

**Martha's Vineyard Regional High School (MVRHS)**  
**Joint Transportation and Facilities Sub-Committee Meeting**  
**Thursday, February 23, 2023 4:00 PM**  
**Zoom**

Present:

Transportation: Chair – Kimberly Kirk\*, Roxanne Ackerman\*, Kathryn Shertzer, Michael Watts  
Facilities: Chair – Michael Watts, Roxanne Ackerman\*, Kimberly Kirk\*, Skipper Manter\*, Kris O'Brien  
Others/Staff: Principal – Sara Dingley, Coordinator of Pathways and Special Projects – Samuel Hart,  
Finance Director – Suzanne Cioffi, Facilities Director – Mike Taus, Transportation Assistant –  
Chyenne Ward, Climate Advisory Committee Chair/West Tisbury – Kate Warner  
Supt.'s Office: Superintendent – Richard M. Smith, Ed.D., School Business Administrator – Mark Friedman  
Recorder: Teresa Kruszewski \*Late arrivals or early departures of Sub-Committee members (see \* in text)

\*Roxanne Ackerman arrived at 4:20 PM

\*Skipper Manter left at 4:55 PM

\*Kimberly Kirk left at 5:08 PM

**Call to Order: (Agenda Item #I)**

The joint meeting of the MVRHS Transportation Sub-Committee and Facilities Sub-Committee was called to order by Chair Michael Watts at 4:03 PM on Thursday, February 23, 2023. Participation was available remotely by Zoom. To preserve bandwidth, it was suggested that participants join via the Zoom audio and reserve video links for Committee members and administration; the meeting was recorded. *(Recorder's Note: Discussions are summarized and grouped for clarity and brevity).*

**Sanderson Road/Bus Lot: (Agenda Item #II)**

Members discussed at length the [re-]location, electric bus charging needs with a possible interim arrangement with the Martha's Vineyard Transit Authority (VTA), long term leasing, and how to incorporate this into the bigger Massachusetts School Building Authority (MSBA) process. Samuel Hart said the MSBA was aware of this project; he agreed that moving the buses out (across the street) was the right way to go.

**General Facilities: (Agenda Item #III)**

**a. Water Intrusion Update**

Mike Taus said he would get back to the Committee/s on how things could be monitored to mitigate future issues; they were working with an independent claims adjuster to assess the outstanding issues and water damage; some of the repair work had begun. *(Please see document on file for details: APPROVED MVRHS SC Minutes February 6, 2023 Meeting.pdf; Welcome - Chair (Agenda Item #I); pg 1; AND SubCommittee Update (Agenda Item #VI) A. Facilities Update: pg 7 & 8)*

**b. Roofing Update**

A contract had been awarded; once the outdoor temperature was consistent (above 50°), the work would begin; Mr. Taus anticipated a start time of May, 2023.

**c. Heating Ventilation and Air Conditioning Update**

Mark Friedman said they were trying to accelerate the process:

- Final bids were due on March 17, 2023 at 4:00 PM.
- The design review was underway.
- Installation could begin the first two weeks of July based on availability of parts and lead times; otherwise it could be sometime in September.

**d. Main Field Repair**

Mr. Taus said they met with two vendors; the work would be scheduled the first two weekends of June, 2023. A sod estimate would be \$12,000 for the current proposal, with the generous donation of labor to complete the work.

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Suzanne Cioffi said she would review the budget for where this funding could be found. Members were in agreement this work needed to be done and to find the money, as people were getting hurt.

*KRIS O'BRIEN MOVED TO RECOMMEND THIS TO THE FULL COMMITTEE; KIMBERLY KIRK SECONDED; MOTION PASSED: 4 AYES, 0 NAYS, 0 ABSTENTIONS. MS. ACKERMAN—AYE, MS. KIRK—AYE, MS. O'BRIEN—AYE & MR. WATTS—AYE.*

**Facilities Usage: (Agenda Item #IV)**

**a. Recent Requests Update**

Mr. Taus recapped some of the requests that had come in for use of the facility; Members discussed the vetting process and wanted to ensure the steps were the same for all.

Principal Sara Dingledey said the process was fraught, there was always a debate (faced with the conflict) to say yes or no, to charge or not to charge, as examples. She asked the Committee for input to standardize/review the process and the form that was on the website; many came in as verbal requests versus the formal (written) requests. Chair Watts said a hierarchical process should be formalized, how the applications were reviewed and who did that review; Principal Dingledey suggested adding a box on the application for those looking for a fee waiver and the reasons why.

**b. Usage Types and Duration**

**c. Insurance**

A rider for the school insurance was suggested, for smaller groups that might not have insurance; Members agreed more review and discussion was needed for consideration and options.

**d. Weight Room**

Members discussed the [renovation] options, the need for space and when/how to approach this.

**Topics not reasonably anticipated by the Chair: (Agenda Item #V)**

None.

**Adjournment: (Agenda Item #VI)**

*DISCUSSION ENSUED THEREON, UPON A MOTION DULY MADE BY KRIS O'BRIEN AND SECONDED ROXANNE ACKERMAN, THE MEETING UNANIMOUSLY ADJOURNED AT 5:32 PM.*

**Meetings/Events:**

• TBD

**Documents on File:**

- 1) Agenda Joint Facilities Transportation Sub Committee 2.23.23.docx
- 2) Proposed Game Field Plan.docx
- 3) MVRHS Field Project Plan.pdf
- 4) MVRHS Field Project.pdf
- 5) MVRHS Field Images 2.1.23.pdf
- 6) participants\_83088142689 (8).csv

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**Respectfully submitted,**



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**Teresa Kruszewski – Recorder**

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May 25, 2023

**Date**

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**Kimberly Kirk – Transportation Chair**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Michael Watts– Facilities Chair**

\_\_\_\_\_  
**Date**

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**Richard M. Smith, Ed.D – MVRHSD Superintendent**

\_\_\_\_\_  
**Date**

*APPROVED MAY 25, 2023*