

**MARTHA’S VINEYARD REGIONAL HIGH SCHOOL (MVRHS)/*Special Meeting***  
**School Committee Meeting**  
**Thursday, June 22, 2023 at 6:00 PM**  
**Library or Zoom**

Present: Chair – Kathryn Shertzer, Vice Chair (VC) – Skipper Manter, Roxanne Ackerman, Jennifer Cutrer, Robert Lionette, Kris O’Brien, Louis Paciello, Michael Watts  
Others: About 20 attendees including:  
Town Counsel/Attorney of Mead, Talerman & Costa, LLC. – Brian Winner  
Staff: Principal – Sara Dingley,  
Coordinator of Pathways and Special Projects – Samuel Hart,  
Finance Director – Suzanne Cioffi, Facilities Director – Mike Taus  
Supt.’s Office: Superintendent – Richard M. Smith, Ed.D.,  
Director of Student Support Services – Hope MacLeod,  
School Business Administrator – Mark Friedman,  
Towns/County: Oak Bluffs (OB) Town Administrator – Deborah Potter  
Press: MVTimes – Jenna Bernstein, MVTV, Vineyard Gazette – Louisa Hufstader  
Recorder: Teresa Kruszewski

**Please note: All business will consist of a discussion and possible *vote* to take action.**

- *There were audio issues throughout the meeting.*

### **Call to Order**

The meeting of the Martha’s Vineyard Regional High School Committee (MVRHS SC) was called to order at 6:05 PM by Chair Kathryn Shertzer; all votes would be taken by roll call. Public participation was encouraged, and asked to use the Zoom ‘hand raise’ feature to be recognized. The meeting was recorded; video cameras were asked to be turned off except for MVRHS SC members or Administrators or when actively participating; attendees were asked to identify themselves with first and last names. (*Recorder’s Note: Discussions are summarized and grouped for clarity and brevity.*)

### **Welcome - Chair**

(Agenda Item #I)

### **Appeal Update**

(Agenda Item #II)

### **Executive Session**

(Agenda Item #III)

**Executive Session, subject to the Chair’s declaration, to discuss litigation strategy and funding/appropriation therefor, pursuant to G.L. c. 30A § 21(a)(3), in the matter of Martha’s Vineyard Reg. School Dist. v. Oak Bluffs Planning Bd., Land Court No. 22 MISC 000294. Vote to reconvene and return to open session.**

VC Skipper Manter said it would better serve the public to hear the discussion, to stay in Public Session.

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*LOUIS PACIELLO AT 6:22 PM, MOVED TO GO INTO EXECUTIVE SESSION, SUBJECT TO THE CHAIR'S DECLARATION, TO DISCUSS LITIGATION STRATEGY AND FUNDING/APPROPRIATION THEREFOR, PURSUANT TO G.L. C. 30A § 21(A)(3), IN THE MATTER OF MARTHA'S VINEYARD REG. SCHOOL DIST. V. OAK BLUFFS PLANNING BD., LAND COURT NO. 22 MISC 000294. VOTE TO RECONVENE AND RETURN TO OPEN SESSION; AND TO INVITE SUPERINTENDENT RICHARD M. SMITH, PRINCIPAL SARA DINGLEDY, ATTORNEY BRIAN WINNER AND RECORDER TERESA KRUSZEWSKI TO BE PRESENT THROUGHOUT; JENNIFER CUTRER SECONDED.*

A friendly amendment to the motion was accepted and restated as follows:

*LOUIS PACIELLO AT 6:22 PM, MOVED TO GO INTO EXECUTIVE SESSION, SUBJECT TO THE CHAIR'S DECLARATION, TO DISCUSS LITIGATION STRATEGY AND THEREFOR, PURSUANT TO G.L. C. 30A § 21(A)(3), IN THE MATTER OF MARTHA'S VINEYARD REG. SCHOOL DIST. V. OAK BLUFFS PLANNING BD., LAND COURT NO. 22 MISC 000294. VOTE TO RECONVENE AND RETURN TO OPEN SESSION; AND TO INVITE SUPERINTENDENT RICHARD M. SMITH, PRINCIPAL SARA DINGLEDY, ATTORNEY BRIAN WINNER AND RECORDER TERESA KRUSZEWSKI TO BE PRESENT THROUGHOUT; JENNIFER CUTRER SECONDED; MOTION PASSED: 6 AYES, 2 NAYS, 0 ABSTENTIONS. MS. CUTRER—AYE, MS. O'BRIEN—AYE, MR. PACIELLO—AYE, MS. SHERTZER—AYE & MR. WATTS—AYE. MR. LIONETTE—NAY & MR. MANTER—NAY.*

