

Tisbury School Committee
4:00PM, Tuesday, September 10, 2024
Tisbury School Cafeteria

1

TSC Members Present: Chair Amy Houghton, Jen Cutrer,

Staff: John Custer – Principal, Melissa Ogden – Asst. Principal;
Richie Smith – Superintendent, Student Support – Hope MacLeod,
Dahkir Warren – Assistant Superintendent

Others: Mark Friedman – Business Administrator, Meredith Goldthwait,
Aditya Modi, Michael Owen – Daedalus/CHA,
Dan Anjo – W.T. Rich, Recorder – Marni Lipke

Town: Finance Committee – Louise Clough

Press: Louisa Hufstader – Vineyard Gazette,

* Late Arrivals or early departures of TSC members.

The Tisbury School Committee (TSC) meeting was called to order at 4:12PM. Chair Amy Houghton expressed everyone's gratitude for the first ten days in the new facility.
(Recorder's note: Discussions are summarized and grouped for clarity and brevity.)

I. Approval of Past Meeting Minutes

• **ON A MOTION DULY MADE BY MS. JEN CUTRER AND SECONDED BY MS. HOUGHTON THE MINUTES OF THE AUGUST 26, 2024 TISBURY SCHOOL COMMITTEE MEETING WERE UNANIMOUSLY APPROVED: 2 AYES, 0 NAYS, 0 ABSTENTIONS.**

II. Superintendent's Report

A. All Island School Committee (AISC) (See below: Meetings/Events.)

• Superintendent Richie Smith would focus on 3 goals set out for School Year 2024-25:

- collaborative problem solving,
- school culture – surveys would go out to staff, parents and students; and
- expanding co-teaching.

• The Martha's Vineyard Public Schools (MVPS) started a Mid-Atlantic Equity Consortium, Inc. (MAEC) audit in 2021 to monitor and improve culturally responsive practices. Supt. Smith was very pleased with all six schools and commended Tisbury for leading the way.

• He thanked the School for their new Project Headway (Shared Services) classroom which was unexpectedly ready in time for Opening Day.

II. Tisbury School Building Project (See documents on file.)

• Mr. Michael Owen of Owners Project Manager (OPM) CHA/Daedalus thanked everyone for inviting the Professional Team (CHA, W.T. Rich, and Tappé Architects) to the opening convocation.

A. Project Update

• The 1929/1995 existing buildings interior and exterior work was complete.

- The music room and bathrooms in the gym wing were in the final paint, clean and punch list stage. The gym, stage, bleachers, and stair #3, floors and equipment (e.g. stage tech, basketball rings, etc.) were expected in September/October.
- Site work: grading, asphaltting, planting, hydro-seeding, playground equipment... had a target handover of December.
- With ~\$11,000,000 remaining, the project was in good financial shape. Construction was 89% complete and the overall project was 86% complete.
 - Construction Manager's reserves included buyout savings, unforeseen work (~\$1,000,000 balance), and allowance (~\$38,000 balance).
 - A further \$25,000 for Carrolls was billed from the Owner's Contingency, other recent draws included wall graphics and the irrigation system, but sufficient funds remained to proceed with solar array installation (see 5/14/24 Minutes p.2).
- The facility was solar ready. Engineers certified the 1929 building roof would support panels. Roof panels and parking lot canopies would offset ~47% of School energy use.
 - Bond Counsel and the Town Financial Director reported that project funds could be used as long as the Town was not renting space to and arrays from a third party.
 - The Town could recoup ~\$90,000 annually with roof panels, but this would increase to ~\$220,000 with parking lot arrays—making the Town eligible for Infrastructure Relief Act funding.
 - The decision whether to include parking lot canopy arrays was time sensitive because:
 - the Infrastructure Relief Act had a December 2024 deadline;
 - scheduled paving would be postponed to allow for canopy infrastructure work;
 - Eversource approval was required for the addition of parking lot arrays.

Given the above, solar project actual completion would be summer 2025—although parking would be available sooner.

• ON A MOTION DULY MADE BY MS. CUTRER AND SECONDED BY MS. HOUGHTON THE TISBURY SCHOOL COMMITTEE UNANIMOUSLY (2 AYES, 0 NAYS, 0 ABSTENTIONS) APPROVED THE USE OF CONTINGENCY FUNDS TO COMPLETE THE SOLAR CAPABILITIES OF THE SCHOOL I.E. TO PROVIDE AND INSTALL SOLAR PANELS ON ALL APPROPRIATE ROOFS AS WELL AS ON PARKING LOT CANOPIES, IF POSSIBLE WITHIN BUDGET AND TIMEFRAME.

- There would be 5 double Electric Vehicle (EV) 25 kw chargers (see 5/14/24 Minutes p.2). MVPS electric buses took 75 kw chargers. The Town had authority to require payment or not for vehicle charging.
 - There was a discussion on long range planning and how an upgrade might be installed and funded.

