

**Martha's Vineyard Regional High School Facilities Sub-Committee Meeting**  
**Tuesday, November 23, 2021, 5:30PM**  
**Zoom**

Present: Chair – Michael Watts, Kimberly Kirk, Skipper Manter, Kris O'Brien  
Others/Staff: Principal – Sara Dingley, Coordinator of Pathways & Special Projects – Samuel Hart,  
Finance Director – Suzanne Cioffi, Facilities Director – Mike Taus, Roxanne Ackerman  
Supt.'s Office: Superintendent – Matthew D'Andrea, Asst. Superintendent – Richie Smith,  
School Business Administrator – Mark Friedman  
Towns/County: West Tisbury – Clark Rattet  
Recorder: Teresa Kruszewski

**Call to Order:** (Agenda Item #I)

The meeting of the Martha's Vineyard Regional High School (MVRHS) Facilities Sub-Committee was called to order by Chair Michael Watts at 5:32 PM on Tuesday, November 23, 2021. Participation was available remotely by Zoom. To preserve bandwidth, it was suggested that participants join via the Zoom audio and reserve video links for Committee members and administration. In order to facilitate the technology, the meeting was recorded.

*(Recorder's Note: Discussions are summarized and grouped for clarity and brevity).*

**Approval of Minutes:** (Agenda Item #II)

*KIMBERLY KIRK MOVED TO APPROVE THE MINUTES OF SEPTEMBER 30, 2021 AS WRITTEN;  
SKIPPER MANTER SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 1 ABSTENTIONS.  
MS. KIRK—AYE, MR. MANTER—AYE, & MR. WATTS—AYE. MS. O'BRIEN—ABSTAINED.*

**Facilities Update:** (Agenda Item #III)

- ❖ Mike Taus said the roof warranty information had been passed on to Wayne Roofing Systems LLC, Foxborough, MA. Inspection and repairs would be completed on a Saturday in December; one of three dates were available.
- ❖ The Performing Arts Center (PAC) heating issue had been corrected. The temperature control unit maintained a 2° swing between 68° and 70°. A performance this past Saturday, where 60 - 80 people were in attendance and lights were fully on, tested the system - the temperature was stable; Committee members were pleased.
- ❖ The smaller snow plow had a blade issue; corrections were being made.

**Review FY23 Ongoing Maintenance:** (Agenda Item #IV)

Suzanne Cioffi presented the updated Operating/Maintenance Budget reviewing the highlights:

1. A placeholder was set at \$74,000.00 for the Groundskeeper (GK); this did not include benefits - those are shown in other areas of the budget.
  - a. Chair Watts asked to have the additional benefit expenses noted as reflected by an increase in other areas of the budget.
2. The heating assumption was increased by 15% to represent fuel cost increases.
3. All other lines were level funded with the net impact of a 14.14% increase or \$319,088.00.

-Members discussed the GK Position, determining this was an important position and should not be delayed. Principal Sara Dingley said a custodial position was reduced in June 2020 with a retirement in staff and uncertainty with COVID. The GK position was a reinstatement of this position with an expertise in ground/field maintenance. She confirmed this was for the full campus and not restricted to the fields; it would be filled with or without the project.

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-Roxanne Ackerman asked that the conditions for the Field Project be readily accessible for the Committee; Kris O'Brien said maintenance costs for the Field Master Plan were available as public record at the Martha's Vineyard Commission.  
-Concerns were expressed that the overall budget had too great an increase.

*KIMBERLY KIRK MOVED TO SEND THIS ASPECT OF THE FACILITIES BUDGET TO THE BUDGET SUB-COMMITTEE FOR APPROVAL; KRIS O'BRIEN SECONDED; MOTION PASSED: 3 AYES, 1 NAYS, 0 ABSTENTIONS. MS. KIRK—AYE, MS. O'BRIEN—AYE & MR. WATTS—AYE. MR. MANter—NAY.*

**Review FY23 Facilities Capital Changes: (Agenda Item #V)**

None.

**Topics not reasonably anticipated by the Chair: (Agenda Item #VI)**

None.

**Adjournment: (Agenda Item #VII)**

*KRIS O'BRIEN MOVED TO ADJOURN THE FACILITIES SUB-COMMITTEE MEETING AT 6:01 PM; SKIPPER MANter SECONDED; MOTION PASSED UNANIMOUSLY: 4 AYES, 0 NAYS, 0 ABSTENTIONS. MS. KIRK—AYE, MR. MANter—AYE, MS. O'BRIEN—AYE & MR. WATTS—AYE.*

**Meetings/Events: (by Zoom)**

TBD

**Documents on File:**

- Agenda Facilities Sub Committee 11.23.21.pdf
- FY23 Budget Version 2 11.22.2021.pdf
- FY23 Budget Highlights Version 2 11.22.2021.pdf

**Respectfully submitted,**

  
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**Teresa Kruszcwski – Recorder**

April 14, 2022  
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**Date**

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**Michael Watts – Facilities Chair**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Matthew D'Andrea – MVRHSD Superintendent**

\_\_\_\_\_  
**Date**

*APPROVED Thursday, April 14, 2022*