

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
Tuesday, January 17, 2017, 8:30AM
Oak Bluffs School Conference Room

Present: Chair; Michael Hoyt, Lisa Reagan,
Others: Principal's Office – Megan Farrell, Carla Hoyt,
Superintendent's Office – Matt D'Andrea, Richie Smith, Amy Tierney,
Nancy Dugan,
Recorder - Marni Lipke

*Late arrivals
or early departures

The Oak Bluffs School Committee (OBSC) meeting was called to order at 8:38AM.

Minutes: Approval of Minutes (Agenda Item #1)

- *LISA REAGAN MOVED TO ACCEPT THE DECEMBER 20, 2016 MINUTES; MICHAEL HOYT SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.*

Public Comment - None (Agenda Item #2)

Financial Report (Agenda Item #3)

Budget Discussion

Principal Megan Farrell thanked OBS Financial Assistant Carla Hoyt and Martha's Vineyard Public Schools (MVPS) Business Administrator Amy Tierney for their work and communications resulting in the up to date Fiscal Year 2017 (FY17) Budget.

Fund Balance Report (See documents on file.)

The E-Rate Agency account would be straightened out shortly.

Expenditure Report (See documents on file.)

- The Legal Services deficit would be covered by an end-of-year transfer.
- Prin. Farrell was proud to report the Professional Development (PD) deficit was due to staff requests (Google Training, MassCue, LearnLaunch, Early Childhood Literacy...).
- Subs (Substitutes) would continue to build a deficit throughout the year.
- There was a minor accounting error (20¢) in Student Insurance.

Revolving School Lunch Fund (See documents on file.)

The \$7,000 in family debt was mostly due to malfunctioning MySchool software notification and remediation was in process. Staff debt was down to \$300. However total debt elimination would fail to cover the \$17,500 deficit. The Lunch Staff although dedicated, motivated, and with knowledge of State and Federal nutrition mandates, were in need of software and business training on inventory, profit margins, menu selection, etc. For example any menu that was rejected by 41% of the Free and Reduced population should be discontinued; the purchasing goal should be 70% of the students. Therefore Prin. Farrell proposed three changes:

- increase lunch price from \$2.75 to \$3 (already implemented by: West Tisbury, Chilmark and Edgartown Schools);

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- paying for Cafeteria Staff PD (including substitutes and software vendor trainings);
- involving students through a Monkey Survey on what they want for lunch.
- The OBSC expressed their admiration of Prin. Farrell's ability to run the school like a small business while keeping education the first priority.
- Cafeteria staff PD was part of the MVPS contract negotiations but the staff had to agree Islandwide on which training, in order to insure attendance and usefulness.
- Island Grown Schools (IGS) and the YMCA were partnering to bring low cost lunch to MVPS summer students. Other initiatives included the Art Cliff diner, and a free snack/light supper at the Boys & Girls Club.

Substitute Report (See documents on file.)

The balance was currently acceptable but was expected to change.

School Choice – With Draft Budget (See documents on file.)

This \$110,000 balance was an accomplishment after the recent tight years and long history of budget commitment, but was planned to cover some FY18 financial deficiencies (see below: #5).

Superintendent's Report (Agenda Item #4)

Legislative Bulletin (See documents on file.)

This was a summary of various legislation affecting schools, such as: public records law (now requiring a Public Records Officer—currently Supt. Matt D'Andrea) and the new substance abuse policies (just voted and posted on the MVPS website).

Enrollment Projections (See documents on file.)

The New England School Development Council (NESDEC) presented historical and projected enrollment trends showed a very slow continued decline; Islandwide enrollment continued fairly stable. Other pertinent information included: building permits, students going off-Island, Homeschooling and Charter School.

- The number of births did not match the number of kindergartners in any MVPS district.
- This year's sharp rise had not been accurately predicted.

Principal's Report (Agenda Item #5)

***Revote Budget**

Prin. Farrell thanked the OBSC for their input. After speaking to the Finance Committee this Draft used School Choice funds to:

- cut a full time English Language Learner (ELL) Education Support Professional (ESP);
- reduce the Middle and ELL teacher salaries to \$30,000 (bottom step re: some in-house candidates).
- *MICHAEL HOYT MOVED TO REVISIT AND RESCIND THE DECEMBER 20, 2017 VOTE AND TO APPROVE THE OAK BLUFFS SCHOOL DISTRICT FISCAL YEAR 2018 BUDGET DRAFT 3.2B AT \$7,772,624.63 OR 5.26% INCREASE; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.*

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• Statement of Interest (SOI) Information – Massachusetts School Building Authority (MSBA)

• Wayne Roofing was working at the OBS today, applying glue to persistent leaks over the gym and cafeteria area.

• *ON A MOTION DULY MADE BY MICHAEL HOYT AND SECONDED BY LISA REAGAN THE OAK BLUFFS SCHOOL COMMITTEE UNANIMOUSLY RESOLVED: 2 AYES, 0 NAYS, 0 ABSTENTIONS:*

- HAVING CONVENED IN AN OPEN MEETING ON JANUARY 17, 2017, PRIOR TO THE CLOSING DATE, THE OAK BLUFFS SCHOOL COMMITTEE OF THE TOWN OF OAK BLUFFS, MASSACHUSETTS, IN ACCORDANCE WITH ITS CHARTER, BY-LAWS, AND ORDINANCES, HAS VOTED TO AUTHORIZE THE SUPERINTENDENT TO SUBMIT TO THE MASSACHUSETTS SCHOOL BUILDING AUTHORITY THE STATEMENT OF INTEREST FORM DATED FEBRUARY 15, 2017 FOR THE OAK BLUFFS SCHOOL LOCATED AT 50 TRADEWINDS ROAD, OAK BLUFFS, MASSACHUSETTS WHICH DESCRIBES AND EXPLAINS THE FOLLOWING DEFICIENCIES AND THE PRIORITY CATEGORY FOR WHICH AN APPLICATION MAY BE SUBMITTED TO THE MASSACHUSETTS SCHOOL BUILDING AUTHORITY IN THE FUTURE:

- REPLACEMENT AND MODERNIZATION OF THE SCHOOL'S ROOF; AND HEREBY FURTHER SPECIFICALLY ACKNOWLEDGES THAT BY SUBMITTING THIS STATEMENT OF INTEREST FORM, THE MASSACHUSETTS SCHOOL BUILDING AUTHORITY IN NO WAY GUARANTEES THE ACCEPTANCE OR THE APPROVAL OF AN APPLICATION, THE AWARDING OF A GRANT OR ANY OTHER FUNDING COMMITMENT FROM THE MASSACHUSETTS SCHOOL BUILDING AUTHORITY, OR COMMITS THE OAK BLUFFS SCHOOL DISTRICT TO FILING AN APPLICATION FOR FUNDING WITH THE MASSACHUSETTS SCHOOL BUILDING AUTHORITY.

The SOI had to be signed by the Selectmen (hopefully January 24th) and the Superintendent and submitted to the MSBA by February 17, 2017.

Personnel - None (Agenda Item #6)

School Advisory Council (SAC) - None (Agenda Item #7)

Correspondence (Agenda Item #8)

School Use Requests - None

Executive Session - None (Agenda Item #9)

Next Meeting

The next OBSC meeting will be 8:30AM, Tuesday, February 21, 2017 at the OBS.

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Adjourn

*LISA REAGAN MOVED TO ADJOURN AT 9:13AM; MICHAEL HOYT SECONDED;
MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.*

Documents on file:

Agenda 1/17/17

OBS FY'18 Budget Analysis Draft #3.2b 1/5/17

 OBS 2017-2018 Proposed General Fund Budget Draft #3.2b (6 p.) 1/13/17

 OBS Employee List for 2017/2018 Proposed Budgeting Purposes (3 p.) 1/13/17

Oak Bluffs School Committee Meeting 1/17/17 Cover Sheet

Fund Balances: Fiscal Year 2016-2017 1/13/17

 OBS General Fund Expenditure Report 2016-2017 (3 p.) 1/13/17

 Revolving Lunch Report OBS FY17 1/13/17

 Substitute Balance Report OBS FY17 1/13/17

 School Choice FY17 Report

- Enrollment Projections Martha's Vineyard Public Schools Oak Bluffs School (8 p.)
 12/9/16
- Required Form of Vote to Submit a Statement of Interest

Minutes approved 2/21/17.

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
Tuesday, February 21, 2017, 8:30AM
Oak Bluffs School Conference Room

Present: Chair; Michael Hoyt, Kris O'Brien, Lisa Reagan,
Others: Principal's Office – Megan Farrell, Carla Hoyt,
Superintendent's Office – Matt D'Andrea, Richie Smith, Amy Tierney,
Recorder - Marni Lipke *Late arrivals
or early departures

The Oak Bluffs School Committee (OBSC) meeting was called to order at 8:35AM.

Spotlight on Learning - Tabled (Agenda Item #1)

Minutes: Approval of Minutes – 1/17/17 Minutes (Agenda Item #2)

• *LISA REAGAN MOVED TO ACCEPT THE JANUARY 17, 2017 MINUTES; MICHAEL HOYT SECONDED; MOTION PASSED: 2 AYES, 0 NAYS, 1 ABSTENTION—KRIS O'BRIEN* due to absence.

Public Comment - None (Agenda Item #3)

Financial Report (Agenda Item #4)

Budget Discussion

Expenditure Report

- A separate Student Activity account would be opened for Book Fair revenues.
- Regular Day Substitutes would continue in deficit because a long-term sub was hired to fill in for retired Phys. Ed teacher Deborah Brown. The position would be advertised in the spring. Deficits would be covered by a transfer from Teacher Salary Increments.
- Professional Development (PD) Substitutes was also in deficit from ongoing technology trainings in better software utilization to help with curriculum, assessment, blended learning, and individual competencies (Google Classroom, Next Generation Standards, Engineering Is Elementary (EIE), etc.)
- Fuel was encumbered to last the year. The fuel company representative and Building Inspector suggested the unusually high fuel consumption might indicate a hot water leak into a sewer pipe. The matter could only be investigated during the summer vacancy.
- A Cape Light Compact energy audit recommended a number of improvements. Principal Farrell was implementing the most affordable and urgent. Some would also merge with the roof-heating/ventilation/air conditioning (HVAC) project (see Minutes: 12/20/16 p.4 & 1/17/17 p.3 and below: p.4 #6).

Fund Balance Report (See documents on file.)

Revolving School Lunch Fund (See documents on file.)

The Fund was expected to end the year with a small deficit. Prin. Farrell included cafeteria workers in the March 13th PD Day (as well as this summer) for technology skills to facilitate: nutrition/menu planning, inventory, purchasing, accounting, reporting, etc. To increase participation, all menu items should have at least 60% student approval.

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There were three new filtered water bubblers. Fourth grade students got very involved in an environmental boycott on plastic water bottles (bottles had caused problems in class and at recess), lead a community meeting and gained tremendous student empowerment.

Substitute Report (See documents on file and above: p.1.)

Sub spending would continue with some moving into deficit.

School Choice Report: with Budget Draft (See documents on file.)

\$36,000 in School Choice funds had been spent to date and another \$19,000 was anticipated by fiscal year end, leaving a balance of about \$100,000. Anticipated spending included:

- water bubbler installation;
- recess and middle school playing field door punch code locks (fobbing cost \$17,000);
- dividing wall for English Language Learner (ELL)/Special Education resource room;
- rug replacement (or if possible marbled concrete) on a four year rotation.

Superintendent's Report (Agenda Item #4)

Legislative Bulletin (See documents on file.)

An overview of the Governor's first FY18 Budget draft showed a \$1,650,000 Ch. 70 increase and level funding for: Circuit Breaker, Ch. 71 Transportation, and Charter School reimbursements—Massachusetts Association of School Committees (MASC) would lobby for increases as these components were under-budgeted.

Substance Use Disorder Curriculum Update

As part of the new Opioid curriculum to help students make healthy decisions, Martha's Vineyard Public Schools (MVPS) would start March 8th giving seventh grade students the government recommended Step-By-Step Guide for Screening & Intervening for Unhealthy Alcohol & Other Drug Use (SBIRT) to identify students at risk. It consisted of seven to nine questions given private interview style in a friendly, inclusive manner. A letter had been sent out to parents.

