

**ALL ISLAND SCHOOL COMMITTEE OF MARTHA'S VINEYARD PUBLIC SCHOOLS
SUPERINTENDENCY UNION #19
Edgartown School Committee
Oak Bluffs School Committee
Tisbury School Committee
Martha's Vineyard Regional School District
Up Island Regional School District**

**6:30PM, Wednesday, August 31, 2022
Zoom Meeting**

Present: Chair – Skipper Manter (UI), Vice Chair – Michael Watts (TIS)
Up-Island Roxanne Ackerman, Kate DeVane*, Robert Lionette, Alex Salop
Tisbury Jennifer Cutrer
Oak Bluffs Kathryn Shertzer*, Rizwan Malik
Edgartown Kimberly Kirk*, Louis Paciello
Shared Services Office Superintendent –Richie Smith, School Business Administrator – Mark Friedman,
Director of Student Support Services for MV Public Schools – Hope MacLeod,
Administrative Assistant – Ruda Stone
School Staff Shelley Einbender, Kristine Cammorata, Catherine Coogan
Press MV Times – Lucas Thors, Vineyard Gazette – Louisa Hufstader
Others Mary Boyd, Amy Hoff, Ryan Ruley, Mary Ellen Larsen, Andy Italiano, Pamela Alwardt
Recorder Juliet Mulinare

**Late arrivals or early departures of AISC members (see * in text)*

I. Call to Order

The All-Island School Committee (AISC) meeting was called to order at 6:35pm PM by Chair Skipper Manter.

II. Approval of Minutes

The draft minutes under consideration for approval are: June 23, June 28, July 28, 2022.

MR. SALOP MOVED TO APPROVE THE 6/23/22, 6/28/22, 7/28/22 ALL ISLAND SCHOOL COMMITTEE MINUTES; MS. DEVANE SECONDED. NO FURTHER DISCUSSION, ROLL CALL VOTE:

MS. DEVANE – AYE, MR. WATTS – AYE, MR. SALOP – AYE (ABSTAIN ON 6/28), MS. CUTRER – AYE, SHERTZER – AYE, MR. PACIELLO – ABSTAIN, MR. MALIK - AYE

III. Explanation of Procurement Policy for Federal Grants

Mr. Friedman explained that this was informational for the Committee. All School Systems have been asked to update their procurement policies in light of all the Covid money that has been distributed in the past couple of years. The updated policies should be compliant with

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both State and Federal procurement guidelines, which differ slightly. Mr. Friedman recommended that the High School Committee take this on and vote on it as they are the legal fiscal agent for the Superintendent's Union and also because the Towns' municipal procurement policies apply to their respective schools, and it could cause confusion if the All Island School Committee directed this process since this policy would apply only to the High School.

**Ms. Kirk joined the meeting.*

Ms. DeVane expressed concerns about delegating the task of updating the procurement policy to the High School Committee because the AISC administers the grants so they should be the entity in control of the procurement policies that dictate that process.

Mr. Smith requested that the presentation on Health & Safety be moved up on the agenda so that members leaving early won't miss it. Mr. Manter agreed.

IV. Update on Transportation Staffing

Mr. Smith informed the Committee that they still have a shortage of bus drivers this year; there is staffing in place but it is running thin. They are working on addressing some medical issues and will be bringing another trainer on board in October so Mr. Smith is hopeful that things will improve. The Charter School has made an adjustment to their pick-up schedule to help accommodate the shortage. The bus routes are all posted on the MVYPS website.

**Ms. Ackerman joined the meeting.*

V. (XII) Health & Safety – Changes to Practice and Protocols

Mr. Smith explained some of the changes prompted by updates provided by the CDC, DPH and DESE regarding covid protocols and practices in the island schools. Mr. Smith has engaged with the School nurses and the health and safety group to discuss these updates. Some of these changes include no longer providing weekly pool testing for students and staff and no longer testing for those traveling off-island for sports or clubs. Testing for symptomatic students will still take place and there are still tests that students can bring home, if needed. Other changes, such as how cases will be tracked and recorded, can be found in the attached document: Health & Safety Policy.

Mr. Smith acknowledged school nurses Kristine Cammorata (West Tisbury) and Catherine Coogan (Tisbury) who were present to answer any questions from the Committee on the updated Covid practices. Ms. Cammorata clarified that the practices being described are the same practices that were employed at the end of the previous school year. The suggestion was made to add language to the policy that would allow the nurses and public health officials

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some discretion to update the policy when appropriate. Mr. Manter called for a motion to consider this the first reading of the updated health and safety policy.

