

**Tisbury School Committee**  
**5:00PM, Tuesday, September 29, 2021**  
**Emergency Services Building Conference Room**  
**and by Zoom Conference**

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**TSC Members Present:** Chair Amy Houghton, Jen Cutrer, Michael Watts,

**Staff:** John Custer – Principal, Melissa Ogden – Asst. Principal;  
Matt D’Andrea – Superintendent, Richie Smith – Asst. Superintendent  
Mark Friedman – Business Administrator, Ruda Stone,  
Sean DeBettencourt, Julie Brand, Sue Leonard, John Mode,  
Laura Noonan, Nicole Shirley, Anne Williamson,

**Town:** Jynell Kristal – FinCom,

**Others:** Siobhan Mullin – PTO, Marni Lipke – Recorder,  
Daedalus Projects/CHA – Amanda Sawyer,  
Tappé Architects – Chris Blessen,

The Tisbury School Committee (TSC) meeting was called to order at 5:13PM. Chair Amy Houghton apologized for the late start and technical difficulties. Everyone joining by zoom was welcomed, asked to identify themselves and invited to participate by raising their hands.

I. Tisbury School Building Project

A. Temporary School (See documents on file.)

- After exploring a number of options (see 9/14/21 Minutes p.4 #IV A) it was determined that the 55 Williams St. site was not optimal due to:
  - delays in procurement, permitting, and demolition;
  - site preparation cost and time, including additional sewer, water and other utility lines.
- Mr. Chris Blessen of Tappé Architects recommended using the east (playing field) side of the current school grounds within the required setbacks. The 4 buildings would encompass a unit for each section, plus units for Special Education, English Language Learners (ELL), unified arts, etc., however the gym, cafeteria and technology were still undecided. Principal John Custer continued to advocate for as many units as possible. The Department of Public Works (DPW) and Town Administrator Jay Grande were very helpful. The project was progressing but there was as yet no timeline.
  - The parking lot would remain open for drop-off/pickup and staff parking.
  - The site allowed utility, water and sewer lines to be easily diverted.
  - Average classroom size was just under 600 sq. ft., about 100 sq. ft. smaller than current rooms. The entire facility could not exceed 7,500 sq. ft. without triggering expensive code requirement step-ups.
  - A number of possible uses were being considered for the 55 Williams St. site: construction/equipment staging, construction crew parking, and/or open space for students.
  - The separation between the construction site and the temporary school was fixed and could not be moved.
  - This was the first presentation to the TSC. School staff would be more involved in planning as soon as the site was set.
- School and Town Administrations were supportive of this option for many reasons:
  - It reduced or eliminated a split school with students crossing W. Williams St.

- It was the least disruptive to Town infrastructure, and
- all cost savings would be diverted to the construction project itself.
- **ON A MOTION DULY MADE BY MS. JEN CUTRER AND SECONDED BY MR. MICHAEL WATTS THE TISBURY SCHOOL COMMITTEE UNANIMOUSLY APPROVED LOCATING THE TEMPORARY SCHOOL ON THE EAST END OF THE TISBURY SCHOOL GROUNDS: 3 AYES, 0 NAYS, 0 ABSTENTIONS: MS. CUTRER—AYE, MR. WATTS—AYE, MS. HOUGHTON—AYE.**
- Everyone was excited to be moving forward.

## II. Appointment of Tisbury School Building Committee (TSBC) Members (See below: Actions)

The TSC extended it's great thanks to all the previous TSBC members (whose term finished tomorrow) for the monumental lift of getting the project this far, and also to those staying on for the next phase.

- The expectation was for monthly meetings to overview the project and make any necessary decisions. Special working groups would pull in other people with specific expertise such as open space, passive energy, technology, etc.
- **ON A MOTION DULY MADE BY MS. CUTRER AND SECONDED BY MR. WATTS THE TISBURY SCHOOL COMMITTEE UNANIMOUSLY APPOINTED THE FOLLOWING MEMBERS TO THE TISBURY SCHOOL BUILDING COMMITTEE FOR A TWO (2) YEAR TERM: 3 AYES, 0 NAYS, 0 ABSTENTIONS: MS. CUTRER—AYE, MR. WATTS—AYE, MS. HOUGHTON—AYE:**
- MS. CONNIE ALEXANDER (PLANNING BOARD),
- MR. HAROLD CHAPDELAIN (HISTORIC COMMISSION CHAIR & CONTRACTOR)
- PRINCIPAL JOHN CUSTER,
- MR. SEAN DEBETTENCOURT (MIDDLE SCHOOL STAFF),
- MS. RITA JEFFERS (PRIMARY SCHOOL STAFF),
- MS. READE MILNE (BUILDING INSPECTOR, & ORIGINAL TSBC MEMBER),
- MS. SARAH YORK (TISBURY FINANCE AND ADVISORY COMMITTEE & PARENT),
- MR. JIM ROGERS (FORMER SELECT BOARD & CONTRACTOR),
- MS. SARAH WARD (PARENT),
- MR. WATTS (TSC).

(There might be one more member appointed at a later date.)

- The Construction Manager at Risk (CMR) selection process was progressing, with a site visit for bidders scheduled tomorrow (see documents on file).

## III. Community Preservation Committee/Act (CPC/CPA)

The Parent Teacher Organization (PTO) submitted a letter of intent for \$300,000 (formal application due October 8th) to fund the new playground/open space (planting, walkways, etc.), aligned with comprehensive project (see 9/14/21 Minutes p.2-3 #IV). The TSC thanked Prin. Custer and PTO President Siobhan Mullin for their work and dedication.

### Adjournment

- **ON A MOTION DULY MADE BY MR. WATTS AND SECONDED BY MS. CUTRER THE TISBURY SCHOOL COMMITTEE MEETING UNANIMOUSLY ADJOURNED AT 5:45PM: 3 AYES, 0 NAYS, 0 ABSTENTIONS: MS. CUTRER—AYE, MR. WATTS—AYE, MS. HOUGHTON—AYE.**

continued

**Appendix A: Meetings/Events:**

**TSC – 6:00PM, Tuesdays,**

**October 12, 2021**

**November 9, 2021**

**December 14, 2021**

**January 11, 2022**

**February 8, 2022**

**March 15, 2022**

**April 12, 2022**

**May 10, 2022**

**Appendix B: Actions**

- Ms. Houghton/Prin. Custer – send letter of appointment to Select Board.
- TSBC members – contact Town Clerk to get sworn in.

**Appendix C: Documents on File:**

- Agenda 9/29/21
- Tisbury Elementary School plans (4 p.)
- Custer letter re: TSBC appointments 9/30/21
- Custer/Cutrer email re: CMR Site Visit this Afternoon 9/30/21

Minutes respectfully submitted by Office On Call/Marni Lipke.

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Marni Lipke – Recorder

\_\_\_\_\_  
Date

\_\_\_\_\_  
Amy Houghton – TSC Chair

\_\_\_\_\_  
Date

**Minutes approved 10/12/21**