As an outgrowth of the substance disorder collaborative (see 11/16/16 AISC Minutes p.4), the MVPS was vetting other programs including Law Enforcement Against Drugs (LEAD) evidence-based 'Too Good for Drugs' curriculum. The curriculum would be directed by the Sheriff's Dept. and probably delivered by people like Athletic Director Mike Magarachi and Guidance Counselor April Knight—other Schools had health/wellness curriculums already embedded in their schedules. The LEAD pilot could dovetail with a kindergarten through twelfth grade Botvin Life Skills curriculum that was 20% substance use disorder oriented. The MVPS applied to the Attorney General's office for a CVS grant to pilot the 'Botvin Life Skills' curriculum. At the end of the year the curriculum would be evaluated for continuance, expansion or elimination by a group including administrators, guidance, school committee members, teachers, Island Wide Youth Collaborative and school nurses.

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The OBSC and Prin. Farrell expressed serious reservations on a law enforcement directed curriculum.

- Social/emotional health was acknowledged as paramount in today's 21st Century education, so Prin. Farrell had already asked both elementary and middle school guidance to schedule and teach weekly units. However there were still significant Time-On-Learning issues that would effect test scores, as well as the ever increasing stress and burden on teachers.
- Project-based integrated learning was now understood to be the most effective tool but it had to be thoughtfully implemented, coordinating: finances, teaching teams, and multi-disciplinary resources and staff communications, as well as piloting programs for evaluation.
- The OBSC referred to an article on Icelandic research (see below: documents on file) that suggested substance disorders could also be effectively reduced by engaging children in a wide range of after school activities to fill empty time before parents returned from work. This corresponded with an enthusiastic desire for OBS to become a magnet school for the Science/Technology/Art/Math (STEAM) Maker Room and a robust, dynamic after-school campus with various clubs such as: Mindcraft.edu robotics, track & field, dance, music, chess, etc.
- The OBSC expressed their appreciation for Prin. Farrell's forward looking vision, her caring and her multi-faceted management of students, staff and the facility.

Principal's Report

(Agenda Item #6)

If computer learning was not reconfigured to accommodate new programs, coding and growing technology, students were not being well served in next generation skills and critical thinking. There was a growing move towards applications for individualized learning accessible to teachers through a dashboard, that mapped and crafted instruction to a student's strengths and challenges. This tied in with the staff reading of *The Language of Teaching* and the workshop on *Making Thinking Visible*.

- The School had six new Chrome carts and teachers were educating with Google Classroom, Redbird Math and other personalized learning to get ready for McGee Learning Systems (MLS). The OBS was also continuing to move towards personal devices for each student that went everywhere with them. In this way OBS could truly become a magnet for the MVPS.
- Instructional Technology teacher Cathy Flynn had submitted her retirement letter (see below: #6) and Prin. Farrell expected to substantially transform the position before advertising for a replacement. The role of the Librarian might also shift into a leader that helped teachers find computer-based resources. The State was developing new International Society for Technology in Education (ISTE) standards; for example requiring all sixth graders to be able draft a science based flow chart, essentially making students proficient in Excel

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skills. The reconfiguration would come out of a survey and working group (which Prin. Farrell hoped would include an OBSC representative) to research where staff was and where they wanted to go.

– The OBSC noted the seriously outdated OBS website and suggested Ms. Flynn might like to redesign it as a final project.

• Statement of Interest (SOI) Information – Massachusetts School Building Authority (MSBA) (See 12/20/16 Minutes p.4.)

Thanks went to Carla Hoyt for her efforts in getting the application in on time. This was a highly competitive grant (only 10% per year were successful), but as the roof continued to leak, Town Administrator Bob Whritenour understood how important it was for the roof/HVAC project to move forward.

Personnel - None (Agenda Item #7)

• LISA REAGAN MOVED TO ACCEPT WITH BEST WISHES THE RETIREMENT OF INSTRUCTIONAL TECHNOLOGY TEACHER KATHY FLYNN; KRIS O'BRIEN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.

Old/New Business - None (Agenda Item #8)

The OBSC thanked the School for donating equipment (see 2/6/17 MVRHSC Minutes p.3 #VI C), to the High School Building Trades Dept., which greatly appreciated the tools.

Chair Michael Hoyt was up for re-election and had pulled nomination papers.

Correspondence (Agenda Item #9)

School Use Requests: Blitz Fitness Karate Tournament (April 8, 2017)

In keeping the Prin. Farrell's recommendation

• LISA REAGAN MOVED TO APPROVE BLITZ FITNESS USE OF THE FULL GYM FROM 8:30AM TO 12:30PM, APRIL 8, 2017; KRIS O'BRIEN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.

School Building Use Review – Tabled (Agenda Item #10)

Executive Session - None (Agenda Item #11)

The next OBSC meeting will be 8:30AM, Tuesday, March 21, 2017 at the OBS.
OBS Graduation – 6:00PM Tuesday, June 13, 2017 at the Tabernacle.

Adjourn

LISA REAGAN MOVED TO ADJOURN AT 9:28AM; KRIS O'BRIEN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.

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Documents on file:

Agenda 2/21/17

Oak Bluffs School Committee Meeting 2/21/17 Cover Sheet

Fund Balances: Fiscal Year 2016-2017 2/20/17

OBS General Fund Expenditure Report 2016-2017 (3 p.) 2/20/17

Revolving Lunch Report OBS FY17 2/20/17

Substitute Balance Report OBS FY17 2/20/17

School Choice FY17 Report

Application for Use of the Oak Bluffs School – Blitz Fitness 2/7/17

- Legislative Bulletin re: Governor's F.Y. 2018 Budget Recommendations, H.1 (2 p.)
1/27/16
- What Iceland Knows about Getting Teens Off Drugs (18 p.) 1/17/17

Minutes approved as amended 3/21/17.

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Tuesday, March 21, 2017, 8:30AM
Oak Bluffs School Conference Room

Present: Chair; Michael Hoyt, Kris O'Brien,
Others: Principal's Office – Megan Farrell, Carla Hoyt,
Superintendent's Office –Richie Smith,
We Stand Together MV – Alex Palmer
Recorder - Marni Lipke

*Late arrivals
or early departures

The Oak Bluffs School Committee (OBSC) meeting was called to order at 8:37AM.

Spotlight on Learning

The OBSC was treated to an overview of learning with student presentations.

- Ms. Davey's Kindergarten students interviewed and reported to each OBSC member or visitor about their unit on ducks and eggs.
- The third grade showed their project works on weather measurement: wind, temperature and precipitation, with charts and a model of a anemometer – currently in the improvement stage regarding Styrofoam as a more suitable material: stiffer, easier to poke holes into and more secure.
- Ms. Lukowitz's sixth grade students spoke about people that changed the course of history and inspired others (Malala, Fanny Hammer, Melba Pattillo Beals) and showed their creative social studies artwork with an installation on the Universal Declaration of Human Rights (UDHR):
U – universal all working together on the planet for the environment and people health;
N - one nation living together with respect;
I - involved individuals - opinion matters;
T - together working to solve problems and help each other;
E – Equal that all groups and people treated with equal rights;
D – difference celebrating it in everyone.
- Four eighth graders read and explained why they chose poems:
 - *I Hear America Singing* by Walt Whitman,
 - *Wild Geese* and another poem by Mary Oliver,
 - *There is no Frigate like a Book* by Emily Dickinson.

Public Comment - None (Agenda Item #3)

Alex Palmer represented We Stand Together Martha's Vineyard, which was promoting the sort of values he had just seen in the student presentations, but that were he felt were threatened by the current Washington administration. Administrators and OBSC members described the various measures in hand:

- the Safe Schools Task Force working on a resolution,
- focus on harassment reporting and prevention for all (including immigration, culture and gender issues)
- better communication protocols with the Brazilian community;

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- a Responsive Classroom school celebrating habits of goodness and citizenship; and pride in a student body that showed a minimum of bullying behavior.

* There was a brief break from 9:15 to 9:22AM.

Minutes: Approval of Minutes (Agenda Item #1)

KRIS O'BRIEN MOVED TO ACCEPT THE FEBRUARY 21, 2017 MINUTES AS AMENDED; MICHAEL HOYT SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.

Financial Report (Agenda Item #2)

• Fund Balance Report (See documents on file.)

- Fiscal Year 2017 (FY17) and FY18 Circuit Breaker funds would be drawn down by an Oak Bluffs child with a one-on-one Education Support Professional (ESP), recently sent to the Edgartown School Social Skills class. Another student with a one-on-one ESP was expected in the next school year. Funds would also be used to pay for a consultant and the Lexia program on fourth/fifth grade literacy.

- The Residential Placement line would be replenished by a \$65,000 warrant article on the Special Town Meeting warrant.

• Expenditure Report (See documents on file.)

- Regular Day Substitutes line was in deficit due to a long term gap for a May 2017 hire.
- Google Training had put the Workshops Line in deficit. Professional Development (PD) spending would continue with four more Cambridge College visits.
- Sick Time reflected Technologist Kathy Flynn's retirement buy-out.
- The Book Fair money was awaiting a dedicated account (see 2/21/17 Minutes p.1 #4).
- Thanks went to Carla Hoyt for encumbering the year's expenses in transportation, heating, telephone, etc. and for the highlighted financial reports.

• Revolving School Lunch Fund (See documents on file.)

Staff debt was down to \$0 and with State reimbursement revenues the Fund should be in good shape. Principal Megan Farrell was proud to report that lunch staff:

- were enthusiastic about upcoming computer PD;
- were eliminating waste and saving money by using cutlery rather than plastic forks;
- had revisited menus for better student popularity—cheers greeted Friday chocolate milk (pending nutritional analysis).

- The water bubbler and student campaign had almost eliminated plastic water bottles (see 2/21/17 Minutes p.2).

• Substitute Report (See documents on file and above Expenditure Report.)

People tended to take more personal and sick days towards the end of the School Year.

• School Choice (See documents on file.)

Much of the balance was already committed to a pipe leak/septic issue and repairs to Boiler #1.

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Correspondence (See documents on file.) (Agenda Item #10)

• **School Use Requests: Soccer League Spring Field Use**

- Battle of the Bluffs was tabled for further research.
- *KRIS O'BRIEN MOVED TO APPROVE USE OF THE OAK BLUFFS SCHOOL BY:*
 - *MV UNITED SOCCER IN SPRING 2017;*
 - *CRAIG YUHAS BASKETBALL ON TUESDAYS AND THURSDAY EVENINGS;*
- *MICHAEL HOYT SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.* The OBSC was glad to see children using the School.

Superintendent's Report (Agenda Item #4)

• **Strategic Plan** (See documents on file.)

An accessible narrative of the Plan garnered a lot of public feedback:

- objections to its overly general scope;
- praise for budget and facility management focus;
- appreciation for asking for public feedback.
- After incorporating the feedback, the next step was integration with individual school action plans.

• **School Choice Vote**

The system was working well and was a benefit to Island children and families.

- *MICHAEL HOYT MOVED TO CONTINUE PARTICIPATING AS A SCHOOL OF CHOICE FOR THE COMING 2017-2018 SCHOOL YEAR; KRIS O'BRIEN SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.*

• **Safe School Task Force** (See above: p.2 #2.)

The next meeting was 3:15PM, Monday, March 27, 2017 at the Shared Services Office.

Principal's Report (Agenda Item #6)

School related Special and Annual Town Meetings Warrant Articles were:

- \$25,000 in Community Preservation (CPC) funds for school fields' architectural design;
- \$65,000 for Residential Placement (see above p.2 #2); and
- \$10,000 for Synergy Solutions (joint Police/OBS sponsored) school safety plan.
- The school safety initiative was by consensus of the Martha's Vineyard Public Schools (MVPS) Cabinet and the Island's police and emergency services and had been vetted by the School Advisory Council (SAC). Police Chief Erik Blake would speak to the need for a common language and procedure if all the Island police had to respond to a crisis situation. Synergy had been successfully piloted by the Tisbury School.
- Although the OBS did not have a School Resource Officer (SRO), police were often present in the building, doing deskwork or stopping by.

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• Statement of Interest (SOI) Information – Massachusetts School Building Authority (MSBA) (See 2/21/17 Minutes p.4.)

