

MARTHA'S VINEYARD REGIONAL HIGH SCHOOL COMMITTEE
Monday, January 6, 2020, 5:00PM
Martha's Vineyard Regional High School
Library Conference Room

Present: Chair – Kimberly Kirk, Roxanne Ackerman*, Megan Anderson, Amy Houghton, Skipper Manter*, Kris O’Brien, Janet Packer, Kathryn Shertzer,
Student representatives (non-voting): Zachary Smith,

Others:
Staff: Principal – Sarah Dingley,
Assistant Principals: Jeremy Light, Dhakir Warren – Director of Student Affairs,
Barbara Jean Chauvin - CTE Director
Finance Manager – Mark Friedman, Facilities Director – Mike Taus,
Special Ed Co-Director – Hope MacLeod, Athletic Director – Mark McCarthy,
PAC Director – Charlie Esposito,
Melissa Braillard, Mary Lee Carlomagno, Sheri Cluff, Chris Connors,
Spencer D’Agostino, Leslie Frizzell, James Jennings, Corinne Kurtz, Ellen Muir,
Diane Norton, Jack O’Malley, Jen Russell, Elspeth Todd,

Supt.'s Of: Superintendent - Matt D’Andrea, Asst. Supt. – Richie Smith,
Students: Owen Engler

Towns: Edg. Selectman – Art Smadbeck, W. Tisb. Accountant – Bruce Stone,
Fin. Com. Oak Bluffs – Maura McGroarty, Tisb. FinCom – Lolly Hand,
W. Tisb. – Clark Rattet, Doug Ruskin,

Press: MV Times – Lucas Thors, Vineyard Gazette – Will Sennott
MVTV – Lynn Fraker,

Secretary: Marni Lipke *Late arrivals or early departures (see * in text)

Call to Order

The meeting of the Martha’s Vineyard Regional High School Committee (MVRHSC) was called to order at 5:04PM. Chair Kimberly Kirk was happy to see so many faculty and town representatives and she welcomed them all to the meeting.

- (Recorder’s Note: Discussions are summarized and grouped for clarity and brevity).

Minutes

(Agenda Item #I)

A. School Committee Minutes: 12/2/19

- MR. SKIPPER MANTER MOVED TO APPROVE THE DECEMBER 2, 2019 MINUTES; MS. LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 7 AYES, 0 NAYS, 0 ABSTENTIONS.
- MS. KRIS O’BRIEN MOVED TO APPROVE THE NOVEMBER 25, 2019 MINUTES; MS. JANET PACKER SECONDED; MOTION PASSED UNANIMOUSLY: 7 AYES, 0 NAYS, ABSTENTIONS AS ABSENT.

Student Report

(Agenda Item #II)

A. Zachary Smith, Junior Class President, Jackson Wojnowski, Junior Class Vice President

- Junior Class President Zach Smith reported that Tisbury students had moved back to their home building and that although MVRHS students were happy to have the middle hallway again, they would miss the Tisbury students and admired the faculty and administration for their support.
- Winter sports were in full swing: Boys Basketball won the game with Nantucket, Girls Basketball lost a heartbreaker game.
- Holiday spirit week was a great way to cap off the year.

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- The Senior class had chosen No Man's restaurant for their prom.
- Mid-terms were coming up shortly.
- The MVRHSC thanked Mr. Smith for his report.

Student/Department Spotlight - None

(Agenda Item #III)

Principal's Report

(Agenda Item #IV)

A. John & Abigail Adams (See documents on file.)

The names of students who earned scholarships to State schools through MCAS and other standardized test scores was read out in the meeting.

B. Athletic Out of State/School Field Trip Requests (See documents on file.)

* Ms. Roxanne Ackerman entered the meeting at 5:10PM.

- *MS. O'BRIEN MOVED TO APPROVE OR CONFIRM APPROVAL FOR:*
 - *THE JUNIOR VARSITY BOYS HOCKEY TEAM AND COACH(ES) TO TRAVEL OVERNIGHT TO ATTLEBORO, MASSACHUSETTS, JANUARY 4-5, 2020;*
 - *BUSINESS STUDENTS TO THE DECA DISTRICT CONFERENCE, IN HYANNIS, MASSACHUSETTS JANUARY 9-10, 2020 AND IF ANY WINNERS TO THE HYNES CONVENTION CENTER IN BOSTON, MASSACHUSETTS FEBRUARY 27-29, 2020;*
 - *THE 2020 SKI TRIP TO THE INDIAN HEAD RESORT, LINCOLN, NEW HAMPSHIRE MARCH 6-8, 2020;*
 - *THE MINNESINGERS AND TEACHER(S) TO TRAVEL OVERNIGHT TO WESTBOROUGH/NORWOOD HIGH SCHOOL, MASSACHUSETTS, APRIL 3-4, 2020;*
 - *THE MODEL UNITED NATIONS CLUB TO NEW YORK, NEW YORK, MARCH 4-7, 2020;*
- MS. PACKER SECONDED; MOTION PASSED UNANIMOUSLY: 8 AYES, 0 NAYS, 0 ABSTENTIONS.*

