: Meetings/Events:

- AISC - 4:30PM, Thursday, November 14, 2019 – MVRHS LCR
- Bd. of Selectmen – 4:00PM, Tuesday, November 19, 2019 – KCT
- TSC/Selectmen – 8:30AM, Friday, November 22, 2019 – KCT
- MVRHSC - 6:00PM, Monday, November 25, 2019 – MVRHS LCR or PAC
- MVRHSC - 5:00PM, Monday, December 2, 2019 – MVRHS LCR
- TSC – 4:00PM, Tuesday, December 10, 2019 at the EMS Building

Appendix B: Actions

Ms. Loberg / Ms. Houghton / Prin. Custer – request Selectmen meeting agenda item on the Tisbury School Education Program.

Prin. Custer / Ms. Tierney – contact Town Accountant re: FY19 School Choice offset.

Prin. Custer – draft agenda with FY21 Budget priority

Ms. Tierney / Prin. Custer – draft FY21 Budget.

TSC – review FY20 budget.

Ms. Houghton – send letter to FinCom and Selectmen requesting direction on residential placement funding.

Prin. Custer – contact IGS re: FY20-21 contract

continued >

Appendix C: Documents on File:

- TSC sign in sheet 11/12/19
- TSC Agenda 11/12/19
- Tisbury School Fund Balances Fiscal Year 2019-2020 11/8/19
- Tisbury School Relocation Expenses September Thru December 2019
- Tisbury School Events
- Mazza/IGI letter re: food waste costs 10/2/19
- DeBettencourt letter re: TSBC representation 10/22/19
- Robinson letter re: TSBC resignation 10/22/19
- Tisbury School Budget for 2019/2020 Draft #5G, February 19, 2019 (7 p.)
- D'Andrea letter re: Tisbury School update 11/8/19
- Tiger Tales October 2019 (6 p.)
- Tiger Tales November 2019 (8 p.)

Minutes respectfully submitted by Office On Call/Marni Lipke.

Marni Lipke – Recorder

Date

Amy Houghton – TSC Chair

Date

Minutes approved by the Tisbury School Committee 12/10/19