- All were hoping for May 2017 good news on the Accelerated Repair SOI.
- Prin. Farrell applied for a highly competitive \$26,000 Lead The Way national grant to implement Science/Technology/Art/Math (STEAM) robotics and automation.
- The OBS was awarded a \$40,000 eRate Federal Grant for technology infrastructure that would cover switches for the master wifi hub. Hopefully this would resolve the School's phone/clock/wifi problems for a fraction of the cost of the FY20 Town Capital Improvement project with a \$100,000 price tag.
- In accordance with her goals (see 2/21/17 Minutes p.3 #6) Prin. Farrell proposed a Chromebooks loan program (see documents on file) to provide each middle school student with their own device:
 - purchase price - \$169,
 - lease price \$75; with \$75 purchase or return for \$75 reimbursement;
 - Free and Reduced status – no cost.
- The grant-funded Chromebook carts could then be utilized in the lower grades for an almost one-to-one technology ratio.
- The OBSC suggested Parent Teacher Organization (PTO) fundraising buy-in to cover total costs and dispense with leasing. However, they also noted that people were more careful and respectful when payment was involved.
- IT WAS THE CONSENSUS OF THE OBSC TO AUTHORIZE PRINCIPAL MEGAN FARRELL TO MOVE FORWARD WITH THE CHROMEBOOKS LOAN PROGRAM.
- In keeping with the Superintendent's Strategic Plan, Administration hired a consultant to run a visioning session March 30th-31st on core values, mission, and goals. Stakeholders would work in vertical teams, with specialists and groups on a three-five year living document with objectives, next steps, who was responsible for each, etc. OBSC Chair Michael Hoyt would participate—other OBSC members were encouraged to send him comments, points and feedback.
 - **After School Club Choices** (See documents on file.)
- Doug Brush had started a Thursday Chess Club, and was also sponsoring a Scratch & Tinker Club on Tuesdays – kits/subscriptions were \$300 for each.
- Mindcraft.Edu Club worked with web-based games that promoted engineering and coding skills.
- Other clubs included: Organic Junkies, Yukio Cards, and Library Homework.
- Ms. Farrell also proposed Girls on the Run (see documents on file) focusing on self-esteem and body changing issues; and Bokskids for before school physical training. Both these Clubs had attendant costs in stipends or the curriculums themselves.
- IT WAS THE CONSENSUS OF THE OBSC TO AUTHORIZE PRINCIPAL MEGAN FARRELL TO MOVE FORWARD WITH THE GIRLS ON THE RUN AND BOKSKIDS.

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Second Reading School Building Use Policy Review (Agenda Item #9)

• *KRIS O'BRIEN MOVED TO THE APPROVE THE SECOND READING OF THE OAK BLUFFS SCHOOL AMENDED PUBLIC USE POLICY; MICHAEL HOYT SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.* (See documents on file.)

• Another school related Warrant Article was a non-binding petition to the State General Court to change regional district assessment methods to a unified tax rate. This would effect the Martha's Vineyard Regional High School (MVRHS) assessment in Oak Bluffs and Tisbury's favors. However, even if successful, it would be a long process involving State legislature procedure and then if voted, a long phase-in period.

Next Meeting

The next OBSC meeting will be 8:30AM, Tuesday, April 25, 2017 at the Oak Bluffs School Conference Room.

Adjourn

MICHAEL HOYT MOVED TO ADJOURN AT 10:26AM; KRIS O'BRIEN SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.

Documents on file:

Agenda 3/21/17

Oak Bluffs School Committee Meeting 3/21/17 Cover Sheet

Fund Balances: Fiscal Year 2016-2017 3/20/17

OBS General Fund Expenditure Report 2016-2017 (3 p.) 3/20/17

Revolving Lunch Report OBS FY17 3/20/17

Substitute Balance Report OBS FY17 3/20/17

School Choice FY17 Report

Application for Use of the Oak Bluffs School – Craig Yuhas (2 p.) 3/13/17

Application for Use of the Oak Bluffs School – MV United (2 p.) 3/13/17

Application for Use of the Oak Bluffs School - Battle in the Bluffs 3/20/17

MVPS Strategic Plan (7 p.)

Article - Proposed Mechanism for Transitioning to a Unified Tax Rate in a Regional School District (2 p.)

Berkshire Eagle Letter: New Assessment Method has Educational Benefits (2/14/17) Public Use Policy (4 p.)

OBSD Chromebook Loan Program (15 p. including title page)

Girls on the Run website excerpt (3 p.) 3/21/17

Bokskids website excerpt (4 p.) 3/21/17

Minutes approved as amended for spelling 4/25/17.

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
Tuesday, April 25, 2017, 8:30AM
Oak Bluffs School Conference Room

Present: Chair - Michael Hoyt, Kris O'Brien, Lisa Reagan,
Others: Principal's Office – Megan Farrell, Carla Hoyt,
Superintendent's Office – Matt D'Andrea, Richie Smith, Amy Tierney,
Nancy Dugan,
We Stand Together MV – Alex Palmer
FinCom – Steve Auerbach, Bill McGrath,
Citizen – Peter Palches
Recorder - Marni Lipke

*Late arrivals
or early departures

The meeting was called to order at 8:35AM. Chair Michael Hoyt welcomed everyone and everyone introduced themselves.

Minutes: Approval of Minutes (Agenda Item #1)

LISA REAGAN MOVED TO ACCEPT THE MARCH 21, 2017 MINUTES AS AMENDED FOR SPELLING; KRIS O'BRIEN SECONDED; MOTION PASSED: 2 AYES, 0 NAYS, 1 ABSTENTION—LISA REAGAN due to absence.

Public Comment – *Peter Palches and Bill McGrath* (Agenda Item #2)

Town Meeting passed an article requesting the Commonwealth mandate equal valuation funding for regional school districts. The proposal was researched and originated in Great Barrington, which passed the same resolution, which was a standard assessment mechanism in many states. Oak Bluffs as the town with the lowest cost of living on the Island attracted young couples, and therefore the most children. Consequently OB, with only 13% of the Island wealth, was overburdened due to enrollment-based Martha's Vineyard Regional High School (MVRHS) assessment, paying about \$1.77 per \$1,000 real estate tax value. Chilmark, on the other hand, had very high real estate values and sent very few students, so it paid only 20¢ per \$1,000 of real estate. The overwhelming amount that Oak Bluffs paid to the MVRHS severely restricted the Oak Bluffs School, as was well known to the Administrations and OBSC, but also restricted the Town; for example Library staff was constantly shifting to other Island Towns able to afford higher salaries.

The change would ease the burden on Oak Bluffs, Tisbury and West Tisbury, and substantially increase taxes on Aquinnah, Chilmark and Edgartown. However it was emphasized that all students were Martha's Vineyard students and as such, towns should pay at the same rate for all children.

The long-range plan was that when enough Commonwealth towns passed the resolution the State legislature would take notice and consider replacing the current Statutory Formula. If and when such a bill passed, there would be a very gradual 10-12 year transition period, in which a base year would be established and the over-burdened towns would pay that year's amount until the under-taxed towns caught up.

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An impromptu group had put the resolution to other Island Towns' finance directors and finance committees. It would be presented at the All Island Finance Committee (AIFC) May meeting. The OBSC discussion covered a number of issues.

- The proposal required significant education of the electorate.
- Due to Oak Bluffs forcing of the Statutory Formula (see 4/24/07 MVRHSC Minutes p.1-2 #II) the OBSC considered whether it should be presented by another interested town, e.g. Tisbury. On the other hand, being most in need of relief was nothing to be ashamed of, and it was right to be transparent and have the difficult conversation.
- There was dissatisfaction that the article had been placed on the Warrant without being presented to the OBSC, the MVRHSC or the All Island School Committee (AISC). After some debate it was agreed that as an all Island matter, it should be placed on the April 27th AISC meeting agenda.

The OBSC thanked Steve Auerbach, Bill McGrath and Peter Palches for their work and presentation.

- Financial Report** (Agenda Item #3)
- Fund Balance Report** (See documents on file.)
- Expenditure Report** (See documents on file.)

- The Residential Placement Warrant Article passed, so the deficit would be resolved.
- The Fiscal Year 2017 (FY17) Dental Insurance deficit was mostly due to personnel changes and would repeat since the FY18 line had been level funded. It would have to come up to trending in the FY19 Budget.
- Other deficits (~\$19,000) were as previously reported Substitutes (which would continue to increase), Conferences & Workshops, Custodial Overtime, etc. and would be covered by the Salary Increments residual.
- Library Services would be shifted to the Student Activity Book Fair account.

- **Revolving School Lunch Fund** (See documents on file.)

Lunch revenue had increased thanks to student council menus and chocolate milk (see 1/17/17 Minutes p.1 #3). There was about \$5,000 in family debt of which \$1,100 was a single family. The OBS had policy:

- to feed all children, and
 - on when to notify families or staff of overages,
- but was now mandated to have a policy regarding families in significant debt.

- **School Choice Report** (See documents on file.)

A number of projects were earmarked for the ~\$78,000 School Choice balance.

- \$20,000 minimum of local match for a grant on a \$70,000 wifi update project (the system almost crashed during MCAS testing—and the OBS got a discount in consideration of the current archaic system). The upgrade would include a certificate to monitor all computers/devices operating in the school, regarding activities, access to internet, etc. This was a necessary component if every student carried a device (see 2/21/17 Minutes p.3 #6).

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- \$7,000 was for Strategic Planning consultants.
- Voice Over IP would not be cost effective for the OBS so Administration was reaching out to other Martha's Vineyard Public Schools (MVPS). The Voice Over would also cover video camera repairs (three were broken) and mobile access.
- 11 of the classroom rugs were 20 years old. The OBSC discussed options to replace them now with laminate or to space the project and install marbled concrete (no maintenance and green friendly) at \$9,000 per room. The issue would be discussed with the Capital Improvement Plan Committee as soon as the Massachusetts School Building Authority (MSBA) Statement of Interest (SOI) decision was known (see 1/17/17 p.3). State Senator Julian Cyr and Representative Dylan Fernandes sent letters of support for the SOI.

- **Substitute Report** (See documents on file and above Expenditure Report.)

Correspondence: (Agenda Item #8)

- **School Use Requests: Battle in the Bluffs**

This was a rain date request.

- *KRIS O'BRIEN MOVED TO APPROVE USE OF THE OAK BLUFFS SCHOOL OUTDOOR AND INDOOR BASKETBALL COURTS AND BATHROOMS FOR THE BATTLE OF THE BLUFFS ON JULY 1, THROUGH JULY 2, 2016; MICHAEL HOYT SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*

Third Reading School Building Use Policy Review (Agenda Item #9)

- *KRIS O'BRIEN MOVED TO APPROVE THE THIRD AND FINAL READING OF THE OAK BLUFFS SCHOOL AMENDED PUBLIC USE POLICY; MICHAEL HOYT SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.* (See documents on file.)

Superintendent's Report (Agenda Item #4)

- **Strategic Plan**

The Plan was sent out in English and Portuguese and was being adjusted in keeping with feedback. It would be presented to the AISC on Thursday and hopefully would continue as a fluid continually updated document. The process now moved to more specific principal action plans, on who would do what, when.

- **Safe School Task Force** (See above: p.2 #2.)

Alex Palmer was working with Supt. Matt D'Andrea. The Safe Schools Task Force drafted a resolution during four meetings, which would be vetted by the attorney and presented at the AISC this week.

Principal's Report (Agenda Item #5)

The new after school clubs (Organic Junkies, Chess Club, etc.) were moving

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along (see 3/21/17 Minutes p.4):

. Girls on the Run was in conversation with Boston sister clubs about a five-kilometer fun run.

Personnel: Kim O'Connor; Home School Approval (Agenda Item #6)

- *LISA REGAN MOVED TO ACKNOWLEDGE:*
- *THE RETIREMENT OF VISUAL ARTS TEACHER KIM O'CONNOR AS OF AUGUST 9, 2017 WITH BEST WISHES AND THANKS FOR HER SERVICE, AND*
- *HOME SCHOOL AUTHORIZATION FOR A SIXTH GRADE STUDENT; KRIS O'BRIEN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*

Old/New Business (Agenda Item #6)

- Lisa Reagan advocated for better Oak Bluffs School publicity for its excellent education and fiscal responsibility. It was agreed that the School Newsletter be sent regularly to the Selectmen.
- She also emphasized the important of social/emotional curriculum as a precursor and partner to good learning. The MVPS would start piloting the Botvin Life Skills curriculum as well as the Law Enforcement Against Drugs (LEADS) Too Good for Drugs program (see 2/21/17 Minutes p.2 #4).

Next Meeting

The next OBSC meeting will be 8:30AM, Tuesday, May 16, 2017 at the Oak Bluffs School Conference Room.

Adjourn

MICHAEL HOYT MOVED TO ADJOURN AT 9:47AM; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.

Documents on file:

Agenda 4/25/17

Oak Bluffs School Committee Meeting 4/25/17 Cover Sheet

Fund Balances: Fiscal Year 2016-2017 4/24/17

OBS General Fund Expenditure Report 2016-2017 (3 p.) 4/24/17

Revolving Lunch Report OBS FY17 4/24/17

School Choice FY17 Report

Substitute Balance Report OBS FY17 4/24/17

Application for Use of the Oak Bluffs School - Battle in the Bluffs 3/20/17

Public Use Policy (2 p.) 3/21/17

Minutes approved 5/16/17.