*DISCUSSION ENSUED THEREON A MOTION AT 7:03 PM, TO RETURN TO REGULAR SESSION WAS MOVED BY SKIPPER MANTER AND SECONDED BY JENNIFER CUTRER; THE MOTION PASSED UNANIMOUSLY: 8 AYES, 0 NAYS, 0 ABSTENTIONS.*

★ **OPEN SESSION RECONVENED AT 7:05 PM.**

Chair Shertzer recapped that the settlement discussion has been opened up to include the Town of Oak Bluffs Select Board, Town Administrator & Planning Board, and the MVRHSC for a joint public meeting. Options for locations, dates and agenda items will be communicated in the morning through our Attorney to move this forward expeditiously; they would like to use a moderator for the discussion.

**Public Comment**

None.

(Agenda Item #IV)

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**Routine Reports**

(Agenda Item #V)

**A. Principal**

**1. Graduation:**

Principal Sara Dingley said the graduating class was the largest class in many years with 178 students; photos from the ceremony were screen shared; it was great to be back at the Tabernacle again. She introduced the new student representative that would be providing updates to the Committee starting in September.

**B. Superintendent**

**1. Non-Union Salaries Discussion and Vote:**

Superintendent Richard M. Smith passed around the document which detailed the information; he was formally asking the Committee to approve a 5% increase for the 15 non-union salaried employees.

*ROBERT LIONETTE MOVED TO APPROVE THE 5% INCREASE FOR THE EXISTING NON-UNION SALARIED EMPLOYEES; MICHAEL WATTS SECONDED. 8 AYES, 0 NAYS, 0 ABSTENTIONS. MS. ACKERMAN—AYE, MS. CUTRER—AYE, MR. LIONETTE—AYE, MR. MANTER—AYE, MS. O'BRIEN—AYE, MR. PACIELLO—AYE, MS. SHERTZER—AYE & MR. WATTS—AYE.*

Samuel Hart said the Board of Directors of the Massachusetts School Building Authority (MSBA) voted [yesterday] to formally accept the MVRHS into the feasibility period; this was good news for all; he recapped the next steps.

**Consents: VOTES REQUIRED**

(Agenda Item #VII)

**A. Minutes:**

**B. Personnel:**

- ◆ Marc Brasefield in a letter dated 6/13/23 wrote: I am resigning from my position as assistant cook.
- ◆ Sean Yancey in a letter dated 6/22/23 wrote: I am resigning from my position as cook.

*SKIPPER MANTER MOVED TO ACKNOWLEDGE; ROBERT LIONETTE SECONDED. MOTION PASSED UNANIMOUSLY: 8 AYES, 0 NAYS, 0 ABSTENTIONS. MS. ACKERMAN—AYE, MS. CUTRER—AYE, MR. LIONETTE—AYE, MR. MANTER—AYE, MS. O'BRIEN—AYE, MR. PACIELLO—AYE, MS. SHERTZER—AYE & MR. WATTS—AYE.*

- ◆ Jane McGroarty Sampaio in a letter dated June 12, 2023 wrote: It is my intention to accept the position of .6 ELL Teacher for the 2023-24 school year and to retain .4 of my current position as Portuguese teacher (and take leave from the .6 Portuguese teacher position).

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*SKIPPER MANTER MOVED TO ACKNOWLEDGE; ROBERT LIONETTE SECONDED.  
MOTION PASSED UNANIMOUSLY: 8 AYES, 0 NAYS, 0 ABSTENTIONS.*

*MS. ACKERMAN—AYE, MS. CUTRER—AYE, MR. LIONETTE—AYE, MR. MANTER—AYE,  
MS. O'BRIEN—AYE, MR. PACIELLO—AYE, MS. SHERTZER—AYE & MR. WATTS—AYE.*

- ◆ Justine DeOliveira in a letter dated 06/09/23 wrote: Thank you so much for the incredible opportunity to continue as the Director of Curriculum and Instruction. I am very excited to continue doing this work as part of the leadership team. I eagerly accept the offer.

