

**Martha's Vineyard Regional High School Facilities Sub-Committee Meeting**  
**Thursday, October 12, 2022, 5:30 PM**  
**Zoom**

Present: Chair – Michael Watts, Kimberly Kirk, Skipper Manter, Kris O’Brien  
Others/Staff: Coordinator of Pathways and Special Projects – Samuel Hart,  
Performing Arts Center (PAC) Director - Charlie Esposito,  
Finance Director – Suzanne Cioffi, Facilities Director – Mike Taus  
Supt.’s Office: Asst. Superintendent of Operations, Facilities & School Projects – John Stevens,  
School Business Administrator – Mark Friedman  
Towns/County: Oak Bluffs – Maura McGroarty, West Tisbury – Clark Rattet  
Recorder: Teresa Kruszewski *\*Late arrivals or early departures of Sub-Committee Members (see \* in text)*

**Call to Order:** (Agenda Item #I)

The meeting of the Martha’s Vineyard Regional High School (MVRHS) Facilities Sub-Committee was called to order by Chair Michael Watts at 5:36 PM on October 12, 2022. Participation was available remotely by Zoom. To preserve bandwidth, it was suggested that participants join via the Zoom audio and reserve video links for Committee members and administration. In order to facilitate the technology, the meeting was recorded. *(Recorder’s Note: Discussions are summarized and grouped for clarity and brevity).*

**Approval of Minutes** (Agenda Item #II)

*SKIPPER MANTER MOVED TO APPROVE THE JUNE 9, 2022, JUNE 30, 2022,  
JULY 28, 2022, SEPTEMBER 22, 2022 FACILITIES SUB-COMMITTEE MINUTES  
AS WRITTEN; KIMBERLY KIRK SECONDED; MOTION PASSED WITH ABSTENTIONS  
AS ABSENT.*

**Facilities Update:** (Agenda Item #III)

Mike Taus reported the following:

**i. Roof**

No leaks to report; Wayne Roofing would be scheduled to review the leak in room #508.

**ii. Fields**

Field Maintenance continued, they were preparing for Fall Sports.

**iii. Boiler**

Boiler maintenance had begun; burners would not start up until there was a constant temperature of 55°. There were challenges to get the work done in a timely manner, as people to do the work was the issue.

**iv. Staffing**

*Groundskeeper:* the Groundskeeper position was posted and qualified applicants were responding.

*Janitorial:* They were currently working with a contractor to clean the building; interviews with Janitor candidates were happening this week to fill up to three openings.

Chair Watts said the limited staff needed to be taken into consideration to set the appropriate expectations.

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**Capital Projects FY23: (Agenda Item #IV)**

Mr. Taus said there were six areas to review:

- ❖ Doors and Frames: The work was within the budgeted \$20,000.
- ❖ Zero Turn Mower: He anticipated the purchase price to be up to \$80,000 which was twice the budgeted amount (\$42,000).

Suzanne Cioffi said there were other projects that came in under budget and could offset this increase and asked if funds could be reallocated; Chair Watts did not see that as a problem.

- ❖ Girls Locker Room: The project came in under budget with a savings of \$20,000; the budgeted amount was \$65,000.

Chair Watts asked Mr. Taus to ensure the girls were not displaced any longer, especially with the work that was being done. Samuel Hart said moving forward, any visiting boys team would change in rooms 310, 312 and/or 322; they would not be using the Girls Locker Rooms.

- ❖ Career Technical Education (CTE) Roof: The recommendation was to re-skin this roof now to prevent further leakage; this would last up to six years at a cost of approx \$130,000; the budgeted amount for a design and feasibility study was \$50,000.

Mark Friedman said there was \$127,481 available in Fund 541- Previous Roof Replacement Project; the process would have to go out to bid with detailed specifications.

Members agreed not to defer maintenance with the greater project underway; a redesign didn't make sense at this time.

Chair Watts asked Mr. Taus to move forward with the contractor, to come back with details of the project so that this Committee could make a recommendation to the Full Committee.

- ❖ Shingling: It was confirmed that all of the budgeted \$50,000 had been used for FY23.
- ❖ Hot Water Study: \$10,000 was budgeted; Mr. Taus would like to use this for an isolated study in the Culinary Arts Department. Members suggested that he test the water in the locker room showers to make sure it was working correctly before moving out of that area; Mr. Taus would report back with his findings.
- ❖ Kitchen Appliance Upgrades: \$50,000 was budgeted; four cafeteria ovens were 30+ years old, replacement would be approximately \$42,000.

Kimberly Kirk asked to have a serious discussion about the electric bus depot and how to address the power issues and infrastructure, this should be an ongoing topic of discussion; Chair Watts said it would be the number one agenda item at the next meeting.

**Capital Projects FY24: (Agenda Item #V)**

Windows: \$50,000	Doors and Frames: \$20,000
Reshingling: \$50,000	CTE Roof Replacement: \$410,000
Floor Tiling: \$233,000	Boiler Replacement: \$65,000
HVAC Replacement System: 6.4M	Buses and Vehicles: \$384,505

Members discussed the value of having a five year capital plan to continue maintaining the building.

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**PAC Revolving Fund:** (Agenda Item #VI)

Mr. Friedman reviewed the history:

- The fund was established in 1993/94 when the addition was built.
- Revenue generated from summer rentals was used for strategic equipment replacement.
- There was now a \$15,000- \$20,000 commitment to salaries from this fund for a summer assistant and the summer portion of the Director's salary.

Charlie Esposito said the current fund was very low and could not cover the needed repairs including the HVAC system, even with the 50/50% formula that had been established.

Members discussed at length revenue vs. expenses and how to support the needed repairs; how to approach these issues through the revolving fund and/or budgeting process.

Chair Watts asked Mr. Taus to begin a feasibility study of the needed repairs of the PAC for FY24.

Chair Watts would bring this to the Full Committee for discussion and awareness.

**Topics not reasonably anticipated by the Chair:** (Agenda Item #VII)

Chair Watts asked everyone to send their availability to schedule regular meetings.

**Adjournment:** (Agenda Item #VIII)

*KRIS O'BRIEN MOVED TO ADJOURN THE FACILITIES SUB-COMMITTEE MEETING  
AT 6:59 PM; SKIPPER MANTER SECONDED; MOTION PASSED UNANIMOUSLY:  
4 AYES, 0 NAYS, 0 ABSTENTIONS. MS. KIRK—AYE, MR. MANTER—AYE, MS. O'BRIEN—AYE  
& MR. WATTS—AYE.*

**Meetings/Events:**

- TBD

**Documents on File:**

- Agenda Facilities Sub Committee 10.12.22.pdf

**Respectfully submitted,**



**Teresa Kruszewski – Recorder**

November 10, 2022

**Date**

**Michael Watts – Facilities Chair**

**Date**

**Richie Smith – MVRHSD Superintendent**

**Date**

**APPROVED NOVEMBER 10, 2022**