B. Approval of Invoices

- **ON A MOTION DULY MADE BY MS. CUTRER AND SECONDED BY MS. HOUGHTON THE TISBURY SCHOOL COMMITTEE UNANIMOUSLY APPROVED AND RECOMMENDED (2 AYES, 0 NAYS, 0 ABSTENTIONS) THE FOLLOWING AUGUST 1 THROUGH 31, 2024 INVOICES TOTALING \$2,987,842.38 TO BE SENT TO TOWN HALL FOR APPROVAL AND PAYMENT:**
 - CHA – OPM INVOICE # 39235-42 FOR \$50,000.00,
 - W.T. RICH AUGUST 31, 2024 INVOICE FOR \$1,999,536.00,

- TAPPÉ ARCHITECTS AUGUST 31, 2024 INVOICE FOR \$179,138.24,
- PROAV AUGUST 8, 2024 INVOICE FOR \$21,759.92,
- CREATIVE LIBRARY CONCEPTS AUGUST 19, 2024 INVOICE FOR \$94,990.11,
- ROBERT H LORD CO. AUGUST 22, 2024 INVOICE FOR \$357,206.47,
- WENGER CORP. AUGUST 22, 2024 INVOICE FOR \$38,055.00
- BILLY DILLON TIME CAPSUL AUGUST 28, 2024 INVOICE FOR \$500.00,
- CREATIVE OFFICE RESOURCES AUGUST 28, 2024 INVOICE FOR \$179,644.55,
- CARROLL'S MVRT SEPTEMBER 4, 2024 INVOICE # 39997 FOR \$49,781.75,
- GOVCONNECTION JULY 25, 2024 INVOICE FOR \$126.04,
- BRIGGS ENGINEERING & TESTING AUGUST 31, 2024 INVOICE FOR \$3,275.50,
- RDA SOFT NET INVOICE # 2408670 FOR \$13,828.80.

Principal John Custer praised Billy Dillon's spectacular time capsul.

IV. Principal's Report

A. Opening of School (See documents on file.)

- The School experienced an opening unlike any other, filled with excitement, and amazement from the entire community: students, staff, parents, and an exhaustive list of gratitude to the Town, taxpayers, Professional Team and workers; a celebratory reminder of how Tisbury and MVPS put children first. Press coverage was noted.
- Enrollment was up from ~250 to 291—which would raise Chapter 70 reimbursement.
- Later in the meeting, Ms. Meredith Goldthwait described her exhilaration and love of her new classroom, although it was a shock after so many difficult years.
- A photo was taken of the full staff in front of the Welcome Home Tigers sign.
- Last week after trying out the playground, a first grader told Mr. Owen, "You know what, you did a really good job."

B. Staffing Update (See documents on file.)

- Two new custodians had been hired. Aside from the following unexpected resignation the school was strongly staffed.
- **ON A MOTION DULY MADE BY MS. CUTRER AND SECONDED BY MS. HOUGHTON THE TISBURY SCHOOL COMMITTEE UNANIMOUSLY ACKNOWLEDGED (2 AYES, 0 NAYS, 0 ABSTENTIONS) THE RESIGNATION OF FOOD SERVICE WORKER AMANDA BORLAND AS OF SEPTEMBER 9, 2024.**

III. Financial Report

A. Fund Balances (See documents on file.)

- Funds had not yet been moved over, so current balances were hand written.
- After deducting the \$150,000 committed to the FY25 Budget, School Choice balance was ~ \$150,000 with a little revenue expected during the year.

B. Grants – Nothing to report

- The School had no projects to submit for Community Preservation Committee (CPC) funding this year (see 8/8/23 Minutes p.1-2 #II).

Adjournment

- **ON A MOTION DULY MADE BY MS. CUTRER AND SECONDED BY MS. HOUGHTON THE TISBURY SCHOOL COMMITTEE MEETING UNANIMOUSLY ADJOURNED AT 5:05PM: 2 AYES, 0 NAYS, 0 ABSTENTIONS.**

continued >

Appendix A: Meetings/Events

- TSC – 4:00PM, Tuesday, October 8, 2024 – Tisbury School (TBD)
 - Ceremony Planning – 4:00PM, Tuesday, September 17, 2024 – Tisbury School (TBD)
 - AISC – 5:30PM, Thursday, October 3, 2024 - MVRHS
 - MVRHSC – 5:30PM, Monday, October 6, 2024 - MVRHS
 - Ribbon Cutting – 10:00AM, Saturday, October 26, 2024 – Tisbury School (TBD)
 - Project Status & Planning – 1:00PM Tuesdays
 - TSC – 4:00PM, Tuesdays:
- | | | |
|-------------------------------------|--------------------------|----------------------|
| <u>November 12, 2024</u> | <u>February 11, 2025</u> | <u>May 13, 2025</u> |
| <u>December 10, 2024 (with SAC)</u> | <u>March 11, 2025</u> | <u>June 10, 2025</u> |
| <u>January 14, 2025</u> | <u>April 8, 2025</u> | |

Appendix B: Actions

Ms. Houghton/Mr. Friedman – explore funding to upgrade EV chargers for buses.

Ms. MacLeod – send out September Snapshot.

October Agenda

- Minutes – 9/10/24
- Student Support Update
- Staff Comments

Appendix C: Documents on File

- Agenda 9/10/24
- Tisbury School K-8 In-Building Enrollment as of 9/10/2024
- Tisbury School, Staffing – Update (as of September 10, 2024)
- Custer/Rebello emails re: TSC meeting notice for 9/10/24
- Tisbury School Addition and Renovations Project Invoice Summary Sheet, For Period:
August 01, 2024 – August 31, 2024, 9/5/24
- TSC/SBC Meeting – Construction Manager Update 09/10/24 (6 p.)
- Tisbury School, School Committee Meeting, September 11, 2024 (10 p.)
- Tisbury School Fund Balances Fiscal Year, 2024-2025 9/6/24
- Tisbury School Fund Balances Fiscal Year, 2024-2025 9/6/24
- Tisbury School Site Budget Fiscal Year 2024-2025 (4 p.) 9/6/24
- Alexander email re: CPC preliminary applications due 9/20 9/9/24

Minutes respectfully submitted by Office On Call/Marni Lipke.

Marni Lipke – Recorder

Date

Amy Houghton – Chair

Date

Minutes approved as amended 10/8/24