**ALL-ISLAND SCHOOL COMMITTEE
OF MARTHA'S VINEYARD PUBLIC SCHOOLS
Edgartown School Committee
Oak Bluffs School Committee
Tisbury School Committee
Martha's Vineyard Regional High School Committee
Up-Island Regional School Committee
5:00PM, Thursday, April 27, 2017
Martha's Vineyard Regional High School Library Conference Room**

Present:

Tisbury	Chair - Colleen McAndrews, Janet Packer, Amy Houghton,
Oak Bluffs	Kris O'Brien, Michael Hoyt,
Edgartown	Megan Anderson, Kim Kirk,
Up-Island	Robert Lionette, Skip Manter*, Michael Marcus*,
Others	Lara Robin – Tisbury, Boys & Girls Club – Jessie Damroth,
Shared Services Of.	Supt. Matthew D'Andrea, Asst. Supt.– Richie Smith, Business Administrator – Amy Tierney, Co-Dir. Student Support – Nancy Dugan, Hope McLeod, ELL Director – Leah Palmer,
IPAC	Laura Silber,
MVRHS	Finance Manager – Mark Friedman,
Towns	OB Slctmn. - Greg Coogan, OB FinCom - Steve Auerbach, Bill McGrath, Chilmark FinCom – Rob Hannemann, Tisbury Slctmn. – Melinda Loberg,
We Stand Together	Irene Bright-Dumm, MaKenzie Brookes, Lynn Ditchfield, Felicity Russell,
Press:	Lynn Fraker – MVTV, Heather Hamacek – Vineyard Gazette Cameron Machel – MV Times
Recorder	Marni Lipke

* Late arrivals or early departures

Call to Order

(Agenda Item #1)

The All Island School Committee (AISC) meeting was called to order at 5:03 PM. Chair Colleen McAndrews commended outgoing member Ms. Sue Mercier for her 12 years of service and mentoring, and welcomed new Edgartown School Committee (ESC) member Ms. Kim Kirk. Everyone introduced themselves.
(Recorder's Note: Some discussions are summarized and grouped for clarity and brevity).

ALL ISLAND SCHOOL COMMITTEE
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Superintendent's Formative Assessment (Agenda Item #IV)

This was the mid-cycle report on Supt. D'Andrea's progress on his two major goals and two Standards (see documents on file). Grading choices were: on target, off target, and not yet started.

* Mr. Michael Marcus entered the meeting at 5:13PM.

- Student Learning Writing Collaboration was implemented in grades one through four last academic year and was being extended this year for grades five through eight, working during the October 2016 and January 2017 Professional Development (PD) days. The teacher group had started calibrating scoring and had put up a Google classroom to share work.

- The AISC asked if there was opportunity for staff to give feedback on the process. Supt. D'Andrea responded that student results were evaluated by MCAS and other standardized test writing scores, as well as portfolios. The teacher process was uneven and current feedback seemed to be that groups ran better when facilitated by Supt. D'Andrea or Assistant Supt. Richie Smith.

- The final draft of the Professional Practice Strategic Plan was distributed, although Supt. D'Andrea hoped it would be continually updated as a living document. The Plan was vetted by the AISC, the Administrative team/Cabinet, over the summer with parents and community members, and this fall with staff. Feedback was incorporated. School Principals were now working on action plans to delineate responsible personnel, timelines and resources to carry through Plan components.

- Standard #1 E 2 – Instructional Learning: Data Informed Decision-Making – Supt. D'Andrea included both quantitative and qualitative information gathering to craft the Strategic Plan and work with schools, using such tools as Fountas & Pinnell literacy assessment, Group (Mathematics & Reading) Assessment and Diagnostic Evaluation (GMADE & GRADE), as well as MCAS data, in addition to the ongoing evaluation of the Shared Services programs by Jim Shillinglaw, interviews, meeting with principals, central administrators and regular observations of all the schools.

- Standard #2 E 1- Management Operations: Fiscal Systems - Supt. D'Andrea was working to re-evaluate the Shared Services programs for better efficiency and the AISC had seen him in action during teacher contract negotiations.

- *CHAIR MICHAEL HOYT CALLED THE OAK BLUFFS SCHOOL COMMITTEE (OBSC) TO ORDER AT 5:26PM.*

- IT WAS THE CONSENSUS OF THE OBSC (2 AYES, 0 NAYS, 0 ABSTENTIONS) THAT SUPERINTENDENT D'ANDREA WAS:

- ON TARGET FOR GOAL 1 STUDENT LEARNING WRITING COLLABORATION,
- ON TARGET FOR GOAL 2 PROFESSIONAL PRACTICE STRATEGIC PLAN,
- ON TARGET FOR STANDARD 1 E 2 - INSTRUCTIONAL LEARNING DATA INFORMED DECISION MAKING, AND

ALL ISLAND SCHOOL COMMITTEE

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- ON TARGET FOR STANDARD 2 E 1 – MANAGEMENT OPERATIONS FISCAL SYSTEMS.

• *MS. O'BRIEN MOVED TO ADJOURN THE OBSC AT 5:29PM; MR. HOYT SECONDED; MOTION PASSED UNANIMOUSLY.*

Documents on File:

- Agenda 4/27/17
- Sign In Sheet 4/27/17
- Formative Assessment, Educator Matthew D'Andrea, Primary Evaluator: AISC, School District: MVPS

Approved as written at 5/23/17 AISC Meeting

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
Tuesday, May 16, 2016, 8:30 AM
Oak Bluffs School Conference Room

Present: Chair - Kris O'Brien, Michael Hoyt,
Others: Principal's Office – Megan Farrell,
Superintendent's Office – Matt D'Andrea, Richie Smith,
We Stand Together MV – Alex Palmer

*Late arrivals
or early departures

The Oak Bluffs School Committee (OBSC) meeting was called to order at 10:30AM.

Minutes: Approval of Minutes (Agenda Item #1)

• KRIS O'BRIEN MOVED TO ACCEPT THE APRIL 21, 2017 MINUTES; MICHAEL HOYT SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.

Public Comment - None (Agenda Item #2)

Superintendent's Report (Agenda Item #3)

A. Legislative Bulletin (See documents on file.)

B. Safe Schools Resolution Based (See documents on file.)

This was the final draft with All Island School Committee (AISC) recommended amendments and approved by Counsel. An advisory council would work to implement consistent policy across grades and schools. The OBSC noted it was important to look for best practice outside the Martha's Vineyard Public Schools (MVPS) as well as internally.

Update on Botvin (See 2/21/17 Minutes p.2 #4.)

As noted in the AISC meeting the MVPS received a grant to pilot the Botvin Life Skills curriculum. Unlike some other schools, OBS lacked a practical health/wellness position (Mike Magarachi was primarily a PhysEd teacher). OBS guidance counselors asked to partner with the Sheriff however that would require enlisting in the Law Enforcement Against Drugs (LEAD) 'Too Good for Drugs' 10 week program—which had not yet been finalized. Principal Megan Farrell explained that guidance counselors would be teaching the curriculum throughout the year, a significant change for the OBS.

- Enrollment (445) was about 51 to 60 per grade (three sections) except for a small seventh grade (27-29) and a class of about 40 kindergartners—with a large contingent of significant needs.
- Consequently the MVRHS enrollment-based assessment would continue to be an increasing large part of the Town budget.
- Tisbury School had 100 less students and only 4 less staff. OBS shared two Education Support Professionals (ESPs) per grade while other MVPS had one per teacher.
- The cafeteria was able to serve all the students by rotating lunches.

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- Kris O'Brien was not comfortable using grants to pay for staffing and would support building a more realistic budget with sufficient English Language Learner (ELL) and Special Education (SpEd) support.

* There was a ten-minute recess while Prin. Farrell was out of the room.

Financial Report (Agenda Item #4)

Fund Balance Report (See documents on file.)

- The \$57,000 Circuit Breaker balance should cover one and possibly two unexpected Fiscal Year 2018 (FY18) SpEd one-on-one ESPs.
- The final Residential Placement bill was paid and the Town Meeting article passed. However \$40,000 from the residual and Circuit Breaker was paid for an unforeseen Placement.
- The E-rate fund was very slightly overdrawn.

Expenditure Report (See documents on file.)

Deficits and residuals would be covered in end-of-year transfers.

- The OBSC should address underfunding in future budgets for:
 - the Legal Services line—difficult to predict; and
 - Dental insurance, underfunded by \$10,000 in FY17.
- General and kindergarten supplies were frozen, but the Copy Paper would increase. Conference and Workshops (both FY17 and FY18) was still active for PD to finish and implement the strategic plan.
- The Library Books deficit would be reconfigured to the new Student Activity Book Fair account (see 2/21/17 Minutes p.1 #4).

Revolving School Lunch Fund (See documents on file.)

The Fund was much better thanks to Student Council menu input and staff efforts (see 4/25/17 Minutes p.2 #3). However there was significant family debt, including one or two families with large balances. The OBSC discussed the issues again (see 8/25/15 Minutes p. 2) and requested a more comprehensive report in June:

- coverage of debt from school choice;
- a federal report on the nationwide lunch debt;
- software features that remind parents.

Substitute Report (See documents on file.)

Regular and Kindergarten Substitutes showed significant deficits due to long term ESP and teacher absences. It was also the time of year when staff took personal days. Substitutes were needed when the School Nurse went on field trips.

- The OBSC discussed substitute coverage for PD absences, which were entirely unbudgeted and usually transferred from the Teacher's Salary Increment.
 - Prin. Farrell would use FY18 School Choice and Title One funds (now paying for an ELL teacher—see 12/20/16 Minutes p.5) to fund for literacy and math PD substitutes.

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- The OBSC expressed concern about over-burdened middle school Special Education staff. Prin. Farrell hoped to hire a half or full time SpEd ESP with any Circuit Breaker residual (see above).
- Next year's second grade had serious math and reading needs that Prin. Farrell hoped to cover by shifting two first grade ESPs to second grade for 45 minutes twice a week.

School Choice (See documents on file.)

After the June \$6,000 in monthly expenses, the balance was estimated at \$83,000, however a number of facilities issues were noted:

- broken boiler,
- leaky roof,
- broken Public Address (PA) system,
- three broken door locks,
- faulty fire alarm masterboard—the Fire Chief did not consider it unsafe.

The WiFi consultants (see 4/25/17 Minutes p.2 #3) were asked for quotes on a voice-over system (\$68,000) that would cover all the OBS communication needs (alarm, PA, Nurses fax, etc.). Prin. Farrell also asked for a quote on fixing the current PA system.

Correspondence: (Agenda Item #8)

• School Use Requests: Parking Lot Use Request

It was noted that Dr. Sullivan gave extensive support to the community. Pending verification of insurance coverage:

- *MICHAEL HOYT MOVED TO APPROVE USE OF THE OAK BLUFFS SCHOOL PARKING LOT FROM 1:00PM TO 7:00PM AUGUST 11, 2017, FOR A FUNDRAISING EVENT AT THE HOME OF DR. SULLIVAN; KRIS O'BRIEN SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.*

Principal's Report - See above (Agenda Item #5)

Personnel (Agenda Item #6)

The OBSC and Prin. Farrell honored Carla Hoyt for years of outstanding service in:

- facilitating transfers during four OBS administrations;
- budget building expertise;
- graduation organizing;
- steady hand and work ethic in the front office and in finances.
- KRIS O'BRIEN MOVED TO ACKNOWLEDGE THE RESIGNATION OF ADMINISTRATIVE ASSISTANT CARLA HOYT EFFECTIVE JUNE 13, 2017, LAST DAY PRESENT MAY 12, 2017; MICHAEL HOYT RECUSING HIMSELF, THE MOTION WAS TABLED FOR LACK OF QUORUM.
- The position was advertised and an excellent candidate hired, an OBS parent with a bachelor in economics, excellent references, and experience in hospital accounting, confidentiality, and software. There would be a two-week gap which both Carla Hoyt and MVPS Business Administrator Amy Tierney would help cover.

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- Prin. Farrell was looking to restructure the front office.

Old /New Business - None

(Agenda Item #7)

The next OBSC meeting will be **9:00AM**, Tuesday, June 20, 2016 at the OBS.
Graduation will be 6:00PM, Tuesday, June 13, 2016 at the Tabernacle.

Adjourn

MICHAEL HOYT MOVED TO ADJOURN; KRIS O'BRIEN SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.

