

Tisbury School Committee
12:30PM, Tuesday, August 8, 2023
by Zoom Cloud Conference

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TSC Members Present: Chair Amy Houghton, Jen Cutrer, Michael Watts,

Staff: Principal John Custer, Superintendent Richard Smith,
Business Administrator Mark Friedman,
Student Support Director Hope MacLeod,

Others: Aditya Modi, Michael Owen – CHA/Daedalus,
Marni Lipke – Recorder,

Town: Louise Clough – FinCom,

Press: Louisa Hufstader – Vineyard Gazette

* TSC/TSB members late arrivals or early departures

The Tisbury School Committee (TSC) meeting was called to order at 12:30PM.

I. School Building Project Report

The Project was going well. Steel was up and being detailed. The first floor was being dug out for underground plumbing and utilities. Interior framing was in process on the second and third floors. The building was beginning to look like a school again.

- Further information was available on the Project Website <https://tisbury-school-project.com/> which was constantly updated with photos and status reports.

- The weekly professional team meeting would follow this meeting at 1:00PM

A. Approval of Project Invoices (See documents on file & below: Actions.)

Mr. Michael Owen of CHA/Daedalus affirmed all invoices were vetted and recommended by CHA and Tappé Architects. These were standard payments with nothing unusual.

- The Tappé invoice included consulting engineers payments.

- Briggs Engineering covered concrete & steel construction testing.

• **ON A MOTION DULY MADE BY MS. JEN CUTRER AND SECONDED BY MR. MICHAEL WATTS THE TISBURY SCHOOL COMMITTEE UNANIMOUSLY APPROVED AND RECOMMENDED (3 AYES, 0 NAYS, 0 ABSTENTIONS) THE FOLLOWING JULY 1 THROUGH 31, 2023 INVOICES TOTALING \$3,351,665.57 TO BE SENT TO TOWN HALL FOR APPROVAL AND PAYMENT:**

- CHA INVOICE FOR \$45,000.00,

- W.T. RICH INVOICE FOR \$3,161,513.00

- TAPPÉ ARCHITECTS INVOICE FOR \$135,401.81,

- BRIGGS ENGINEERING INVOICE FOR \$9,750.76:

MS. CUTRER—AYE, MR. WATTS—AYE, MS. AMY HOUGHTON—AYE.

II. Items Not Reasonably Anticipated by the Chairperson

(See documents on file & below: Actions.)

• In recent years the Parent Teacher Organization and the TSC received Community Preservation Act/Committee (CPA/CPC) funding for playground renovations.

- (See Minutes: 3/12/19 p.3 #V, & 1/14/20 p.3 #E, 12/8/20 p.3 #V, & 9/14/21 p.2-3 #IV A, & 9/13/22 p.3.)

- However, many playground/landscape items were included/duplicated in the Construction contract (see 1/10/23 Minutes p.3 #IV B). The CPC requested a formal vote to release the funds. CPC Administrator Heidi Dietrich and the CPC welcomed any further applications for CPC funding. With thanks to Ms. Dietrich and the CPC:

• **ON A MOTION DULY MADE BY MS. CUTRER AND SECONDED BY MR. WATTS THE TISBURY SCHOOL COMMITTEE UNANIMOUSLY AUTHORIZED THE RELEASE OF 2019, 2020, 2021, 2022 COMMUNITY PRESERVATION FUNDING FOR THE TISBURY SCHOOL PLAYGROUND; (3 AYES, 0 NAYS, 0 ABSTENTIONS): MS. CUTRER—AYE, MR. WATTS—AYE, MS. HOUGHTON—AYE.**

• After the Coordinated Program Review (CPR) audit (see 5/9/23 Minutes p.1 #II B) and the Cabinet Retreat, three policies were being amended in keeping with Department of Elementary and Secondary Education (DESE) recommendations and Tiered Focus Monitoring. The old policies were posted on the Martha's Vineyard Public Schools (MVPS) website along with the proposed amended policies—posting would be finalized after approval.

- Minor or local changes could be voted however substantive changes to the recommended amendments would have to be resubmitted for DESE approval.

• All members were encouraged to attend the Massachusetts Association of School Committees (MASC) training this Saturday.

Adjournment

• **ON A MOTION DULY MADE BY MS. CUTRER AND SECONDED BY MR. WATTS THE TISBURY SCHOOL COMMITTEE MEETING UNANIMOUSLY ADJOURNED AT 12:53PM: 3 AYES, 0 NAYS, 0 ABSTENTIONS: MS. CUTRER—AYE, MR. WATTS—AYE, MS. HOUGHTON—AYE.**

Appendix A: Meetings/Events:

• MASC Training – 9:30AM, Saturday, August 12, 2023

• Project Status & Planning – 1:00PM Tuesdays,

• TSC – 4:00PM, Tuesdays, - ESF/Zoom

September 12, 2023

January 9, 2024

May 14, 2024

October 10, 2023

February 13, 2024

June 11, 2024

November 14, 2023

March 12, 2024

December 12, 2023 (with SAC)

April 9, 2024

Appendix B: Actions

Prin. Custer/Ms. Houghton – send project motion & invoices for Town Hall payment.

Prin. Custer – send release notification to CPC.

Ms. Macleod/Office – mark old policies as “Under Review”.

September Agenda:

- Minutes: 6/20/23 Regular, 6/20/23 Executive Session, 7/11/23, 8/8/23

- Approval of Project Invoices

- First Reading Policy Amendments

Long term:

Prin. Custer/Ms. Houghton – FY25 budget – pandemic recovery support teachers

continued

Appendix C: Documents on File

- Agenda 8/8/23
- Tisbury School Renovation/ Addition Project Update Newsletter, July 2023 (2 p.)
- Tisbury School Addition and Renovations Project Invoices, For Period: July 01, 2023 – July 31, 2023
- Munafo/Custer/Diettrich emails re: Tisbury School Playgrounds CPC Funding 8/8/23

Minutes respectfully submitted by Office On Call/Marni Lipke.

Marni Lipke – Recorder

Date

Amy Houghton – TSC Chair

Date

Minutes approved 9/12/23