MR. SALOP MOVED TO RECORD THIS AS THE FIRST READING OF THE UPDATED POLICY; MR. MALIK SECONDED. NO FURTHER DISCUSSION, ROLL CALL VOTE:

SALOP – AYE, ACKERMAN – AYE, KIRK – AYE, CUTRER – AYE, WATTS – AYE, DEVANE – AYE, SHERTZER – AYE, PACIELLO – AYE, MALIK – AYE, MANTER – AYE.

**Ms. DeVane departs the meeting.*

VI. Presentation of M.A.S.S. NSIP Mentor

Mr. Smith explained that he is part of a New Superintendent Induction Program (NSIP), which is run through the MA Association of School Superintendents. The program is a three-year mentorship program and Mr. Smith has been partnered with Meg Mayo Brown (former Superintendent of Barnstable) who has assisted Mr. Smith with a Superintendent's Entry Plan. Mr. Smith would like to invite Ms. Brown to the next AISC meeting to go over the entry plan. Additionally, with the assistance of an AISC Sub-Committee (Kirk, Shertzner, O'Brien, Lionette and Cutrer) Mr. Smith has put together a document outlining his goals as Superintendent that he intends to share with the group once Mr. Lionette joins the meeting.

VII. Proposal of MASC Training for School Governance

Mr. Smith informed the Committee that as members of the MASC (Mass Association of School Committees) there are training options available to members of the Committee. A representative from MASC can come to the island and offer training on a regular basis; training would revolve around process and school governance. This would be a great resource for both new and veteran members of the School Committee as questions can be asked in real time and the training is interactive. If the Committee is open to it, Mr. Smith is proposing to put together a schedule for this training. Feedback from the Committee was that this would be positive and helpful. Mr. Smith will invite the MASC representative who would conduct the training to the next AISC meeting to provide additional information. The training would be at no additional cost to the School.

**Mr. Lionette joined the meeting.*

(V.) Presentation of Superintendent Goals

Mr. Lionette, representative from the Personnel Sub-Committee, stated that in working with Mr. Smith on updating the goals, they had taken a different path than following the guidelines provided by DESE. Instead, the format being used is a reflection of the work Mr. Smith is doing with his NSIP mentor and, as a result, will be more in line with that process. Mr. Smith then

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proceeded to outline his 3 major goals to the Committee. Each of the three goals outline key action items, stakeholders and deliverables. The first goal is 'Effective Entry and Direction Setting', goal number two is 'Maintaining Momentum During the Transition' and goal number 3 (which is a required goal) is 'New Superintendent Induction Program'. The various key actions are outlined in the attached document: Supt. Goals.

VIII. Assistant Superintendent Position

Mr. Smith reminded the Committee that he will be reevaluating and potentially modifying the job description for this position so that it can better suit the needs of the Superintendent's Office. However, in the meantime, he would like to use some of the available funds to hire an interim or contracted assistant to take on some of the responsibilities of the position. Mr. Smith suggested the possibility of utilizing retirees of the school system who are living on island to fill this temporary role which would likely be a 20 hour per week position. The Committee had no objection to Mr. Smith pursuing a temporary Assistant Superintendent either as an interim position or a contracted position.

**Ms. Shertzer departs the meeting.*

IX. Personnel – Resignations, Leave of Absence Requests, Retirement

Mr. Smith read through the resignations that need to be acted on: Fokos (ESP), Tenerowicz (Bridge Program), Iammarino (ELL Program Admin Assistant), Smith (ESP – Shared Programs). *MR. SALOP MOVED TO ACCEPT THE FOUR RESIGNATIONS; MS. CUTRER SECONDED. NO FURTHER DISCUSSION, ROLL CALL VOTE:*

SALOP – AYE, CUTRER – AYE, ACKERMAN – AYE, LIONETTE – AYE, PACIELLO – AYE, WATTS – AYE, MALIK – AYE, MANTER – AYE, KIRK – DID NOT VOTE.

Mr. Smith read through the two leave of absence requests: Thibideau (Edgartown Bridge Program) requesting 12 weeks LOA, Knight (Edgartown Bridge Program) requesting FY23 School year LOA.