Documents on file:

Agenda 5/16/17

Oak Bluffs School Committee Meeting 5/16/17 Cover Sheet

Fund Balances: Fiscal Year 2016-2017 5/11/17

OBS General Fund Expenditure Report 2016-2017 (3 p.) 5/12/17

Revolving Lunch Report OBS FY17

Substitute Balance Report OBS FY17 5/11/17

School Choice FY17 Report

Application for Use of the Oak Bluffs School – GBMCAA/Wilton D. Baker 5/3/17

Legislative Bulletin re: The House Ways and Means Committee F.Y.2018 Budget
Recommendations (2 p.) 4/11/17

- Safe School Resolution, Affirmation of The Martha's Vineyard Regional High School, The Edgartown School, The Oak Bluffs School, The Tisbury School, The West Tisbury School, and The Chilmark School as Safe Zones 4/27/17

Minutes approved 6/20/17.

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
Tuesday, June 20, 2017, 9:00AM
Oak Bluffs School Conference Room

Present: Chair; Michael Hoyt, Kris O'Brien, Lisa Reagan*
Others: Principal's Office – Megan Farrell, Denitsa Alton
Superintendent's Office – Matt D'Andrea, Richie Smith, Amy Tierney,
Nancy Dugan
Field Fund - Molly Doyle, Dardie Slaven, Rebekha Thompson,
Recorder - Marni Lipke

*Late arrivals
or early departures

The meeting was called to order at 9:00AM. (*Recorder's Note: Some discussions have been grouped for clarity.*)

Minutes: Approval of Minutes of May 16, 2017 (Agenda Item #1)

LISA REAGAN MOVED TO APPROVE THE MAY 16, 2017 MINUTES; KRIS O'BRIEN SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 1 ABSTENTION –LISA REAGAN due to absence.

Public Comment: Molly Doyle to Discuss Our Fields (Agenda Item #2)

(See documents on file and MVRHSC 5/11/17 Minutes.)

The Martha's Vineyard Regional High School (MVRHS) fields were suffering under high use pressure and a new track and infield were needed. The Field Fund goal was to replace the track/infield and to supply resources (funding, staff and equipment) to the Towns and Schools to organically upgrade and maintain all the Island's grass playing fields. A hired consultant had advised that if the Island's fields were healthy they could sustain current use. The Field Fund representatives outlined the work in progress: nitrogen, water and soil testing; conferring with consultants, hiring a General Contractor (GC), raising funds in partnership with the Permanent Endowment, etc. The OBSC and Principal Megan Farrell were very appreciative of the work, the resources, the reciprocal partnership and the regional collaboration component.

- The timing was excellent for Prin. Farrell's work on the Community Preservation Committee (CPC) funded field plan (see 3/21/17 Minutes p.3 #6).
- The Field Fund GC and a Grass Supervisor would invest in regional-use equipment (aerators, specialized mowers, etc.) and work with OBS custodians on better field maintenance.
- The OBS was on Town water and sewer but also had a septic system with a leaching field in the OBS courtyard. OBS contacts to the Fund would be Asst. Prin. Carlin Hart and Custodian Rob Oslin.
- It was the School's responsibility to maintain the fields but the OBSC would inform the Town as the fields' legal owners. The Field Fund emphasized its commitment to transparency and communication.
- IT WAS THE CONSENSUS OF THE OAK BLUFFS SCHOOL COMMITTEE TO PROCEED WITH THE NECESSARY STEPS TO PARTICIPATE IN THE FIELD FUND.

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- The OBSC discussed the shift from previous maintenance to the Field Fund program and suggested an Islandwide conversation (MVPS, Towns, Boys & Girls Club, etc.) on field use policy including possibly charging fees to fund maintenance.

Superintendent's Report

(Agenda Item #4)

• Non-Union Salary Adjustment

(See documents on file.)

The FY18 recommendations were for 2% increases and fell within the budgeted pool.

• *KRIS O'BRIEN MOVED TO ACCEPT THE FISCAL YEAR 2018 SALARIES FOR MANAGEMENT AND NON-UNION PERSONNEL; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*

• Superintendent's Evaluation – Kris O'Brien, Chair

(See Minutes: 9/20/16 p. 4-5 #7 & 4/27/17.)

The All Island School Committee (AISC) Personnel Subcommittee reviewed Superintendent Matt D'Andrea's progress on the chosen Goals and Standards.

• The Strategic Plan was highly relevant and helpful to districts & students with clear objectives, oversight and timelines, as well as exemplary outreach with English and Portuguese PowerPoint presentations to stakeholder groups and shown on MVTV.

- *KRIS O'BRIEN MOVED THAT SUPT. MATT D'ANDREA EXCEEDED THE PROFESSIONAL PRACTICE GOAL OF STRATEGIC PLANNING; MICHAEL HOYT SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*

• Supt. D'Andrea completed all planned activities to align writing instruction, working together with teachers and promoting collaboration for untapped resources. The live and continuing process would likely take more release time in the future.

- *KRIS O'BRIEN MOVED THAT SUPT. MATT D'ANDREA EXCEEDED THE STUDENT LEARNING GOAL OF GRADE ONE THROUGH EIGHT COMMON WRITING AND SCORING RUBRICS; MICHAEL HOYT SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*

• The comprehensive diagnosis, collaborative process, and result oriented action plan of the Strategic Plan for the Martha's Vineyard Public Schools (MVPS) highlighted data-based growth. In addition Supt. D'Andrea hired an outside objective source to evaluate the Shared Services programs and followed up with the Special Education Task Force and Subcommittee.

- *KRIS O'BRIEN MOVED THAT SUPT. MATT D'ANDREA WAS EXEMPLARY IN THE STANDARD ONE E TWO OF DATA INFORMED DECISION MAKING; MICHAEL HOYT SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*

• Supt. D'Andrea worked hard at trimming budgets and being cost effective without compromising quality in the continuing recovery from the recession, and at working on systematic preventive facility maintenance and capital planning.

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- KRIS O'BRIEN MOVED THAT SUPT. MATT D'ANDREA WAS EXEMPLARY IN STANDARD TWO E ONE OF FISCAL SYSTEMS; MICHAEL HOYT SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.

• Supt. D'Andrea worked to create safe educational environments, examples being the additional counselor in the Supt. Shared Services budget, the MVRHS schedule change, and the Safe School Resolution Task Force. He took time to understand situations, was insightful and respectful of staff, and valued process over product.

- MICHAEL HOYT MOVED THAT SUPERINTENDENT MATT D'ANDREA'S OVERALL PERFORMANCE WAS EXEMPLARY; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.

Supt. D'Andrea thanked the OBSC and emphasized the team efforts that made his work possible.

• **Letter of Resignation – Sheila Rose** (See 3/15/16 Minutes p.3 #5.)

- MICHAEL HOYT MOVED TO ACKNOWLEDGE THE RESIGNATION OF KINDERGARTEN TEACHER SHEILA ROSE WITH THANKS FOR ALL THE YEARS OF SERVICE; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.

• The OBSC recessed briefly at 9:41 and resumed at 9:44AM.

Financial Report

(Agenda Item #4)

Fund Balance Report (See documents on file.)

Circuit breaker would be drawn down by some Special Education (SpEd) bills. Prin. Farrell proposed hiring another Middle School SpEd Education Support Professional (ESP) to cover unanticipated needs. She hoped to formalize the position in the Fiscal Year 2019 (FY19) budget. The OBS was up to date on all SpEd invoices.

• Circuit Breaker funds would also be used to cover the \$6,300 Residential Placement deficit in accordance with the negotiated Town/OBS split.

- Both Circuit Breaker and School Choice would get a State reimbursement in June.

Expenditure Report (See documents on file.)

The updated end-of-year budget was reviewed. The OBSD had come to the end of General Funds and bills were being paid from School Choice.

- The Supt. Shared Services assessment usually showed a residual.

- The Revolving Lunch debt would be covered, but families were still obligated to pay.

- IT WAS THE CONSENSUS OF THE OAK BLUFFS SCHOOL COMMITTEE THAT ANY FINAL FY17 REVOLVING SCHOOL LUNCH FUND DEFICIT BE COVERED FROM THE GENERAL FUND.

- IT WAS THE CONSENSUS OF THE OAK BLUFFS SCHOOL COMMITTEE THAT THE RESIDENTIAL PLACEMENT DEFICIT BE COVERED FROM THE GENERAL FUND RESIDUAL AND FAILING SUFFICIENT FUNDS THAT IT BE COVERED FROM CIRCUIT BREAKER.

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• *LISA REAGAN MOVED TO AUTHORIZE \$56,271.60 IN END OF FISCAL YEAR 2017 TRANSFERS AS RECOMMENDED; MICHAEL HOYT SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*

School Choice Report (See documents on file.)

There would be a \$20,000 School Choice withdrawal as the local match of the grant for the wifi upgrade (see 3/21/17 Minutes p.4).

• *LISA REAGAN MOVED A ONE-TIME AUTHORIZATION TO EXCEED \$6,000 IN SCHOOL CHOICE FUND WITHDRAWALS TO COVER ALL FISCAL YEAR 2017 BILLS AS NEEDED; KRIS O'BRIEN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*

Revolving School Lunch Fund (See documents on file.)

A larger than usual deficit reflected delays in:

- sending letters, emails and phone calls on family debt, and
- two months' of State reimbursements.

Substitute Report (See documents on file.)

As previously noted this showed a high deficit from long-term subs and the new contract on ESP pay.

• The OBSC proposed a pro-active summer meeting with the Town Administrator and Finance Committee Chair on FY18 and FY19 OBS Budget issues.

Correspondence

(Agenda Item #8)

School Use Requests: Innovation Education Summer Program

(See documents on file.)

A group of OBS teachers formed their own corporation, obtained insurance and were collaborating on a two week summer Science Technology Art Math (STEAM) program. A percentage of their earnings would be used to purchase equipment that would be donated to the OBS and to fund program scholarships for Oak Bluffs children.

• *MICHAEL HOYT MOVED TO APPROVE USE OF THE OAK BLUFFS SCHOOL BY INNOVATION EDUCATION 8:30AM TO 1:30PM JULY 17 THROUGH 21, AND 24 THROUGH 28, 2017; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*

• Prin. Farrell was negotiating with the for-profit Lacrosse Camp about July use of the fields. They would supply port-o-potties as the bathrooms would not be available. Prin. Farrell would keep the OBSC informed.

Principal's Report: Strategic Plan (See documents on file.) (Agenda Item #5)

Prin. Farrell was very proud of the long, courageous, collaborative process (with vertical teams, SpEd and English Language Learner (ELL) representatives) that went into this

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plan, including starting over several times. Ms. Farrell outlined the action plans for each component of the Vision statement. The OBSC and Supt. D'Andrea praised its relevance, its understanding of school system resources and limitations and its alignment with the Superintendent's MVPS Strategic Plan.

- The OBS would revitalize its Responsive Classroom philosophy as a primary OBS philosophical identity, working to instill student tenacity in an environment safe enough to make and profit from mistakes. This included Productive Struggle Math, STEAM and Civic Learning.

- Guidance would lead the Botvin and Law Enforcement Against Drugs (LEAD) Too Good for Drugs pilot curriculums which would be carefully vetted and aligned to the State Frameworks—but not to the Center for Disease Control (CDC) standards which were considered not applicable.

- Professional Development (PD) release time and budgets were being planned so that core subjects could be aligned with new State Frameworks.

- English/Language Arts (E/LA) teachers were attending a conference in Providence (see below: p. 6) on the new Level Literacy Intervention (LLI) continuum and classroom libraries were being updated through the Massachusetts Library System (MLS) portal.

- Three Math teachers were being sent to Baltimore over the summer (see below: p. 6) for a Productive Struggle conference.

- Research based approaches to individualized instruction would promote after school and resource time opportunities with bilingual adult volunteers and student coaches for younger grades to use homework to grow each other as people.

- Ongoing PD would include in-house peer coaching; for example staff were training each other in different Google levels and new technology projects. A coding-only middle school position was planned as well as a budgeted technology line with the goal of one device per student (see 3/21/17 p.4). The OBS website would be updated.

- Finally, family participation and new families welcome would be strengthened through pro-active networking support with pride in civic leadership and diversity.

- The OBSC:

- suggested a glossary be added or acronyms be eliminated for easier reading;

- asked if the FY18 PD budget was adequate;

- looked forward to its distribution to staff.

- A Preventive Maintenance Plan (see documents on file) was generated by the Administration. Prin. Farrell was meeting with Town Administrator Bob Whritenour on the roof, an OBS energy audit and the Field Fund (see above p.1-2).

