

**Martha's Vineyard Regional High School Facilities Sub-Committee Meeting**  
**Monday November 8, 2021 4:00PM**  
**Zoom**

Present: Chair – Michael Watts, Amy Houghton, Kimberly Kirk, Kris O'Brien  
Others/Staff: Coordinator of Pathways & Special Projects – Samuel Hart,  
Finance Director – Suzanne Cioffi, Facilities Director – Mike Taus  
Supt.'s Office: Superintendent – Matthew D'Andrea, Asst. Superintendent – Richie Smith,  
School Business Administrator – Mark Friedman  
Towns/County: West Tisbury – Clark Rattet  
Recorder: Teresa Kruszewski

**Call to Order:** (Agenda Item #I)

The meeting of the Martha's Vineyard Regional High School (MVRHS) Facilities Sub-Committee was called to order by Chair Michael Watts at 4:07 PM on November 8, 2021. Participation was available remotely by Zoom. To preserve bandwidth, it was suggested that participants join via the Zoom audio and reserve video links for Committee members and administration. In order to facilitate the technology, the meeting was recorded. (*Recorder's Note: Discussions are summarized and grouped for clarity and brevity.*)

**Review Approve Budget:** (Agenda Item #II)

The total Buses and Vehicles Line of \$389,505.00 was detailed as follows:

- \$25,000.00 for a consultant, which would be listed as a separate line.
- \$148,505.00 for the continued leases of seven buses; \$21,215.00/ea.
- \$46,000.00 for the additional two leased buses, each with a five year commitment.
- \$155,000.00 for the replacement of two mini-buses/vans.
- \$15,000.00 for the Career Technical Education (CTE) utility trailer.

Kimberly Kirk, the Transportation Sub-Committee (TranSubCom) Chair, said the decision to lease two gas buses was to keep the fleet safe. The TranSubCom felt strongly in moving forward with electric vehicles; working with the consultant to build out the necessary infrastructure was the next step as it was a much bigger project. Chair Watts said we took this shorter term path with the longer term goal in mind.

Suzanne Cioffi recapped what was included for FY23:

- 1) \$50,000.00 Window Replacement
- 2) \$20,000.00 Doors And Frames Replacement
- 3) \$50,000.00 Reshingling
- 4) \$50,000.00 CTE Roof Replacement
- 5) \$28,280.00 Flooring Replacement
- 6) \$50,000.00 Renovation In Culinary Dining Room (CDR)
- 7) \$65,000.00 Girls Locker Room
- 8) \$10,000.00 Domestic Hot Water Design
- 9) \$19,000.00 Fire Panel
- 10) \$50,000.00 Cafeteria Kitchen Equipment
- 11) \$42,000.00 Zero Turn Mower
- 12) \$389,505.00 Buses and Vehicles

**Total: \$823,785.00**

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This vote was for the Capital Needs only, the Preventative Maintenance/Operating Expenses document would be forthcoming and voted on at a separate meeting - those numbers basically stayed the same from year to year; Warrant Articles were not anticipated. Members complimented the efficiency of the meeting and thanked all for the materials that were distributed in advance.

*KRIS O'BRIEN MOVED TO ACCEPT THE MVRHS CAPITAL NEEDS ASSESSMENT - DRAFT FY2021 - 2026 FOR FY23 IN THE AMOUNT OF \$823,785.00; AMY HOUGHTON SECONDED; MOTION PASSED UNANIMOUSLY: 4 AYES, 0 NAYS, 0 ABSTENTIONS. MS. HOUGHTON—AYE, MS. KIRK—AYE, MS. O'BRIEN—AYE & MR. WATTS—AYE.*

**Topics not reasonably anticipated by the Chair:** (Agenda Item #III)  
None.

**Adjournment:** (Agenda Item #IV)

*AMY HOUGHTON MOVED TO ADJOURN THE FACILITIES SUB-COMMITTEE MEETING AT 4:30 PM; KRIS O'BRIEN SECONDED; MOTION PASSED UNANIMOUSLY: 4 AYES, 0 NAYS, 0 ABSTENTIONS. MS. HOUGHTON—AYE, MS. KIRK—AYE, MS. O'BRIEN—AYE & MR. WATTS—AYE.*

**Meetings/Events: (by Zoom)**  
TBD

**Documents on File:**

- Agenda Facilities Sub Committee 11.8.21.pdf
- MVRHS Capitol Needs Transportation 11.08.2021 (1).pdf

**Respectfully submitted,**

  
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**Teresa Kruszewski – Recorder**

April 14, 2022  
\_\_\_\_\_  
**Date**

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**Michael Watts – Facilities Chair**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Matthew D'Andrea – MVRHSD Superintendent**

\_\_\_\_\_  
**Date**

*APPROVED Thursday, April 14, 2022*