*SKIPPER MANTER MOVED TO ACKNOWLEDGE; ROBERT LIONETTE SECONDED.  
MOTION PASSED UNANIMOUSLY: 8 AYES, 0 NAYS, 0 ABSTENTIONS.*

*MS. ACKERMAN—AYE, MS. CUTRER—AYE, MR. LIONETTE—AYE, MR. MANTER—AYE,  
MS. O'BRIEN—AYE, MR. PACIELLO—AYE, MS. SHERTZER—AYE & MR. WATTS—AYE.*

- ◆ Kevin Crowell a change in the cafeteria line from a .8 to a 1.0 position for FY24.

*SKIPPER MANTER MOVED TO ACKNOWLEDGE; ROBERT LIONETTE SECONDED.  
MOTION PASSED UNANIMOUSLY: 8 AYES, 0 NAYS, 0 ABSTENTIONS.*

*MS. ACKERMAN—AYE, MS. CUTRER—AYE, MR. LIONETTE—AYE, MR. MANTER—AYE,  
MS. O'BRIEN—AYE, MR. PACIELLO—AYE, MS. SHERTZER—AYE & MR. WATTS—AYE.*

**C. Out of State and Overnight Travel:**

**D. Third Reading of Federal Grants Policies and Procedures:**

Mark Friedman said this was bringing this District and all the grants and donations into compliance with Federal Policies and Procedures; he reviewed the document changes since the second reading; he said they were not substantive changes.

*SKIPPER MANTER MOVED TO ACCEPT THE THIRD AND FINAL READING OF THE  
FEDERAL GRANTS POLICIES AND PROCEDURES; ROBERT LIONETTE SECONDED.*

*MOTION PASSED UNANIMOUSLY: 8 AYES, 0 NAYS, 0 ABSTENTIONS.*

*MS. ACKERMAN—AYE, MS. CUTRER—AYE, MR. LIONETTE—AYE, MR. MANTER—AYE,  
MS. O'BRIEN—AYE, MR. PACIELLO—AYE, MS. SHERTZER—AYE & MR. WATTS—AYE.*

**E. Additional OPEB Contributions:**

*SKIPPER MANTER MOVED TO TAKE 25% OF THE UNENCUMBERED EXPENSE  
BUDGET FROM FY23 TO PUT INTO THE OPEB TRUST; ROBERT LIONETTE  
SECONDED. MOTION PASSED UNANIMOUSLY: 8 AYES, 0 NAYS, 0 ABSTENTIONS.*

*MS. ACKERMAN—AYE, MS. CUTRER—AYE, MR. LIONETTE—AYE, MR. MANTER—AYE,  
MS. O'BRIEN—AYE, MR. PACIELLO—AYE, MS. SHERTZER—AYE & MR. WATTS—AYE.*

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**F. Discussion and Acceptance of Grants and Donations:**

*ROBERT LIONETTE MOVED TO ENDORSE THE WELCOME BACK TO SCHOOL BAR-B-QUE [FOR FOOD DONATIONS].*

Members discussed the need for more information before moving forward; the vote was tabled.

*SKIPPER MANTER MOVED TO ACCEPT THE ANONYMOUS DONATION OF \$12,000 WITH GRATITUDE; LOUIS PACIELLO SECONDED. MOTION PASSED UNANIMOUSLY: 8 AYES, 0 NAYS, 0 ABSTENTIONS. MS. ACKERMAN—AYE, MS. CUTRER—AYE, MR. LIONETTE—AYE, MR. MANTER—AYE, MS. O'BRIEN—AYE, MR. PACIELLO—AYE, MS. SHERTZER—AYE & MR. WATTS—AYE.*

**Finance**

(Agenda Item #VII)

**A. FY 24 Budget Update:**

**B. End of Year Transfers Discussion and Vote:**

Suzanne Cioffi reviewed line by line for the Committee to comment and question.