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Personnel: Retirement - None

(Agenda Item #6)

Old /New Business:

(Agenda Item #7)

- *KRIS O'BRIEN MOVED TO APPROVE OUT OF STATE TRAVEL FOR ENGLISH AND MATH TEACHERS TO PROVIDENCE, RHODE ISLAND AND BALTIMORE, MARYLAND DURING THE SUMMER BREAK; MICHAEL HOYT SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.*

**Discussion of Communication Between School Advisory Council (SAC),
Parent Teacher Organization (PTO) and School Committee**

The OBSC was interested in improving collaboration by

- scheduling a joint SAC/PTO/OBSC meeting;
- requesting one representative each from the SAC and PTO attend OBSC meetings;
- and by OBSC members taking turns to attend SAC and PTO meetings.
- The PTO was re-activated under new leadership and would meet September 12th.

Executive Session – Not needed

(Agenda Item #12)

Adjourn

MICHAEL HOYT MOVED TO ADJOURN AT 10:36AM; KRIS O'BRIEN SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.

Documents on file:

Agenda 6/20/17

The Field Fund – Grass for Life *PowerPoint* (3 p.)

Oak Bluffs School Committee Meeting 6/20/17 Cover Sheet

Fund Balances: Fiscal Year 2016-2017 6/19/17

OBS General Fund Expenditure Report 2016-2017 (3 p.) 6/19/17

Revolving Lunch Report OBS FY17

Substitute Balance Report OBS FY17 6/19/17

School Choice FY17 Report

Application for Use of the Oak Bluffs School – Innovation Education (2 p.) 5/22/17

Fund Balances: Fiscal Year 2016-2017 6/19/17

OBS General Fund Expenditure Report 2016-2017 (8 p.) 6/19/17

OBS School Committee Meeting June 20, 2017, FY17 End of Year Budget Transfers
to be Voted

D'Andrea memo re: Management and Non-Union Salary Adjustments 6/20/17

Oak Bluffs School Strategic Plan 2017-2020 (22 p.)

Action Plan Template (4 p.)

Minutes approved 9/19/17.

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
Tuesday, September 19, 2017, 8:30AM
Oak Bluffs School Conference Room

Present: Chair; Michael Hoyt, Kris O'Brien, Lisa Reagan,
Others: Principal's Office – Megan Farrell, Denitsa Alton
Superintendent's Office – Matt D'Andrea, Richie Smith,
Recorder - Marni Lipke

*Late arrivals
or early departures

The Oak Bluffs School Committee (OBSC) meeting was called to order at 8:36AM.

Spotlight on Learning

(Agenda Item #1)

Danielle Light's fifth grade class (among them: Piper, Izzie, Savannah, Karen, Anna Hope, Robbie, Annabelle, Nate, Kevin, Cameron and Sophia) gave a multi-discipline Science/Technology/Art/Math (STEAM) presentation on kites encompassing writing, history, math, science, public speaking. The components included:

- kite building from the simplest to the better tetrahedron shape that won some Martha's Vineyard Kite Festival prizes;
 - earliest known kites from 2,000 years ago, believed to have originated when a man tied string to his hat to keep it from blowing away;
 - kites as battle tools to frighten the enemy;
 - kites as science instruments able to go high into the atmosphere;
 - Benjamin Franklin's 1752 experiment using kites to prove his theory of electricity in the upper atmosphere;
 - the still popular use of kites to fish by dragging bate lines out to deeper waters;
 - attempts to carry people in kites the most famous of which was by the Wright brothers in Cape Hatteras.
- The OBSC loved the presentations, praised the students for their exciting work and thanked Administration for the best part of the meeting.

Personnel

(Agenda Item #7)

• **New Hires**

- Guidance – Erika Mulvey – Introduction to School Committee

Erika Mulvey was replacing April Knight (see below p.4). She outlined her experience from High Schools in Colorado to the Tisbury School. She enjoyed the middle school ages that shifted from childhood to teen age young adults and considered her role to get students the help they needed to be successful in school. She looked forward to teaching a health and wellness social-emotional curriculum starting with the brain to coordinate with Leah Dorr's unit.

Minutes: Approval of Minutes of June 20, 2017 (Agenda Item #2)

KRIS O'BRIEN MOVED TO APPROVE THE JUNE 20, 2017 MINUTES; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.

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Superintendent's Report (Agenda Item #4)

Supt. Matt D'Andrea was happy to report a very uneventful school opening.

• **Enrollment Numbers Update**

- Current OBS enrollment was 417. The Martha's Vineyard Public Schools (MVPS) held steady at about 2,100, the current year showing a trend to more elementary (particularly primary grades) and less high school students.
- The Dept. of Elementary and Secondary Education (DESE) had declared the OBS as currently mandated for a school breakfast program in keeping with the 46% Free and Reduced lunch proportion. The mandate reimbursed breakfast costs and added 5¢ to the lunch reimbursement. This year the School instituted a "Grab and Go" at the office for students coming in late and as a cart for middle school students.
- The summer cafeteria Professional Development (PD) was canceled but staff was still looking forward to a reschedule. It was noted that the inventory, survey and shift in food service raised participation and reduced the lunch deficit (see 3/21/17 p.2 #2).

Financial Report (Agenda Item #5)

• **Fund Balance Report** (See documents on file.)

Beginning balances had not all rolled over and a more accurate report would be available at the next meeting.

• **Expenditure Report** (See documents on file.)

- The Dental deficit was an accounting glitch from last year.
- Conferences & Workshops would continue in the negative as strategic planning continued (see 5/16/17 p. 2 #4).
- Textbook spending reflected consumables, writing books, math supplies, etc. and had previously been taken out of General Supplies. Teachers were asked not to order consumables for units that were not taught.
- The Nurse differential covered the 10 extra days of summer work (and would be included in the Fiscal Year 2019 (FY19) Budget.

• **Revolving School Lunch Fund** (See documents on file.)

The customary calls to families had not yet been made so the family lunch debt was higher than usual. The OBSC reviewed its discussions on collection and debt, including positive rather than negative reinforcement. There was a precedent for the Parent Teacher Organization donation for families in need.

• **Substitute Report** - None

• **School Choice**

The OBSC requested a report on School Choice revenue and number of students.

Principal's Report (Agenda Item #6)

• **Facilities Status**

- Principal Megan Farrell thanked and praised the custodial staff for preparing the School for opening day.

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- The septic tank was pumped (see 9/22/15 Minutes p.2) after an issue in the early spring (see 3/21/17 Minutes p.2). The OBSC asked for an explanation on sewer and septic configuration. The kitchen hood was cleaned and the grease trap now had automatic feeders.
- Boiler Two was not functioning and repairs (cylinder refractor and combustion head) were roughly estimated at \$27,000. Prin. Farrell spoke to Town Administrator Bob Whritenour and would apply to the FinCom for a Reserve Fund transfer. The MVPS contract allowed Alan Fortes to maintain but not replace boilers. The OBSC asked about the FinCom liaison to the OBSC.
 - The OBSC briefly discussed the history of the OBS Heating/Ventilation/Air Conditioning (HVAC) (e.g. see 1/4/05 Minutes). It was suggested that new thinking proposed 12 smaller units instead of two massive boilers.
- Prin. Farrell had informed Mr. Whritenour that the OBS budget could not support the 23 year old aging building. For example in terms of capital needs and upgrades Prin. Farrell was looking for at least a \$1,000,000 bond:
 - the merged roof/HVAC project (see 12/20/16 Minutes p.4);
 - integrated security (camera, wifi, communications, door-locks/FOB, fire alarms, etc.)
 - elevator and rug replacement,
 - shift from septic to sewer.
- The OBSC asked for a brief report on Prin. Farrell's meetings with Mr. Whritenour.
- Administration spoke to conservation non-profit The Field Fund about athletic field maintenance and upgrade. Although the OBSC favored grass fields and the Community Preservation Committee (CPC) allocation specified grass fields, the OBSC, whose primary charge was education, could not commit to more assurance than a voted "grass" policy, which would rollover.

Conferences & Workshops funded a busy PD summer. Prin. Farrell considered MCAS scores and universal grades such as A, B, C to be inadequate ways to assess student learning and was moving towards a large picture outlining individual competencies, i.e. understands vocabulary, cannot divide fractions, etc. Asst. Supt. Richie Smith explained the federal No Child Left Behind (NCLB) law focused on core curriculum (reading, math, etc.) had been superseded by Every Students Succeeds At (ESSA) that allowed districts more leeway in funding well-rounded students and determining a successful school. Prin. Farrell outlined several initiatives. In each case a common planning time had been set aside once a week for professional discourse among peers, the best PD. Staff was reported to be excited and happy with the changes.

Early Literacy Initiative (or Audit) – Two staff went to a week long conference at Lesley University for kindergarten (K) through fourth grade literacy. Gina Patti would be paid a stipend as the Audit Coordinator to evaluate resources and classroom libraries, and educate new and re-educate veteran teachers on guided reading. Ten staff would attend an October conference at Lesley Univ.

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Lexia Core 5 would send a trainer to work with all primary grade, Special Education and English Language Learning (ELL) staff on how to use its individualized learning program software which focused on individual student competency so a teacher could instantly differentiate instruction, and get suggestions on tools and resources. Prin. Farrell considered this program more effective than the previous and expensive Imagine Learning. Other districts had this license but assumed it was only good for Special Education intervention. However as OBS expanded its possibilities it could spread to other MVPS.

Edmentum Learning – Similarly focused on individual student competencies. Math teachers attended the National Council of Mathematics Teachers (NCMT) in Baltimore and were working on drafting a scope and sequence for OBS Math teachers, sharing assignments in vertical meetings

Project Lead The Way - New technology teacher Liz McMahon, went to a training on this coding curriculum, merging technology, science and math. She was also working on portfolio-based assessment.

After School Activities for OBS student enrichment included a Robotics Club with Leah Dorr, Chess Club, Learning to Code your own game (when appropriate staff was available), Organic Junkies, and a Sewing Club. Enrichment Programs for Gifted Youth (EPGY) continued in the mornings. There could be a small overage in After School Stipends but Homework Club staffing was reduced from three to two Education Support Professionals (ESPs) and the residual funds would pay some expenses.

• Resignations: Nancy Danielson, April Knight

- *LISA REAGAN MOVED TO ACKNOWLEDGE WITH BEST WISHES THE:*
 - *RESIGNATION OF NANCY DANIELSON IMMEDIATELY,*
 - *RESIGNATION OF APRIL KNIGHT AS OF AUGUST 30, 2017, AND*
 - *MEDICAL LEAVE FOR KATHRYN TOWNES UNTIL THE DELIVERY OF HER BABY;*
- KRIS O'BRIEN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.*

Nancy Danielson accepted a job at the Charter School and April Knight was the new Shared Services Adjustment Counselor (see 5/23/17 AISC Minutes p.3).

Personnel

(Agenda Item #7)

- **New Hires** (See documents on file.)

- Teaching – Jess Johns, Kara Ryan, Kelley Metell, Liz McMahon,

Jess Johns was an amazing artist. Kara Ryan, an OBS veteran, was the new Project Headway through fourth grade Physical Education teacher. Special Education teacher Kelley Metell came from the Tisbury School and as noted above, Technology teacher Liz McMahon would also be contributing to staff PD.

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**- Education Support Professionals (ESPs): Kayla Montambault,
Emilyanne Williston, Emily Silva, Thaissa Silva, Akia Barbosa,**

Akia Barbosa was the new official interpreter ESP, supporting ELL students in the morning and working in the office in the afternoon to interpret parent communications. Parents and staff have been informed of the new position. The OBSC suggested having a Portuguese translated shift on the OBS answering service.

Old/New Business

(Agenda Item #8)

The OBSC loved the great paint job on the cupola and the beautiful planter boxes.

Correspondence

(Agenda Item #9)

• School Use Requests

• LISA REAGAN MOVED TO APPROVE USE OF THE OAK BLUFFS SCHOOL FOR ADULT AND YOUTH BASKETBALL IN KEEPING WITH THE PRINCIPAL'S COORDINATION OF SCHEDULING; KRIS O'BRIEN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.

Supt. D'Andrea resolved a scheduling issue with parents.

Executive Session – Not needed

(Agenda Item #10)

The next OBSC meeting will be 8:30AM, Tuesday, October 17, 2017 at the OBS.

Adjourn

KRIS O'BRIEN MOVED TO ADJOURN AT 9:54AM; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.

