

**Tisbury School Committee /
Tisbury School Advisory Council
8:30AM, Tuesday, March 10, 2020
Tisbury School Conference Room**

1

TSC Members Present: Chair Amy Houghton, Janet Packer, Michael Watts,
SAC Members Present: Wiet Bacheller, Debbie Conroy, John Custer, Jennifer Cutrer,
Scott Ogden, Nicole Shirley, Ashley Tarter, Sarah Ward,
Staff: John Custer – Principal, Melissa Ogden – Asst. Principal;
Matt D’Andrea – Superintendent, Richie Smith – Asst. Supt.
Mark Friedman – Interim Business Manager,
Student Support – Nancy Dugan,
Others: Melinda Loberg – Selectman, Larry Gomez - FinCom
Marni Lipke – Recorder * Late Arrivals or early departures.

The Tisbury School Committee (TSC) and the Tisbury School Advisory Council (SAC) meetings were called to order at 8:33AM.

I. Approval of Past TSC and TSAC Meeting Minutes

- **ON A MOTION DULY MADE BY MS. JANET PACKER AND SECONDED BY MR. MICHAEL WATTS THE MINUTES OF THE FEBRUARY 11, 2020 TISBURY SCHOOL COMMITTEE MEETING WERE UNANIMOUSLY APPROVED; 3 AYES, 0 NAYS, 0 ABSTENTIONS.**
- **ON A MOTION DULY MADE BY MS. WIET BACHELLER AND SECONDED BY MS. ASHLEY TARTAR THE MINUTES OF THE FEBRUARY 18, 2020 TISBURY SCHOOL ADVISORY COUNCIL MEETING WERE UNANIMOUSLY APPROVED: 8 AYES, 0 NAYS, ABSTENTIONS AS ABSENT.**

II. Superintendent’s Report

A. All Island School Committee (AISC)

A meeting was being coordinated to deal with next year’s school calendar and some personnel issues.

- The Martha’s Vineyard Public Schools (MVPS) administrative team was working on the Corona Virus (Covid-19) situation with the Governor’s Office, local and state public health officials’ and MVPS physician’s advice, planning for various safety scenarios in the quickly changing situation, in terms:
 - educating high risk students at home,
 - stocking supplies of soap, sanitizers, masks, etc.
 - stepping up cleaning,
 - looking at field trips on a trip-by-trip basis in terms of regional locations, other schools’ participation, site protocols on cleaning/ quarantining, etc.,
 - planning for possible school closures.

III. Financial Report

A. Fund Balances (See documents on file.)

Fund balances were updated as of yesterday, thanks to Rachel Hickey. The Town had entered residential tuition expenditures for Circuit Breaker and School Choice funds.

- Principal Custer anticipated a draw on the Manter Fund if the Eighth Grade Washington, DC. trip went forward. The Manter Fund was very conservatively invested and hopefully would withstand market fluctuations. Currently both the Alton Jones and the Washington trips were going forward, but as noted above, the Covid-19 situation was being closely monitored.

B. Fiscal Year 2021 (FY21) Budget (See documents on file.)

This Budget reduced the Superintendent's Shared Serviced assessment \$6,800 due to level funded health insurance rates. SAC had reviewed and approved the Budget.

- The TSC discussed enrollment projections for both the Tisbury School and the Martha's Vineyard Regional High School (MVRHS), including under-reported population projections (see 2/11/20 Minutes p.1 #II). Current enrollment was 288, however 20 students relocated during the September 2019 lead remediation closure.

• **ON A MOTION DULY MADE BY MR. WATTS AND SECONDED BY MS. PACKER THE TISBURY SCHOOL COMMITTEE UNANIMOUSLY VOTED TO REVISIT AND RESCIND THE JANUARY 14, 2020 VOTE TO APPROVE THE TISBURY SCHOOL DISTRICT FISCAL YEAR 2021 BUDGET: 3 AYES, 0 NAYS, 0 ABSTENTIONS.**

• **ON A MOTION DULY MADE BY MS. PACKER AND SECONDED BY MR. WATTS THE TISBURY SCHOOL COMMITTEE UNANIMOUSLY APPROVED THE TISBURY SCHOOL DISTRICT FISCAL YEAR 2021 GENERAL FUND BUDGET AT \$7,904,814.42 AS PER DRAFT #3.0: 3 AYES, 0 NAYS, 0 ABSTENTIONS.**