*KRIS O'BRIEN MOVED TO APPROVE THE YEAR END TRANSFERS OF \$356,192.77 AS PRESENTED BY SUZANNE CIOFFI; ROBERT LIONETTE SECONDED. MOTION PASSED: 7 AYES, 1 NAYS, 0 ABSTENTIONS. MS. ACKERMAN—AYE, MS. CUTRER—AYE, MR. LIONETTE—AYE, MS. O'BRIEN—AYE, MR. PACIELLO—AYE, MS. SHERTZER—AYE & MR. WATTS—AYE. MR. MANTER—NAY.*

*ROXANNE ACKERMAN MOVED TO RECONCILE THE AMOUNT OF \$1700 AS PRESENTED FOR THE AUDIT FINDINGS AND ADJUSTED JOURNAL ENTRIES FROM PRIOR YEARS AS PRESENTED BY SUZANNE CIOFFI; KRIS O'BRIEN SECONDED. MOTION PASSED UNANIMOUSLY: 7 AYES, 0 NAYS, 1 ABSTENTIONS. MS. ACKERMAN—AYE, MS. CUTRER—AYE, MR. MANTER—AYE, MS. O'BRIEN—AYE, MR. PACIELLO—AYE, MS. SHERTZER—AYE & MR. WATTS—AYE. MR. LIONETTE—ABSTAINED.*

**SubCommittee Updates**

(Agenda Item #VII)

**A. Transportation:**

*MICHAEL WATTS MOVED TO SUPPORT THE REAPPLICATION TO THE EPA; SKIPPER MANTER SECONDED. MOTION PASSED UNANIMOUSLY: 8 AYES, 0 NAYS, 0 ABSTENTIONS. MS. ACKERMAN—AYE, MS. CUTRER—AYE, MR. LIONETTE—AYE, MR. MANTER—AYE, MS. O'BRIEN—AYE, MR. PACIELLO—AYE, MS. SHERTZER—AYE & MR. WATTS—AYE.*

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**B. Facilities Discussion and Vote:**

Michael Watts, chair of the Facilities Sub-Committee, recapped the discussion from the earlier meeting as follows:

*Vineyard Pride Building/Jen Royal said the MV Touchdown Club proposed to upgrade the building. She reviewed the scope of work, the MVRHS responsibilities for this project, the process of pulling permits and finding the General Contractor. The estimated total for the donated work was \$84,575.00. (Please see document on file for details: DRAFT Minutes Facilities Sub-Committee June 22, 2023.pdf; Vineyard Pride Building: (Agenda Item #III))*

*SKIPPER MANTER TO ACCEPT THIS AMAZING DONATION; KRIS O'BRIEN SECONDED. MOTION PASSED UNANIMOUSLY: 7 AYES, 0 NAYS, 1 ABSTENTIONS.*

*MS. ACKERMAN—AYE, MS. CUTRER—AYE, MR. LIONETTE—AYE, MR. MANTER—AYE, MS. O'BRIEN—AYE, MS. SHERTZER—AYE & MR. WATTS—AYE.*

*MR. PACIELLO—ABSTAINED.*

Mr. Watts detailed the items within that building that needed to be surplussed by the Committee.

*ROBERT LIONETTE MOVED TO SURPLUS THE LISTED ITEMS AS PRESENTED; SKIPPER MANTER SECONDED. MOTION PASSED UNANIMOUSLY: 8 AYES, 0 NAYS, 0 ABSTENTIONS. MS. ACKERMAN—AYE, MS. CUTRER—AYE, MR. LIONETTE—AYE, MR. MANTER—AYE, MS. O'BRIEN—AYE, MR. PACIELLO—AYE, MS. SHERTZER—AYE & MR. WATTS—AYE.*

**Old/New Business**

(Agenda Item #IX)

**A. Harbor Homes**

Elizabeth Folcarelli, Chief Executive Officer of Martha's Vineyard Community Services, presented the Change in Use for Building A for Harbor Homes to provide shelter during the winter months. Changes in use from last year included: extending the dates November 1, 2023 to April 20, 2024; allowing daytime sheltering for Thanksgiving and Christmas; increased occupancy from 20 to 22 inclusive of staff; offering full day sheltering when temperatures dip below 28°; reserving the right to request special permission of the Superintendent for special provisions when weather conditions presented undue hardship for homeless individuals.