Financial Report

(Agenda Item #V)

A. Expenditure Report (See documents on file.)

Mid-year variances, in line with previous trends, were highlighted:

- Audit overage (\$12,757) from the Other Post Employee Benefits (OPEB) Trust (see below: Tasks);
- Drivers Education slightly over budget due to contractual obligations;
- Residential Tuition (\$31,526);
- Employee Separation (\$23,227) from three unexpected retirees;
- Dukes County Retirement (~\$30,000) projected.

Instruction and Sports spending was as expected;

B. Revenue Report (See documents on file.)

G. Midyear Budget Transfers (See documents on file.)

The Salary Increment line showed a \$190,520 residual. Circuit Breaker funds had all been committed to Residential Tuition costs.

- *MS. O'BRIEN MOVED TO AUTHORIZE A TOTAL OF \$68,330.69 FROM THE SALARY INCREMENTS LINE TO THE FOLLOWING LINES: DRIVERS ED, AUDIT, RESIDENTIAL CARE TUITIONS, EMPLOYEE COUNTY RETIREMENT, AND SEPARATION COSTS PROFESSIONAL; MS. PACKER SECONDED; MOTION PASSED UNANIMOUSLY: 8 AYES, 0 NAYS, 0 ABSTENTIONS.*

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C. Grants/Donations/Scholarship (See documents on file.)

Commendations went to Grants Coordinator, Ms. Jennie Isbell Shinn for her terrific work.

- *MR. MANTER MOVED TO ACCEPT WITH GREAT GRATITUDE:*
 - *\$400 FROM THE CAPE COD CLUB OF MIT, INC. TO SUPPORT PHYSICS/SCIENCE STUDENT TRAVEL TO THE MIT PLASMA SCIENCE AND FUSION CENTER;*
 - *\$500,000 FROM THE MASSACHUSETTS DEPARTMENT OF ENVIRONMENTAL PROTECTION TO SUPPORT TWO ELECTRIC SCHOOL BUSES;*
 - *\$ 5,418 THE DEPARTMENT OF INDUSTRIAL ACCIDENTS SAFETY GRANT PROGRAM FOR CUSTODIAL STAFF OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION (OSHA) TRAINING AND TO FUND RED CROSS CARDIO-PULMONARY RESUSCITATION/AUTOMATED EXTERNAL DEFIBRILLATOR (CPR/AED) TRAINING FOR SCHOOL STAFF;*
 - *\$4,119 IN CAPE COD 5¢ SAVINGS BANK EDUCATIONAL MINI GRANTS;*
 - *\$2500 ANONYMOUS DONATION TO HELP GRADUATING STUDENTS WITH CAFETERIA DEBT AS DETERMINED BY THE PRINCIPAL;*
 - *\$7,000 ANONYMOUS DONATION FOR ADDITIONAL ARCHITECTURAL DESIGN REGARDING FIELD HOUSE MODIFICATIONS AS RECOMMENDED BY THE FACILITIES COMMITTEE (see below: #VIII A);*

MS. PACKER SECONDED; MOTION PASSED GRATEFULLY AND UNANIMOUSLY: 8 AYES, 0 NAYS, 0 ABSTENTIONS.

- *MS. O'BRIEN MOVED TO APPROVE MAKING THE DAVIN A. TACKABURY SCHOLARSHIP A RECURRING SCHOLARSHIP AND TO ACCEPT WITH GRATITUDE THE GENEROUS DONATIONS; MS. AMY HOUGHTON SECONDED; MOTION PASSED UNANIMOUSLY: 8 AYES, 0 NAYS, 0 ABSTENTIONS.*

D. Fiscal Year 2021 (FY21) Budget Certification

(See documents on file & 12/2/19 Minutes p.3-4 #D & E.)

