

Tisbury School Committee
3:00PM, Friday, February 16, 2023
By Zoom Cloud Conference

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TSC Members Present: Chair Amy Houghton, Jen Cutrer,

Staff: John Custer – Principal, Mark Friedman – Business Administrator,

Others: Michael Owen – Daedalus/CHA, Dan Anjo – W.T. Rich

Press: Louisa Hufstader – Vineyard Gazette

* Late Arrivals or early departures of TSC members.

The Tisbury School Committee (TSC) meeting was called to order at 3:01PM. Chair Amy Houghton welcomed everyone.

I. Tisbury School Building Project

The Spring St. paved parking lot would be closed during February break (Monday, 2/26/24 – Friday 3/1/24) while underground sewer and drainage lines were installed.

A. Approval of Invoices (See documents on file & below: Actions.)

These were standard monthly charges and had all been vetted:

• ON A MOTION DULY MADE BY MS. JEN CUTRER AND SECONDED BY MS. HOUGHTON THE TISBURY SCHOOL COMMITTEE UNANIMOUSLY APPROVED AND RECOMMENDED (2 AYES, 0 NAYS, 0 ABSTENTIONS) THE FOLLOWING JANUARY 1 THROUGH 31, 2024 INVOICES TOTALING \$3,320,506.00 TO BE SENT TO TOWN HALL FOR APPROVAL AND PAYMENT:

- CHA FEBRUARY 2, 2024 INVOICE FOR \$45,000.00,
- CARROLL'S STORAGE JANUARY 18, 2024 INVOICE FOR \$1,400.00,
- TAPPÉ ARCHITECTS JANUARY 26, 2024 INVOICE FOR \$48,125.00,
- W.T. RICH JANUARY 31, 2024 INVOICE FOR \$3,225.981.00;

JEN CUTRER—AYE, AMY HOUGHTON—AYE.

II. Financial Report

• Martha's Vineyard Public Schools (MVPS) Business Administrator Mark Friedman would attend the next Finance Committee (FinCom) meeting to answer questions on how Shared Services were allocated. TSC members were welcome to attend.

• The Fiscal Year 2025 (FY25) School Budget bottom line was unchanged (see 1/9/24 Minutes p.2-3 #III) so nothing further had to be submitted to the Town.

A. Fund Balances (See documents on file.)

There was nothing noteworthy. School Choice balance was \$292,000+ and Revolving Lunch Fund \$69,000+.

B. Grants

• ON A MOTION DULY MADE BY MS. CUTRER AND SECONDED BY MS. HOUGHTON THE TISBURY SCHOOL COMMITTEE UNANIMOUSLY (2 AYES, 0 NAYS, 0 ABSTENTIONS) AND GRATEFULLY ACCEPTED \$500 FROM THE LOCAL EXXON FRANCHISE; JEN CUTRER—AYE, AMY HOUGHTON—AYE.

Adjournment

- ON A MOTION DULY MADE BY MS. CUTRER AND SECONDED BY MS. HOUGHTON THE TISBURY SCHOOL COMMITTEE MEETING UNANIMOUSLY ADJOURNED AT 3:11PM: 2 AYES, 0 NAYS, 0 ABSTENTIONS: MS. CUTRER—AYE, MS. HOUGHTON—AYE.

Appendix A: Meetings/Events

- AISC – 5:30PM, Tuesday, March 7, 2024 – WTS/Zoom
- TSC – 4:00PM, Tuesdays, - ESF

<u>March 12, 2024</u>	<u>April 9, 2024</u>	<u>May 14, 2024</u>	<u>June 11, 2024</u>
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- Project Status & Planning – 1:00PM Tuesdays,
- Annual/Special Town Meeting – Tuesday, May 28, 2024

Appendix B: Actions - None

Appendix C: Documents on File

- Agenda (2 p.) 2/16/24
- Agenda 2/12/24 – Canceled
- Tisbury School Renovation/ Addition, Project Update Newsletter, February 2024 (4 p.)
- Tisbury School Addition and Renovations Project Invoices, For Period: January 01, 2024 – January 31, 2024
- Tisbury School Fund Balances Fiscal Year, 2023-2024 2/14/24
- Friedman cover email re: FY25 Tisbury Budget 2/12/24
- Tisbury School FY'25 Budget Analysis, Version #4.1, January 9, 2024
- Tisbury School Budget for 2024/2025, Version #4.1 – January 9, 2024 (5 p.)

Minutes respectfully submitted by Office On Call/Marni Lipke.

Marni Lipke – Recorder

Date

Amy Houghton – TSC Chair

Date

Minutes approved 3/12/24