

Tisbury School Committee
2:00PM, Friday, August 20, 2021
By Zoom Conference

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TSC Members Present: Chair Amy Houghton, Jen Cutrer, Michael Watts,
Others: Marni Lipke – Recorder,
MVPS Staff: John Custer – Principal, Melissa Ogden – Assoc. Principal;
Matt D’Andrea – Superintendent, Richie Smith – Asst. Superintendent,
Town: Town Administrator – Jay Grande, * Late Arrivals or early departures of TSC.

The Tisbury School Committee (TSC) meeting was called to order 2:02PM.

I. Appointment of Construction Manager at Risk (CMR) Qualifications Selection Committee

The Committee would review the Request for Quotation (RFQ) bids in the prescribed manner (routine scoring sheets, discussion, recommendation)—on a likely timeframe of mid-September to mid-October. The candidates were recommended to cover expertise in: education, construction/bid process, and project understanding. The architect/designer and Owners Project Manager (OPM) could act in an advisory capacity.

- TSC representative, Ms. Jen Cutrer,
- Tisbury School Principal John Custer,
- parent, with extensive experience in construction contract management, Ms. Siobhan Mullin,
- local builder Mr. Andrew Flake,
- Tisbury School Building Committee (TSBC) Chair / local building Mr. Harold Chapdelaine.

• ON A MOTION DULY MADE BY MS. CUTRER AND SECONDED BY MR. MICHAEL WATTS THE TISBURY SCHOOL COMMITTEE UNANIMOUSLY (3 AYES, 0 NAYS, 0 ABSTENTIONS: MR. WATTS—AYE, MS. HOUGHTON—AYE, MS. CUTRER—AYE) APPOINTED THE FOLLOWING TO THE SELECTION COMMITTEE FOR THE TISBURY SCHOOL PROJECT CONSTRUCTION MANAGER AT RISK REQUEST FOR QUOTATION BIDS:

- MS. JEN CUTRER,
- PRINCIPAL JOHN CUSTER,
- MS. SIOBHAN MULLIN,
- MR. ANDREW FLAKE,
- MR. HAROLD CHAPDELAINE.

• A meeting time was set to consider the architect/designer and OPM Contracts (see below: Meetings/Events).

Adjournment

• ON A MOTION DULY MADE BY MR. WATTS AND SECONDED BY MS. CUTRER THE TISBURY SCHOOL COMMITTEE MEETING UNANIMOUSLY ADJOURNED AT 2:16PM: 3 AYES, 0 NAYS, 0 ABSTENTIONS: MR. WATTS—AYE, MS. CUTRER—AYE, MS. HOUGHTON—AYE.

Appendix A: Meetings/Events:

TSC – 3:00PM, Tuesday August 24, 2021 – by Zoom

continued

Appendix A: Meetings/Events (cont):

TSC – 6:00PM, Tuesdays,

September 14, 2021

October 12, 2021

November 9, 2021

December 14, 2021

January 11, 2021

February 8, 2021

March 15, 2021

April 12, 2021

May 10, 2021

Appendix B: Actions

- Mr. Custer – post 8/24/21 meeting

Appendix C: Documents on File:

- Agenda 8/20/21

Minutes respectfully submitted by Office On Call/Marni Lipke.

Marni Lipke – Recorder

Date

Amy Houghton – TSC Chair

Date

Minutes approved 9/14/21