- Budget Subcommittee Chair O'Brien made a particular point of thanking the Subcommittee members and Administrators for the extra meetings and work throughout the holiday season, especially Finance Manager Mark Friedman.
- Vacancy (Reduction) Savings had been reduced from \$357,295 to \$222,004.83 as follows:
 - (\$25,000) by reducing the Math Textbook license from six to one year;
 - (\$25,000) higher State Chapter 71 Transportation reimbursement;
 - (\$15,535) shifting the Performing Arts Center (PAC) Director salary into the PAC Revolving Fund (see also below);
 - (\$40,620) increased Chapter 70 reimbursement re: Governor Baker's estimate;
 - (\$38,590) personnel retirement/new hire savings.
- Ice-time cost increase was estimated at an additional \$9,455 (see 12/2/19 Minutes p.6 #X). Principal Sarah Dingley was comfortable with these draft, having already identified ~ \$125,000 of the \$222,000 in vacancy savings.
- The MVRHSC discussed further use of Excess & Deficiency (E & D), either to offset the budget or to return it to the Towns and re-vote similar amounts into the budget. E & D was expected to be certified at ~ \$1,000,000 however, the MVRHSC had already voted a \$500,000 Reserve/Contingency line offset (see 11/14/19 Minutes p.3). With the exception of this line item the total operating budget would be up 3.04%.
 - Reserve/Contingency line spending required MVRHSC approval.
 - Mr. Manter raised objections he had voiced in Subcommittee regarding one-time expenses and/or revenue included in the budget. Mr. Friedman countered that most of the items such as the Chapter 70 revenue were ongoing savings.

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• *MS. O'BRIEN MOVED TO APPROVE THE REDUCTIONS AND ADDITIONS AS PRESENTED ON LINE #197 NEWLY TITLED THE REDUCTIONS/SAVINGS LINE; MS. HOUGHTON SECONDED; MOTION PASSED UNANIMOUSLY: 6 AYES, 2 NAYS—MS. ACKERMAN, MR. MANTER, 0 ABSTENTIONS.*

• The Transportation Subcommittee recommended shifting \$41,000 to local schools share for increased reimbursement.

• *MS. HOUGHTON MOVED TO ACCEPT THE \$41,000 TRANSPORTATION REVENUE INCREASE THROUGH INCREASED COST SHARING WITH THE ELEMENTARY/MIDDLE SCHOOLS; MS. PACKER SECONDED; MOTION PASSED UNANIMOUSLY: 8 AYES, 0 NAYS, 0 ABSTENTIONS.*

E. Capital Project - Warrant Article

(See documents on file & 12/2/19 Minutes p.3-4 #D & E.)

• The Budget Subcommittee voted 4 ayes, 1 nay, 0 abstentions to established guidelines for warrant article projects:

- one-time expenses,

- costing more than 0.5% of the total operating budget (~\$116,000 for FY2021), and

- not including vehicle leasing/purchase.

• The Subcommittee re-examined the previously proposed articles.

- In cooperative negotiations with Deer Run the landscaping costs were reduced to \$25,000 (thanks partly to the generously donated design by Chris Huntress) and included in the Budget.

- As an urgent need \$25,000 Horticulture Facilities planning was included in the Budget.

- As a Title IX compliance issue the \$28,000 girls' gym lockers were also put in the Budget.

- The \$17,000 fire alarm upgrade was eliminated as a convenience but not a necessity.

• The remaining \$121,875 article was for a dust collection system (see 11/14/19 Minutes p.2). Career Technical Education (CTE) Director Barbarajean Chauvin outlined the two options.

- A central system was more space efficient, had a lower noise level, decreased fire and tripping hazards, vented outside the building, had a 25-year lift span and was grant eligible for matching funds. However it involved larger up front costs and the required ductwork (but *not* the mechanical equipment) might have to be rebuilt during any larger MVRHS renovation/addition/new construction project. The grant was competitive and would not cover \$25,000 of design and engineering costs.

- Alternatively the Department could purchase five portable units at \$10,000 plus installation. Electrical/power needs were probably sufficient. However the units would increase crowding and noise (85+ decibels) levels in an already noisy, confined space, hoses/electric cords would present trip hazards and they would have to be emptied regularly. The units had a 5-8 year life span and were not eligible for the State Capital grant program.

• The MVRHSC discussed:

- status and adequacy of the current Building Trades space long and short term;

- choosing the portable option as a stopgap before the building project and putting funds towards other priority projects;

- equipment life span;

- contingency costs for the larger project;

- grant application amount flexibility and 6-month cycle timeline or possible use of the new Contingency/Reserve line item;

- OSHA certification for both options;

- importance of investing into CTE.

- *MS. O'BRIEN MOVED TO APPROVE THE WARRANT ARTICLE; MS. PACKER SECONDED; MOTION WITHDRAWN.*

• In order to move the project forward at a steady pace the MVRHSC suggested separating the design/engineering costs.