Discussion included whether this request would be in perpetuity; the amount of disturbance calls on the property; the concern this was for a two year period; operating hours and how that would be managed; the proximity [safety] to students and the elderly while understanding the need - the Oak Bluffs Police Department said they would prefer a new location.

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*SKIPPER MANTER MOVED TO APPROVE THE REQUEST AS A ONE YEAR CONTRACT; ROBERT LIONETTE SECONDED. MOTION PASSED: 5 AYES, 3 NAYS, 0 ABSTENTIONS. MS. ACKERMAN—AYE, MS. CUTRER—AYE, MR. LIONETTE—AYE, MR. MANTER—AYE & MR. WATTS—AYE. MS. O'BRIEN—NAY, MR. PACIELLO—NAY & MS. SHERTZER—NAY.*

**B. Warrants for Signature Discussion and Vote**

Chair Shertzer said the power of signature needed to be connected to a person and not a position; she recommended that all Members sign the warrants as the meetings were now in person and a designated person was not needed.

*ROBERT LIONETTE MOVED TO RETURN TO FULL COMMITTEE SIGNATURES; KRIS O'BRIEN SECONDED. MOTION PASSED: MOTION PASSED UNANIMOUSLY: 8 AYES, 0 NAYS, 0 ABSTENTIONS. MS. ACKERMAN—AYE, MS. CUTRER—AYE, MR. LIONETTE—AYE, MR. MANTER—AYE, MS. O'BRIEN—AYE, MR. PACIELLO—AYE, MS. SHERTZER—AYE & MR. WATTS—AYE.*

**Topics Not Reasonably Anticipated by the Chair/Announcements**

(Agenda Item #X)

**Adjournment**

(Agenda Item #XI)

*KRIS O'BRIEN MOVED TO ADJOURN THE MVRHS SC MEETING AT 8:58 PM; JENNIFER CUTRER SECONDED. MOTION PASSED UNANIMOUSLY: 8 AYES, 0 NAYS, 0 ABSTENTIONS. MS. ACKERMAN—AYE, MS. CUTRER—AYE, MR. LIONETTE—AYE, MR. MANTER—AYE, MS. O'BRIEN—AYE, MR. PACIELLO—AYE, MS. SHERTZER—AYE & MR. WATTS—AYE.*

**Appendix A - Meetings/Events**

—TBD

**Appendix B - Agreed Upon Tasks: None.**

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**Appendix C - Documents on File:**

- Agenda MVRHS SC 6.22.23.docx
- VII (B) ADJs per auditors (2).pdf
- End of Year Transfer 6.22.2023.xlsx
- FY23 CONTINGENCY Expenditures 6.22.2023.xlsx
- School Votes 6.14.23.pdf
- Special Town Meeting 6.14.23 .pdf
- VI. B. DeOliveira Ltrr 6.9.23.pdf
- VI. B. Letter of intent (.6 ELL position).pdf
- VI. B. Marc Brasefield 6.13.23.pdf
- VI. B. Sean Yancey 6.13.23.pdf
- VI. D. Federal Grants Manual MVYPS Grants Draft FY23 -4 03-2023 - Final Reading.pdf
- VI. F. Anonymous Donation 6.21.2023.pdf
- VII (B) AJE MVRHS Liabilty Acct AJE\_s.pdf
- VII. (B) MVRHS General Fund Expenditures 6.22.2023.pdf
- VIII. 23-24 Subcommittees MVRHSSC 7.xlsx - Sheet1 (1).pdf
- VIII. School Committee Calendar 23-24.pdf

**Respectfully submitted,**



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**Teresa Kruszewski – Recorder**

\_\_\_\_\_  
November 6, 2023

**Date**

\_\_\_\_\_  
**Kathryn Shertzer – MVRHS SC Chair**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Richard M. Smith, Ed.D. – MVRHSD Superintendent**

\_\_\_\_\_  
**Date**

***APPROVED NOVEMBER 6, 2023***