Documents on file:

Agenda 9/19/17

• Martha's Vineyard Public School 2017-18 Enrollment 9/6/17

Oak Bluffs School Committee Meeting 9/19/17 Cover Sheet

Fund Balances: Fiscal Year 2017-2018 9/18/17

OBS General Fund Expenditure Report 2017-2018 (3 p.) 9/18/17

Revolving Lunch Report OBS FY18

School Choice FY17 Report & Cover email 9/19/17

Minutes approved 10/17/17.

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
Tuesday, October 17, 2017, 8:30AM
Oak Bluffs School Conference Room

Present: Chair—Lisa Reagan; Kris O'Brien,
Others: Principal's Office – Megan Farrell, Denitsa Alton,
Superintendent's Office – Matt D'Andrea, Richie Smith, Amy Tierney,
OBS – Ellen Berube and six second graders
Kathryn Shertzer,
Recorder - Marni Lipke

*Late arrivals
or early departures

The Oak Bluffs School Committee (OBSC) meeting was called to order at 8:32AM.

Spotlight on Learning (Agenda Item #1)

Ellen Berube and her second graders Ryan, Donny, Jason, Agatha, Jake and Gwen talked about their engineering Boston Museum Science/Technology/Engineering/Art/Math (STEAM) project on how to package plants, working on storage, protection, sun, water and air, with clear packaging, lids and directions. Math was needed to calculate the price of the packaging and they also worked with the Greenhouse fall flowers. This was the best part of meetings and the OBSC applauded their work.

The OBSC discussed protocol to replace Chair Michael Hoyt who had left the Island to pursue a business opportunity. A letter was drafted to the Board of Selectmen and Town Administrator Bob Whritenour and the vacancy would be advertised. School Advisory Council (SAC) member Kathryn Shertzer was interested in joining the School Committee and the OBSC thanked her for her attendance and her willingness to serve.

- *KRIS O'BRIEN NOMINATED LISA REAGAN AS CHAIR; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.*
- There was a brief discussion on Minutes record keeping protocol.

Minutes of: Approval of Minutes of September 19, 2017 (Agenda Item #2)

- *LISA REAGAN MOVED TO ACCEPT THE SEPTEMBER 19, 2017 MINUTES; KRIS O'BRIEN SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.*

Superintendent's Report (Agenda Item #4)

• Census

The October 1st snapshot counted 405 students OBS students, part of the 1,451 Martha's Vineyard Public Schools elementary enrollment. The Martha's Vineyard Regional High School (MVRHS) enrollment was 643 (MVPS total 1,094) with Oak Bluffs student MVRHS enrollment down 2 students at 177; however as most other Island Towns' enrollment dropped also the Oak Bluffs assessment would rise slightly from 27% to 27.5%.

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• **Health & Wellness Evaluation**

In keeping with the All Island School Committee (AISC) vote, MedStar consulting was hired, thanks to funding from the Tower Foundation and Dukes County, the \$20,000 balance to be requested in the Shared Services Budget. Dr. Matt Biele would head the team in an initial November 8th-9th visit to interview staff, followed by a visit for community and parents in early December. The report would canvas, analyze and recommend action on student needs and current MVPS and community resources. As a team of clinical psychiatrists the focus would be on mental and physical health, sexual education, etc. as well as on substance use.

Financial Report (Agenda Item #5)

This was a rough preliminary draft (at 4.38%) showing contractual obligations plus trended and/or necessary increases:

- \$10,000 - Substitutes, in line with recent years' deficits as well as for contractual changes in Education Support Professional (ESP) pay when substituting for a teacher;
- \$9,000 - Dental adjustment in line with recent years' deficits;
- \$10,000 - English Language Learners (ELL) Translations, in line with recent years' deficits;
- \$10,000 - Computer Equipment to cover growing 21st Century education technology needs (currently funded through grants and leasing);
- \$29,400 - 1.0 Full Time Equivalent (FTE) Special Education ESP;
- \$44,100 - 0.5 FTE Middle School Teacher for the increase to three classes per grade.
- Principal Megan Farrell proposed the District fund 30% of a non-union Facilities Manager position, (the Town paying 70%) for more appropriate building oversight than the educationally trained Principal or custodians trained in cleaning and safety, but neither trained in 21st Century mnemonic systems technology nor the realities of upgrading and maintaining a 23 yr. old building. The Town-wide position would also promote bulk buying cost efficiency: paper supplies, garbage bags, etc.

Principal's Report (Agenda Item #6)
Facilities Status

Prin. Farrell had to request Reserve Funds from the Finance Committee (FinCom) to address the boilers (the third time in three years). The original \$32,000 estimate was reduced by sealing and cementing boiler #1 but boiler #2 required arch and back refractors at \$16,790. The request was approved following a long discussion on facilities and boiler issues.

Capital Improvement Plan (See documents on file.)

- The engineer survey analysis of the roof and Heating/Ventilation/Air Conditioning (HVAC) repair/upgrade (see Minutes: 12/20/16 p.4 & 1/17/17 p.3) was awarded out of a

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pool of 5-6 architect/designers and resulting report was expected shortly (preliminary guesstimate of \$2-2.8 million)—not including boiler replacement at \$300-500,000.

- The security system repairs involved two components but could be merged into one system for about \$68,000:

- doors and door locking, the current FOB system being insufficient and outdated without replacement or equipment support;

- expensive, aged-out 15 yr. old cameras, lacking high definition and cell phone app capacity.

- Other safety concerns included:

- mandated hardwired fire alarm with untestable and/or non-functioning smoke alarms generating regular false alarms, (replacement \$130-150,000);

- faulty intercom system especially in larger areas (library, foyer, etc.) (repair \$40,000)

- unsupported outdated telecommunications, hit by lightning last summer (\$36,000).

- A technology engineer was looking to combine the telecommunications and intercom, systems to a voice-over Wifi for a lower aggregate price.

- All in all, the building update was guesstimated at \$3.8 to 4.2 million (with doors and security as the highest priority). Prin. Farrell would present this plan to the Capital Improvement Committee (CIP) and the OBSC pledged their attendance and support.

- General Maintenance Line 276 only covered keeping the building clean and safe.

Fund Balance Report (See documents on file.)

- Part of the \$86,000 in Circuit Breaker funds was encumbered for a one-on-one ESP.

- Last year School Choice funds were overspent by \$16,000. It was emphasized that School Choice funds should be used for the education of the students being accepted at the OBS, rather than for capital/facility needs.

Expenditure Report (See documents on file.)

Deficits included:

- Longevity, Dental (see above p.2 #5) and

- Undistributed Textbooks, Nurse's Salary, and Conferences/Workshops (see 9/19/17 Minutes p.2 #5).

Revolving School Lunch Fund (See documents on file.)

State reimbursement (~\$12,000) had not yet been received. Family debt was \$2,791 and Administration was taking steps:

- Parent Teacher Organization (PTO) negotiations for a donation on last year's debt;

- researching a better contact system such as cell phone apps;

- registration tables at school events;

- stepping parents away from the debt/replenishment cycle.

Special thanks went to the new Administrative Assistant Denitsa Alton.

Substitute Report: None

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School Choice (See documents on file.)

The current balance (\$26,000) and projected income would come to about \$196,000 for FY18, of which the OBS had spent ~\$14,000. Historically every penny was used in the course of the year.

Principal's Report (See 9/19/17 Minutes p.4) (Agenda Item #6)

- Twelve week sessions of once-a-week after school clubs were starting: Computer Coding Games, Robotics Club from Lego (Prin. Farrell, Leah Dorr and Liz McMahon attended a Conference on advance robotics), Organic Junkies, Sewing Club, Mural Painting, Chess Club and Homework Club. Club leaders received \$400 stipends covered by reducing ESP coverage of the Homework Club. There was a brief discussion on PTO donation support and/or student fees.
- In keeping with the Strategic Plan, this year's focus was on kindergarten through fourth grade literacy. Eight staff would attend a Lesley University Literary conference on guided reading. Prin. Farrell expected to fund the Fontas & Pinnell literacy level resources with independent reading links (\$18,000) from the Teacher's Increment line. Assessments were every six weeks and the system worked on a continuum from one grade to another.
- Lisa Reagan suggested community supported partnerships like booster clubs, but supporting school programs with materials, energy and experience.
- The Carousel had been replaced by a weekly snapshot of OBS news and the Blazer, which came out about five times a year. The OBSC asked that the School website and Facebook page be re-invigorated.

Personnel (Agenda Item #7)

Supt. D'Andrea commended Prin. Farrell for terrific job performance under pressure.

- *KRIS O'BRIEN MOVED TO ACKNOWLEDGE AND CONFIRM WITH WELL WISHES THE MATERNITY LEAVE OF SCHOOL NURSE LANA SCHAEFER UNTIL FEBRUARY 1, 2018; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.* Long-term substitute Justine Begley had been hired for the duration.

Old/New Business: None (Agenda Item #8)

Correspondence: None (Agenda Item #9)

Executive Session – Not needed (Agenda Item #10)

The next OBSC meeting will be 8:30AM, Tuesday, November 21, 2017 at the OBS.

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Adjourn

*LISA REAGAN MOVED TO ADJOURN AT 9:59AM; KRIS O'BRIEN SECONDED;
MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.*

Documents on file:

Agenda 10/17/17

OBS FY'19 Budget Analysis Draft #1 10/17/17

OBS Employee List for 2018/2019 Proposed Budgeting Purposes (3 p.) 10/17/17

OBS 2018-2019 Proposed General Fund Budget Draft #1 (6 p.) 10/17/17

Oak Bluffs School Committee Meeting 10/17/17 Cover Sheet

Fund Balances: Fiscal Year 2017-2018 10/17/17

OBS General Fund Expenditure Report 2017-2018 (3 p.) 10/17/17

Revolving Lunch Report OBS FY18

School Choice FY18 Report

Security System: Consists of two parts... (2 p.)

Martha's Vineyard Public Schools Enrollment Census Worksheet 10/1/17

Minutes approved 11/21/17.

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
Tuesday, November 21, 2017, 8:30AM
Oak Bluffs School Conference Room

Present: Chair; Kris O'Brien, Lisa Reagan,
Others: Principal's Office – Megan Farrell, Denitsa Alton,
Superintendent's Office – Matt D'Andrea, Richie Smith,
Staff: Ann Davey, Julie Rodenbaum, Emily Silva,
Students: 18 Kindergartners
Public: Kathryn Shertzer
Recorder - Marni Lipke

*Late arrivals
or early departures

The Oak Bluffs School Committee (OBSC) meeting was called to order at 8:32AM. Chair Lisa Reagan welcomed everyone.

Spotlight on Learning

(Agenda Item #1)

18 Kindergartners presented a moving book by going around the room individually explaining to each person in the room their artwork depicting what they were thankful for. The OBSC expressed their admiration and appreciation, announcing that this was the best part of the meeting.

Minutes: Approval of Minutes of October 17, 2017

(Agenda Item #2)

• KRIS O'BRIEN MOVED TO ACCEPT THE OCTOBER 17, 2017 MINUTES; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.

Public Comment - None

Agenda Item #3)

Superintendent's Report

(Agenda Item #4)

• **Health & Wellness Evaluation**

The MedStar had visited each Martha's Vineyard Public School (MVPS) observing classes and talking to administrators, teachers, counselors, health teachers, etc. A survey was in process. There would be some initial feedback before they returned in January to meet with other community resources and the school committees.

Financial Report

(Agenda Item #5)

• **Fund Balance Report** (See documents on file.)

There was an \$83,000 Circuit Breaker balance, however Principal Megan Farrell expected some funds to go to an Education Support Professional (ESP) in special needs. She expressed concern about the incoming kindergarten class, which might require supplemental resources.

• **School Choice Report** (See documents on file.)

School Choice was currently \$74,000.

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• **Capital Improvement Plan**

• Prin. Farrell with the support of Lisa Reagan, presented the roof—Heating/Ventilation /Air Conditioning (HVAC) project to the Capital Improvement Program (CIP) committee. Engineering/design costs were estimated at \$450,000 for the \$5,000,000 project. If the design is approved the Town could go out to bond in October 2018. The OBSC commended Prin. Farrell for continuing the mutually respectful Town/School relations.

• The FOB system had malfunctioned and repairs/review were in process. The OBSC discussed and decided on a variety of short and long term options and funding sources.

• **Expenditure Report** (See documents on file.)

- The majority of the Teacher Increment residual came from new Gym and Art teachers on the first step and from hiring a new Guidance Counselor.

- Substitutes would cover two current maternity leaves (~\$45,000 total). The substitute for the nurse was expected to be about \$15,000

- Deficits reflected spending as previously explained (see 9/19/17 Minutes p.3 #5), including purchase of new Chromebooks as old ones became obsolete.