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* Mr. Manter had to leave the meeting at 6:27PM for travel commitments.

• *MS. HOUGHTON MOVED TO ACCEPT THE BUILDING TRADES DUST COLLECTION DRAFT WARRANT ARTICLE LANGUAGE WITH THE INTENTION TO AMEND IT ON ALL SIX TOWN MEETING FLOORS AS FOLLOWS:*

- *REMOVE THE \$25,000 FOR ENGINEERING AND DESIGN AS RE-PLACED INTO THE FISCAL YEAR 2021 BUDGET WITH A \$25,000 EXCESS AND DEFICIENCY OFFSET, AND*

- *ASK ALL SIX TOWNS FOR \$100,000 PROPORTIONALLY DIVIDED—TOTAL PROJECT CONSTRUCTION COST (EQUIPMENT AND INSTALLATION) \$200,000 PENDING A MATCHING STATE GRANT;*

MS. ACKERMAN AND MS. PACKER SECONDED; MOTION PASSED UNANIMOUSLY: 7 AYES, 0 NAYS, 0 ABSTENTIONS.

As voted at Annual Town Meetings E & D amounts would be automatically

H. Performing Arts Center (PAC) Rental Rates – Summer 2020

(See documents on file.)

These rates had not been updated for some time and the proposal showed a fair and competitive tiered structure for Island and off-Island non-profits and profits including day and evening rates, technical support etc.

• *MS. OBRIEN MOVED TO APPROVE THE NEW PERFORMING ARTS CENTER RATES EFFECTIVE AS OF JUNE 20, 2020; MS. PACKER SECONDED; MOTION PASSED UNANIMOUSLY: 7 AYES, 0 NAYS; 0 ABSTENTIONS.*

D. Fiscal Year 2021 (FY21) Budget Certification (See documents on file.)

Including the above action to on dust collection design and engineering costs:

• *MS. O'BRIEN MOVED TO APPROVE THE MARTHA'S VINEYARD REGIONAL HIGH SCHOOL DISTRICT FISCAL YEAR 2021 BUDGET:*

- *AT \$19,878,872.09 (3.0% INCREASE) ASSESSED BUDGET, AND*

- *\$23,198,101.16 TOTAL OPERATING EXPENSES (5.43% INCREASE);*

MS. PACKER SECONDED; MOTION PASSED UNANIMOUSLY: 7 AYES, 0 NAYS; 0 ABSTENTIONS.

F. Budget Assessment Formula

• *MS. O'BRIEN MOVED TO UTILIZE THE STATUTORY FORMULA FOR THE MARTHA'S VINEYARD REGIONAL HIGH SCHOOL DISTRICT FISCAL YEAR 2021 BUDGET ASSESSMENT FOLLOWING THE PAST 11-12 YEARS PRACTICE; MS. PACKER SECONDED; MOTION PASSED UNANIMOUSLY: 7 AYES, 0 NAYS, 0 ABSTENTIONS.*

- Place-holder budget totals would be submitted to the Towns pending State budget numbers.

Superintendent's Report

(Agenda Item #VI)

A. All Island School Committee (AISC) – Nothing to report.

B. Tisbury School Update (See documents on file.)

As noted in the Student Report Tisbury School students and staff were very happily reunited in their building today. Superintendent Matt D'Andrea extended extra thanks to the Island Education community for their help, support and flexibility:

- Tisbury School and MVRHS administrations and staff for stepping up, relinquishing office space, and structuring space shares;

- families and students of both schools,

- all Martha's Vineyard Public Schools (MVPS) for taking on school choice students;

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- YMCA and Ice Rink for extra class space;
- bus drivers and transportation staff.

The exercise turned out well, for the Tisbury Middle School and MVRHS students and staff who enjoyed the unexpected space share. It was noted that the Tisbury School housed MVRHS students in the 1980s when asbestos remediation was going on in the current MVRHS building.

B. Massachusetts School Building Authority (MSBA)

The MVRHS was not awarded MSBA funding for the fifth time. The Facilities Subcommittee would discuss strategies for how to move forward. While commending Facilities Direct Mike Taus for outstanding work, it was clear that major projects would be needed in the near future, for example Heating/Ventilation/Air Conditioning (HVAC).

Subcommittee Updates

(Agenda Item #VIII)

A. Facilities

Track designer Chris Huntress and Owner's Project Manager (OPM) Joe Sullivan hoped to formally submit plans for Phase One to the Oak Bluffs Planning Board and Martha's Vineyard Commission (MVC). This would include renovation of a grass field, an eight-lane 400 meter track encircling a multi-purpose synthetic turf in-field, a field house housing: bathrooms, locker rooms, classrooms, weight room and storage, an equipment storage shed, lighting and walkway improvements. In an agreement with Eversource the osprey nest on the current light pole would be relocated. Fund raising efforts were underway and would be presented to the community in the form of a Memorandum of Understanding (MOU).

