

Martha's Vineyard Regional High School Facilities Sub-Committee Meeting
Thursday, April 14, 2022, 5:30 PM
Zoom

Present: Chair – Michael Watts, Kimberly Kirk*, Robert Lionette*, Skipper Manter
Others/Staff: Finance Director – Suzanne Cioffi, IT Director – Rick Mello,
Facilities Director – Mike Taus, Roxanne Ackerman
Supt.'s Office: Asst. Superintendent – Richie Smith, School Business Administrator – Mark Friedman
Recorder: Teresa Kruszewski

Call to Order: (Agenda Item #I)

The meeting of the Martha's Vineyard Regional High School (MVRHS) Facilities Sub-Committee was called to order by Chair Michael Watts at 5:33 PM on April 14, 2022. Participation was available remotely by Zoom. To preserve bandwidth, it was suggested that participants join via the Zoom audio and reserve video links for Committee members and administration. In order to facilitate the technology, the meeting was recorded. (*Recorder's Note: Discussions are summarized and grouped for clarity and brevity.*)

Approval of Minutes: (Agenda Item #II)

ROBERT LIONETTE MOVED TO APPROVE THE NOVEMBER 1, 2021, NOVEMBER 8, 2021, NOVEMBER 23, 2021, DECEMBER 9, 2021, FEBRUARY 10, 2022 AND MARCH 17, 2022 FACILITIES SUB-COMMITTEE MINUTES AS WRITTEN; SKIPPER MANTER SECONDED; MOTION PASSED WITH ABSTENTIONS AS ABSENT: 3 AYES, 0 NAYS, 0 ABSTENTIONS. MR. LIONETTE—AYE, MR. MANTER—AYE & MR. WATTS—AYE.

Facilities Update/Discussion: (Agenda Item #III)

Mike Taus updated the Committee with the following:

A. Leaks:

There was no indication of a water leak in the 100 hallway after the rainstorm a week ago; that issue was now closed. A new leak was created from strong winds in the gym area; this was the third attempt to locate the source of leakage. He was working within the warranty, Wayne Roofing Systems LLC of Foxborough, MA. was fixing the issue.

B. Snow:

Snow plows have been taken off the trucks; the sander remained just in case.

C. Freezing Temperatures/Frozen Pipes:

Chair Watts asked how the hot water was running; Mr. Taus indicated everything was as expected.

D. Boilers:

The nine boilers were working fine; two had small repairs underway. He was receiving heat complaints as the days got warmer, but could not turn off heat until the system was shut down for the summer.

Chair Watts said he was in the Performing Arts Center (PAC) for an event and the temperature conditions were fine; he thanked Mr. Taus for fixing that issue.

E. Fields:

Frost conditions had not occurred; the two lacrosse games were played with dry conditions; Mr. Taus continued to document the process with photos to monitor the conditions. Outside water for irrigation was planned to be turned on next week for seed and fertilizer application this month; mowing was anticipated to start at the end of April. (The new mower would be received in FY23.)

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F. Building Exterior:

The exterior shingling was on track to be done during April Vacation (April 17 - April 23, 2022); materials would arrive Wednesday of that week; Mr. Taus anticipated two days for installation and would work through the weekend as needed.

G. Facility Rentals:

Please see Agenda Item #IV.

**Kimberly Kirk arrived at 5:43 PM*

Initial Discussion of Facilities Usage and Contracting/Approval Process: (Agenda Item #IV)

Chair Watts said this was a continued discussion from the MVRHS SC meeting, April 4, 2022. *(Please see document on file for details: MVRHS SC Minutes April 4, 2022 Meeting.pdf, Miscellaneous, Agenda Item #VI, A. Facilities Usage, pg 5)*

Points to consider:

1. Asst. Superintendent Richie Smith said the volume of requests for the high school should go through the principal. He recommended that Principal Sara Dingley be brought into the request process to be aware of what was going on; he encouraged this to happen.
2. An overall view of the types of requests was needed to categorize and understand usage.
 - a. Suzanne Cioffi said the categories on the sheet were not bad categories, the bigger issue was updating the fee structure.
 - b. Kimberly Kirk said the scope of usage needed to be included: Island for profit/non-profit, Off Island for profit/non-profit. The form was the same for everything; it should be updated based on requests and usages; the policy should be separated from the contract.
 - c. Chair Watts recommended the indemnity section should be reviewed and updated.
3. Robert Lionette said past conversations were to ensure the school was compensated.
 - a. Mr. Taus said the fee structure was inadequate; \$40.00 was not sufficient to cover custodial costs.
 - b. Mr. Lionette recommended breaking down the usage costs: lights, custodial, building usage, heat/cooling - the fixed costs per structure. Additionally, the added value of getting a location you could not get elsewhere.
 - c. Suzanne said many events happen after school hours and weekends where costs sometimes ran into overtime.
4. Chair Watts asked Mr. Taus to organize the data they had now with the existing application form categories, as well as comps from similar facilities for easier review by the Sub-Committee. Once the information was presented in a spreadsheet, it would be easier to understand existing usage requests and how to modify the process for the future; Mr. Watts would then be comfortable to present the recommendations to the full Committee.
 - a. Mr. Taus had the facilities rental form from Nantucket to compare. He said Tewksbury had a two week lead time for requests; could this be a new standard for the MVRHS?
 - b. Mr. Taus wanted this to become an electronic process.

**Robert Lionette left at 6:16 PM*

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Topics not reasonably anticipated by the Chair: (Agenda Item #V)

Ms. Kirk said a generous donor would like to build a bounce back wall as soon as possible, for the lacrosse team/s. Members discussed property lines and the location of the existing bounce back wall on campus; special permitting for installation needed to be considered; project/donation approval would have to come from the MVRHS SC before moving forward. Mr. Manter suggested Christian C. Huntress RLA, President & Project Manager of Huntress Associates, was part of this discussion to understand how it ties to the bigger field plan and Sanderson Road. This topic would be revisited at the April 28, 2022 meeting.

Adjournment: (Agenda Item #VI)

SKIPPER MANTER MOVED TO ADJOURN THE FACILITIES SUB-COMMITTEE MEETING AT 6:26 PM; KIMBERLY KIRK SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS. MS. KIRK—AYE, MR. MANTER—AYE & MR. WATTS—AYE.

Meetings/Events:

- Thursday, April 28, 2022 at 4:30PM, **(Hybrid) Special meeting with Mr. Huntress**
- Thursday, May 12, 2022 at 5:30PM, **(by Zoom)**

Documents on File:

- Agenda Facilities Sub Committee 4.14.22.docx
- NEW DRAFT Facilities Sub-Committee November 1 (1).pdf
- NEW DRAFT Facilities Sub-Committee November 8 (1).pdf
- DRAFT Facilities Sub-Committee November 23.pdf
- DRAFT Facilities Sub-Committee December 9 (1).pdf
- DRAFT Facilities Sub-Committee February 10.pdf
- DRAFT Minutes Facilities Sub-Committee March 17, 2022 (1).pdf

Respectfully submitted,



Teresa Kruszewski – Recorder

May 12, 2022

Date

Michael Watts – Facilities Chair

Date

Matthew D’Andrea – MVRHSD Superintendent

Date

APPROVED MAY 12, 2022