• *KRIS O'BRIEN MOVED TO AUTHORIZE \$31,041.54 IN TRANSFERS FROM THE TEACHERS INCREMENT LINE TO TEXTBOOK SUPPLIES, UNDISTRIBUTED CONFERENCES & WORKSHOPS, AND COMPUTER SUPPLIES AS PROPOSED; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.*

• **Revolving School Lunch Fund** (See documents on file.)

The reported deficit reflected a delay in State and Federal reimbursement as well as staff and family debt.

Principal's Report

(Agenda Item #6)

• **Facility Status** (See documents on file.)

Prin. Farrell thanked the Field Fund for their extremely helpful support in the \$270,000 Community Preservation Committee (CPC) application to renovate the OBS playing fields, to be matched by Parent Teacher Organization (PTO) fundraising and in-kind donations.

• **Fiscal Year 2019 (FY19) Budget** (See documents on file.)

This Draft came to 3.89% representing:

- Superintendent Shared Services Office assessment down 0.26% due to School Choice reapportionment (see 10/13/16 AISC Minutes p. 1-2 #III);

- contractual obligations (salaries, dental, longevity, substitute ESP pay, etc.) up 4.06%;

- a full time Special Education (SpEd) ESP;

- a full time Middle School teacher for three class sections at each grade level (requiring room shifts and an internal wall (~\$2,500) to split the Shared Services classroom);

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- elimination of the previously requested English Language Learners (ELL) translation increase;
- \$7,000 computer lease increase (to cycle through about 200 Chromebooks as they reached the end of their 3-5 year lifespans).
- The Budget line items had not been updated in some time; for example there was no Technology/Education Support line to fund software such as the Math Ed individualized learning program (~\$30 per student for \$11,000 from Title One funds). Prin. Farrell moved a teacher from full to half Title One funding freeing up part of the grant to be spent on math and literacy library software.
- From 2012 to the present, the OBS population increased 16.5% but the budget had not risen accordingly. Per pupil cost was \$19,760. At 419 student the OBS had 50-60 more (equal to an entire extra grade level) than any other elementary/middle MVPS.
- Prin. Farrell also maintained that Oak Bluffs received less State and Federal reimbursement because the census was based on mailing addresses, and many residents picked up their mail from Vineyard Haven or Edgartown post office boxes. For example she was currently calling Representatives to prevent OBS from losing its Rural Education Achievement Program (REAP) grant standing.
- The OBSC thanked Prin. Farrell, Financial Assistant Denitsa Alton and MVPS Business Administrator Amy Tierney for all their hard work and noted that only 0.09% of the increase was non-contractual.
- *KRIS O'BRIEN MOVED TO APPROVE THE OAK BLUFFS SCHOOL DISTRICT FISCAL YEAR 2019 BUDGET DRAFT #2 AT \$8,075,057.80 OR 3.89% INCREASE; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 2 AYES, 0 NAYS, 0 ABSTENTIONS.*

Personnel - None (Agenda Item #7)

Old /New Business – None (Agenda Item #9)

Correspondence – None (Agenda Item #10)

Executive Session – Not needed (Agenda Item #12)

The next OBSC meeting will be 8:30AM, Tuesday, December 19, 2017 at the Oak Bluffs School Conference Room.

Adjourn

KRIS O'BRIEN MOVED TO ADJOURN AT 9:37AM; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.

continued >

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Documents on file:

Agenda 11/21/17

Oak Bluffs School Committee Meeting 11/21/17 Cover Sheet

Fund Balances: Fiscal Year 2017-2018 11/21/17

OBS General Fund Expenditure Report 2017-2018 (3 p.) 11/21/17

Revolving Lunch Report OBS FY18

School Choice FY18 Report

OBS FY'19 Budget Analysis Draft #2 11/21/17

OBS Employee List for 2018/2019 Proposed Budgeting Purposes (3 p.) 11/21/17

OBS 2018-2019 Proposed General Fund Budget Draft #2 (6 p.) 11/21/17

Cover Sheet OBS Community Recreational Restoration (7 p.) 10/22/17

OBS Recreation Fields, Oak Bluffs, MA (4 p.) 11/20/17

Minutes approved 12/19/17.

OAK BLUFFS SCHOOL DISTRICT OF MARTHA'S VINEYARD
Tuesday, December 19, 2017, 8:30AM
Oak Bluffs School Conference Room

Present: Chair Lisa Reagan, Kris O'Brien, Kathryn Shertzer,
Others: Principal's Office – Megan Farrell, Denitsa Alton,
Superintendent's Office – Matt D'Andrea, Richie Smith, Amy Tierney,
Nancy Dugan,
Staff & Students: Ellen Berube, Beth Glynn, Jennifer Robinson,
Brian Weiland, and 3 other staff with 41 Second Graders,
Recorder - Marni Lipke

*Late arrivals
or early departures

The Oak Bluffs School Committee (OBSC) meeting was called to order at 8:35AM. Chair Lisa Reagan welcomed new member Kathryn Shertzer.

Spotlight on Learning (Agenda Item #1)

The second grade reprised their Windermere Caroling Concert (from a Bridges Together grant) singing: *Up on the Rooftop*, two renditions of *Rudolph the Red Nosed Reindeer*, and *We Wish You a Merry Christmas* to the delighted applause of the OBSC.

Minutes of 2/16/16 & 3/15/16 meeting read & approved (Agenda Item #2)

• KRIS O'BRIEN MOVED TO ACCEPT THE NOVEMBER 21, 2017 MINUTES; KATHRYN SHERTZER SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.

Public Comment - None (Agenda Item #3)

Superintendent's Report (Agenda Item #4)

• **Health & Wellness Evaluation – Update** (See 11/21/17 Minutes p.1 #4.)

The MedStar team would return March 14-16, 2018 to meet with community groups, parents and the School Committees. Notes sent to Superintendent Matt D'Andrea showed in depth analysis.

• **Superintendency Union #19** (See 11/30/17 AISC Minutes p.3-4.)

• Department of Elementary and Secondary Education (DESE) legal counsel explained that the Massachusetts General Law (MGL) Chapter 71 Section 63 Skipper Manter cited on Superintendency Union versus the All Island School Committee (AISC) authority, was written prior to the development of regional school districts and applied to only single town oriented districts: in this case, Edgartown, Oak Bluffs and Tisbury (requiring three members each). After the creation of the Martha's Vineyard Regional High School (MVRHSD) and Up Island Regional School (UIRSD) Districts, there was an understanding between the Martha's Vineyard Public Schools (MVPS) committees to work together as the All Island School Committee. Consequently the AISC authority was valid in keeping with past practice. Counsel was searching for any written record of the understanding and a written understanding would be drafted if none were found.

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- There was a discussion on possibly voting the MVRHSC representatives separately rather than appointing them through local committees including issues such as:
 - ° voter preference on representation;
 - ° the importance of knowing elementary/middle school issues when voting MVRHSD decisions;
 - ° whether the move was worth the trouble and debate.

• Transportation

The Committee would continue to consider reimbursement for off-Island field trips (currently \$200 for first 15 and then \$400 each)—all were welcome to attend. Although the bulk were MVRHS athletic trips, the MVRHSD had been covering an overage in elementary/middle school trips. The OBS took about three off-Island field trips per year.

Financial Report (Agenda Item #2)

Special thanks went to Martha's Vineyard Public Schools (MVPS) Business Administrator Amy Tierney for her transfer work, and to OBS Financial Administrative Assistant Denitsa Alton for her commendable OBS accounting.

Expenditure Report (See documents on file.)

- Undistributed Conferences & Workshops would continue in deficit for further Professional Development (PD) trainings, and would be covered by the Teacher Increment Line residual.
- The Teacher Increment Line would also cover a \$17,000 Education Support Professional (ESP) Salary deficit due to an unexpected one-on-one position. Principal Megan Farrell also hired additional kindergarten (K) and first grade support.
- Next year's kindergarten projections showed 36 students, 11 with significant needs—part of an Islandwide trend.

Fund Balance Report (See documents on file.)

- Consequently Prin. Farrell was protecting the current \$89,000 in Circuit Breaker funds. (Fortunately the Town covered payroll benefits.)

School Choice Report (See documents on file.)

The \$149,000 balance and \$95,000 revenue would be needed for OBS building issues.

Facilities Status

The FOB system failed and currently all staff had to call either Prin. Farrell or Asst. Prin. Carlin Hart for off-hours building access. Prin. Farrell obtained a low bid from an off-Island company (the same hired for the Fire Station) that included an updated system and cameras. She urged Town officials to:

- collaborate on municipal purchasing for cost and service efficiency;
- and to hire a facilities manager, offering to fund 10% of the costs.

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• KRIS O'BRIEN MOVED TO AUTHORIZE THE EXPENDITURE OF UP TO \$48,000 FROM SCHOOL CHOICE FUNDS AND TO ACCEPT THE LOW BIDDER ON THE OAK BLUFFS SCHOOL SECURITY PROJECT; KATHRYN SHERTZER SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.

Revolving School Lunch Fund (See documents on file.)

Counting a State reimbursement late deposit the Fund was actually about \$2,000 in the black—in the hopes of breaking even for the year. The changed menu was noted and a further survey was sent to families and students. The OBS had 51-52% on Free and Reduced (poverty) status and more breakfasts were being served than ever before.

Principal's Report

(Agenda Item #6)

Capital Improvement Plan

Prin. Farrell advocated for as much support as possible regarding the \$450,000 roof and Heating/Ventilation/Air Conditioning (HVAC) design warrant article. If it passed she anticipated an October/November 2018 Special Town Meeting to approve the construction, for a completed Request For Proposal (RFP) process by June 30, 2019 in order to complete work in the summer of 2019 break (only 80 days).

• A January 9th Island Wide Youth Collaborative (IWYC) and Administration presentation on drug effects on the developing brain would be mandatory for all eighth grade parents. The topic was of increasing concern in the OBS, and would be followed by a four-week series of visits from recovery coaches. The OBS was working to reward students for good choices including goodness/kindness shout-outs during morning meetings, eighth grade/kindergartner partnering, positive activities, and emphasis on the 68% of students doing right thing. Other measures might include:

- reviving the Student Congress,
- visits from Freedom for Chemical Dependence (FCD);
- support for students and staff watching friends and ex-friends spiraling out of control;
- peer outreach leader/mentors through Students Advocating Life without Substance Use (SALSA) and Restorative Justice;
- the importance of other students seeing disciplinary actions for those violating rules (disallowance of school activities, counseling, possible police and court procedures).

Personnel

(Agenda Item #7)

Leave Requests Townes and Clark

• KRIS O'BRIEN MOVED TO ACKNOWLEDGE WITH BEST WISHES MATERNITY LEAVES AS FOLLOWS:

- EXTENSION TO FEBRUARY 20, 2018 FOR ENGLISH LANGUAGE LEARNER EDUCATION SUPPORT PROFESSIONAL KATHRYN TOWNES;

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- FROM APRIL 13, 2018 TO THE END OF THE SCHOOL YEAR FOR FOURTH GRADE EDUCATION SUPPORT PROFESSIONAL ELIZABETH CLARK-DERRICK; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.

Old /New Business - None

(Agenda Item #8)

Correspondence

(Agenda Item #9)

School Use Requests

This was the third year of the event; all certifications and insurance were submitted.

• KRIS O'BRIEN MOVED TO APPROVE MV YOUTH HOCKEY USE OF STAGE/CAFETERIA AND LOCKER ROOMS FOR THE 20 MILER FUND-RAISER, FEBRUARY 17, 2018; KATHRYN SHERTZER SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.

Executive Session – Not needed

(Agenda Item #10)

The next OBSC meeting will be 8:30AM, Wednesday, January 17, 2018 at the Oak Bluffs School Conference Room.

Adjourn

The OBSC thanked the OBS staff for the holiday village on display in the lobby.

KRIS O'BRIEN MOVED TO ADJOURN AT 9:45AM; LISA REAGAN SECONDED; MOTION PASSED UNANIMOUSLY: 3 AYES, 0 NAYS, 0 ABSTENTIONS.

Documents on file:

Agenda 12/20/17

Fund Balances: Fiscal Year 2017-2018 12/18/17

OBS General Fund Expenditure Report – OB Site 2017-2018 (3 p.) 12/19/17

Revolving Lunch Report OBS FY18

School Choice FY18 Report

Application for Use of the Oak Bluffs School – Martha's Vineyard 20-Miler (2 p.)12/5/17

Minutes approved 1/17/18.