- By adding a basement to the Field House the Facilities Subcommittee addressed a number of space pressure points for the current building: e.g. weight room, without changing the building footprint and including the donation for the additional design work (see above #V C).

- There was a discussion on subcommittee/MVRHSC communications and information, including possible dissemination of Subcommittee minutes.

• *MS. HOUGHTON MOVED TO APPROVE THE CHANGES TO THE FIELD HOUSE TO INCLUDE THE BASEMENT WITH ATTENDANT DESIGN COSTS COVERED BY DONATION; MS. O'BRIEN AND MS. PACKER SECONDED; MOTION PASSED UNANIMOUSLY: 7 AYES, 0 NAYS; 0 ABSTENTIONS.*

B. Budget – See above #V.

C. Transportation – See above #V D.

Public Comment

(Agenda Item #IX)

Topics Not Reasonably Anticipated by the Chair

(Agenda Item #X)

Executive Session – Not needed.

(Agenda Item #XI)

Adjournment

(Agenda Item #XII)

• *MS. O'BRIEN MOVED TO ADJOURN 7:10PM; MS. PACKER SECONDED; MOTION PASSED UNANIMOUSLY: 7 AYES, 0 NAYS, 0 ABSTENTIONS*

Appendix A - Meetings

- Facilities Subcommittee – Tuesdays, - MVRHS LCR - 11:00AM, January 14, 2020
- Transportation Subcommittee – 1:00PM, 3rd Tuesdays - January 21, 2020 - MVRHS LCR
- Facilities Subcommittee – Tuesdays, - MVRHS LCR - 11:00AM, January 28, 2020
- MVRHSC – 5:00PM, Monday, February 3, 2020 - LCR
- Regional Subcommittee – TBD
- Building Committee – TBD

continued

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Appendix B - Agreed Upon Tasks

- Mr. Friedman – explore paying OPEB Trust audit costs out of Trust interest.
- Subcommittees – consider minutes and posting.

Appendix C - Documents on File:

- Agenda 1/6/20
- Sign In Sheet (2 p.) 1/6/20
- MVRHS January calendar
- MVRHS School & Sub Committee Members 2019-2020, Revised 8/26/19
- John and Abigail Adams Scholarship Recipients Class of 2020
- 2020 Ski Trip Itinerary
- MVRHS Minnesingers Overnight Trip April 3-4, 2020
- MVRHS Model UN Club 2019-20 Permission Slip
- Out of State and Overnight Travel JV Boys Hockey 1/4-5/20
- DECA District 8 Competition & Conference (2 p.) 1/9-10/20
- MVRHS General Fund Expenditures Fiscal Year 2019-2020 (14 p.) 1/6/20
- MVRHS General Fund Revenues Fiscal Year 2019-2020 1/6/20
- MVRHS FY19 Year End, Requested Year-End Budget Transfers & Actual Cafeteria Transfer January 6, 2020
- Grants/Donations January 6, 2020
- Dennehy/Cape Cod 5 letter re: \$1,000 grant 12/6/19
- We have received a \$2,500 donation for...
- email re: Donation 1/6/20\
- Davin A. Tackabury Scholarship Fund
- Martha's Vineyard Regional High School District Budget for Fiscal Year'2021 Proposed: 1/6/20 (10 p.)
- MVRHS FY21 Budget Potential Reductions to Assessed Budget December 9, 2019
- MVRHS FY21 Capital Projects (recommended by School Committee 11/14/19) Capital Repair/Replacement/Planning Projects
- MVRHS FY21 Capital Projects (recommended by Budget Subcommittee 12/19/19) Capital Repair/Replacement/Planning Projects
- Dust Collection System Dec. 19, 2019 (5 p.)
- MVRHS Dust Collection Equipment Warrant Article FY21
- MVRHS – Warrant Article for 2020 Annual Town Meeting
- Martha's Vineyard Regional High School District Warrant Article for 2020 Annual Town Meetings, Article – Capital Project—Dust Collection System
- Custer/Tisbury School letter of thanks 12/30/19
- Devane/Silber emails re: Circuit Breaker reimbursement account/HS budget meeting 12/13/19

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Respectfully submitted,

Marni Lipke – Recorder

Date

Kimberly Kirk – MVRHSC Chair

Date

Matt D'Andrea – MVRHSD Superintendent

Date

Minutes approved 2/3/20