C. Annual Town Meeting (ATM) (See documents on file & below #IV C.)

Shrinking School Choice funding and the recent lead remediation project were spurs to increase the FY21 Maintenance Line Item (see 12/10/19 Minutes p.3). Principal John Custer requested help in listing what was needed to keep the doors of the current facility open. A short history of repairs could be researched but current issues included:

- water leaks on the north face,
- interior paint chipping,
- exterior window and door repair,
- heating/ventilation/air conditioning (HVAC) system repairs,
- septic pumpout,
- oil tank/cleaning-inspection (see 1/14/20 Minutes p.1 #II A).

• The School was working with the Building Inspector, Fire Chief and Board of Health on inspections in collaboration with plumbers and contractors.

IV. Principal's Report

C. Maintenance Planning (See documents on file.)

Prin. Custer, Town Administrator Jay Grande and Department of Public Works (DPW) Head Kirk Metell met to work on the Maintenance Plan and inspection schedule, which would also include Building Inspector Ross Seavey, and Board of Health Agent Maura Valley.

A. School Events (See documents on file.)

- Everyone was invited to see the dancers from Cuba performing at the Yard concert today at 1:30.
- The Tisbury School Building Committee would meet tonight.
- A number of half days were coming up for professional development (PD) and parent teacher conferences.
- The middle school was now on three 12-week marking periods (trimesters) instead of four 9-week (quarterly) periods, and March 25th was the end of the second trimester.

D. March 1, 2020 Enrollment (See documents on file.)

The Student Information Management System (SIMS) snapshot showed 300 Tisbury students of which 10 were in Project Headway.

B. Staffing Update (See 1/14/20 Minutes p.2 #IV C.)

Administrative Support Professional Barbara Armstrong's position would be filled by Ms. Esther Teves (currently in training).

V. School Building Committee (TSBC) Report

Tonight's meeting had a very long agenda.

- The internal testing was delayed until the April vacation, due to asbestos issues requiring a different contractor.
- The TSBC would be examining early draft options and working on energy efficiency measures—including roof and wall insulation and types of materials.

A. Special Town Meeting Presentation

- There would be a brief report on the School Project at Town Meeting.

VI. School Advisory Council (SAC) Parent Representative Election

Two SAC parent representatives were ending their terms and could not run again—thanks went to Ms. Jen Cutrer and Mr. Scott Ogden for their service. An email was sent out to all parents informing them of the May elections coordinated by the Parent Teacher Organization (PTO).

- The TSC and SAC sent best wishes to community member Jim Norton on his recovery.

VI. Faculty Report – Nothing to report.

Adjournment

- **ON A MOTION DULY MADE BY MR. WATTS AND SECONDED BY MS. PACKER THE TISBURY SCHOOL COMMITTEE MEETING UNANIMOUSLY ADJOURNED AT 9:12AM.**
- **ON A MOTION DULY MADE BY MS. BACHELLER AND SECONDED BY MS. DEBBIE CONROY THE TISBURY SCHOOL ADVISORY COUNCIL MEETING UNANIMOUSLY ADJOURNED AT 9:12AM.**

Appendix A: Meetings/Events:

- MVRHSC - 5:00PM, Monday, April 6, 2020 – MVRHS LCR
- TSC – 8:30AM, Tuesday, April 14, 2020 at the Tisbury School
- Special/Annual Town Meeting – 7:00PM, Tuesday, March 31, 2020

continued >

Appendix B: Actions - None

Appendix C: Documents on File:

- Agenda 3/10/20
- Tisbury School Fund Balances Fiscal Year 2019-2020 3/9/20
- Tisbury School Events
- Massachusetts Department of Elementary and Secondary Education Student Information Management System Report 4, Enrollment Statistics, School Summary Mar 2020 FY2020 2/3/20
- Tisbury School FY'21 Budget Analysis Draft #3.0 3/10/20
- Tisbury School Budget for 2019/2020 Draft #3 March 10, 2020 , (Shared Services Vote on February 3, 2020) (7 p.)
- Tiger Tales March 2020 (6 p.)

Minutes respectfully submitted by Office On Call/Marni Lipke.

Marni Lipke – Recorder

Date

Amy Houghton – TSC Chair

Date

Minutes approved 4/14/20