MR. SALOP MOVED TO ACCEPT THE TWO LEAVE OF ABSENCE REQUESTS; MS. CUTRER SECONDED. NO FURTHER DISCUSSION, ROLL CALL VOTE:

SALOP – AYE, CUTRER – AYE, KIRK – AYE, ACKERMAN – AYE, LIONETTE – AYE, PACIELLO – AYE, WATTS – AYE, MALIK – AYE, MANTER – AYE.

Mr. Smith read the one retirement announcement: Stone (Admin Asst to Superintendent), effective 10/24/22. Mr. Smith thanked Ms. Stone for her many years of service and stated that she would be very difficult to replace. The Committee all thanked Ms. Stone and wished her well.

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MR. SALOP MOVED TO ACCEPT THE RETIREMENT; MS. CUTRER SECONDED. NO FURTHER DISCUSSION, ROLL CALL VOTE:

SALOP – AYE, CUTRER – AYE, KIRK – AYE, ACKERMAN – AYE, LIONETTE – AYE, PACIELLO – AYE, WATTS – AYE, MALIK – AYE, MANTER – AYE.

X. Replacement for Administrative Assistant to the Superintendent

Mr. Smith stated that the Superintendent's Office has been looking within for Ms. Stone's replacement and has identified Ellie Parece, who is currently the Financial Administrative Assistant, as a qualified prospect for the role. Ms. Parece will benefit from training with Ms. Stone until her retirement.

XI. Funds to Support Financial Administrative Assistant (680 Shared Service)

Mr. Smith stated that he would like to go ahead and start interviewing for the Financial Administrative Assistant job; he would look to fill that as soon as possible so the new hire can begin training. Mr. Smith would also like to bring in veteran staff to help with the training needed for that position and has spoken with Mr. Manter about how to fund that training. Mr. Friedman explained where some of the money to fund the position would come from – there is about \$35,000 in the budget to accommodate this, Mr. Friedman estimates the cost of the training will be about \$15,000.

Mr. Manter called for a motion to authorize the Superintendent to spend up to \$15,000 to cover costs associated with this transitional period in his office.

MR. LIONETTE MOVED TO AUTHORIZE THE SUPERINTENDENT TO SPEND UP TO \$15,000 FROM THE AVAILABLE FUNDS AS DESCRIBED BY MR. FRIEDMAN; MR. MALIK SECONDED. NO FURTHER DISCUSSION, ROLL CALL VOTE:

SALOP – AYE, CUTRER – AYE, KIRK – AYE, LIONETTE – AYE, PACIELLO – AYE, WATTS – AYE, MALIK – AYE, ACKERMAN – AYE, MANTER – AYE.

XII. Update – MASC Policy

Mr. Smith had spoken at the previous meeting about updating the MASC policies, however due to the involvement required for the NSIP Process, Mr. Smith would like to postpone this until next spring. The Committee had no objection to postponing this until spring of 2023.

XIII. Update – Non-Union Salary Adjustments

Mr. Smith plans to bring these adjustments before the Committee/s in the coming months but stated that he would allow plenty of time for review before discussion during a meeting. Mr. Smith stated that he is sensitive to both sides of the situation but wants to wait until they have a better idea of what's happening with the Teacher's Union contracts before bringing his

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recommendations to the Committee. These adjustments are for the current fiscal year and would be retroactive to July 1, 2022.

XIV. Public Comment

None.

XV. Topics not reasonable anticipated by the Chair

None.

Adjournment

Mr. Manter wished all School personnel the best for the start of the upcoming school year.

AT 8:29PM, MR. SALOP MADE A MOTION TO ADJOURN THE MEETING; MS. CUTRER

SECONDED, NO FURTHER DISCUSSION, ROLL CALL VOTE:

SALOP – AYE, CUTRER – AYE, KIRK – AYE, LIONETTE – AYE, PACIELLO – AYE, WATTS – AYE, MALIK – AYE, ACKERMAN – AYE, MANTER – AYE.

Documents on File:

- AISC Agenda 8.31.22
- DRAFT Minutes AISC June 23, 2022 (II)
- DRAFT Minutes AISC June 28, 2022 (II)
- DRAFT Minutes AISC July 28, 2022 (II)
- Superintendent Goals
- Resignation Letter – Iammarino
- Resignation Letter – Fokos
- Resignation Letter – Smith
- Resignation Letter – Tenerowicz
- LOA Request – Fontaine
- LOA Request – Knight
- Retirement Letter – Stone
- Health & Safety Policy
- CDC Guidelines 8/11/22
- DESE Covid-19 Guidance 8/15/22
- DPH Isolation and Exposure Guidance 8/15/22