

**MARTHA’S VINEYARD REGIONAL HIGH SCHOOL (MVRHS)**  
**School Committee Meeting**  
**Monday, June 16, 2025 at 5:30 pm**  
**Library or Zoom**

**Present:** Chair – Skipper Manter, Jennifer Cutrer, Robert Lionette, Kathryn Shertzer  
*Zoom:* Vice Chair (VC) – Rizwan Malik, Sarah Murphy, Michael Watts

**Staff:** Principal – Sara Dingley, Information Technology (IT) Director – Rick Mello,  
Coordinator of Pathways and Special Projects – Samuel Hart,  
Curriculum & Instruction Director – Justine DeOliveira,  
Finance Director – Suzanne Cioffi

**Supt.’s Office:** Superintendent – Richard M. Smith, Ed.D.,  
Director of Student Support Services – Hope MacLeod,  
School Business Administrator – Mark Friedman

**Towns/County:** Oak Bluffs – Maura McGroarty, Tisbury – Nancy Gilfoy, West Tisbury – Clark Rattet

**Recorder:** Teresa Kruszewski

**Please note: All business will consist of a discussion and possible vote to take action.**  
*(Recorder’s Note: Discussions are summarized and grouped for clarity and brevity).*

**I. Welcome - Chair:**

The meeting of the Martha’s Vineyard Regional High School Committee (MVRHS SC) was called to order at 5:35 PM by Chair Skipper Manter.

**II. Routine Reports:**

**A. Principal**

**1. Handbook Updates - *Vote Required***

TABLED

**2. Competency Determination and Graduation Requirements - *Vote Required***

TABLED

**B. Superintendent**

**1. Non-Union Salary Adjustments Discussion & Possible *Vote***

Superintendent Richard M. Smith presented an 1% change from the initial ask; 5% across the board.

*KATHRYN SHERTZER MOVED TO APPROVE THE MOST RECENT MOST UPDATED NON UNION SALARY ADJUSTMENT FOR THE FY25/26 SCHOOL YEAR THE DOCUMENT PROVIDED; JENNIFER CUTRER SECONDED. MOTION PASSED: 5 AYES, 2 NAYS, 0 ABSTENTIONS. MS. CUTRER—AYE, MR. MALIK—AYE, MS. MURPHY—AYE, MS. SHERTZER—AYE & MR. WATTS—AYE. MR. LIONETTE—NAY & MR. MANTER—NAY.*

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**2. Update on High School Principal Search**

Superintendent Smith updated the Committee with the progress; he said an interim position would be discussed at the next meeting.

**C. Massachusetts School Building Authority (MSBA) Update**

**1. Project Update**

**2. Reminder of Presentation by School Building Committee and Design Team for School Committee Members on June 17, 2025 at 5:30pm.**

Samuel Hart provided updates for the goings on with the project including next steps of the program, preferred options and pending approvals/necessary votes for the process to move forward.

**III. Consents:**

***VOTES REQUIRED***

**A. Minutes**

**1. Discussion and Possible Creation of an Administrative Support Personnel Minute Taker Position**

*KATHRYN SHERTZER MOVED TO CREATE A .5 1400 ASP FOR SCHOOL MINUTE NOTE TAKING PURPOSES INCLUDING SUB COMMITTEES; ROBERT LIONETTE SECONDED. MOTION PASSED UNANIMOUSLY: 7 AYES, 0 NAYS, 0 ABSTENTIONS.*

*MS. CUTRER—AYE, MR. LIONETTE—AYE, MR. MALIK—AYE, MR. MANTER—AYE, MS. MURPHY—AYE, MS. SHERTZER—AYE & MR. WATTS—AYE.*

**2. Minutes: November 4, 2024, December 2, 2024, April 7, 2025, May 15, 2025 & June 2, 2025.**

*ROBERT LIONETTE MOVED TO APPROVE THE NOVEMBER 4, 2024, DECEMBER 2, 2024, APRIL 7, 2025, MAY 15, 2025 & JUNE 2, 2025 MVRHS SC MINUTES AS WRITTEN; KATHRYN SHERTZER SECONDED. MOTION PASSED: 4 AYES, 1 NAYS, 2 ABSTENTIONS. MS. CUTRER—AYE, MR. LIONETTE—AYE, MR. MALIK—AYE & MR. MANTER—AYE. MR. WATTS—NAY.*

*MS. MURPHY AND MS. SHERTZER ABSTAINED.*

**B. Personnel**

**1. Leslie Frizzell Back Pay**

*ROBERT LIONETTE MOVED TO APPROVE THE FULL AMOUNT AS DESCRIBED \$11,135.00, PENDING VERIFICATION FROM SUZANNE CIOFFI; JENNIFER CUTRER SECONDED.*

*MOTION PASSED UNANIMOUSLY: 7 AYES, 0 NAYS, 0 ABSTENTIONS. MS. CUTRER—AYE, MR. LIONETTE—AYE, MR. MALIK—AYE, MR. MANTER—AYE, MS. MURPHY—AYE, MS. SHERTZER—AYE & MR. WATTS—AYE.*

**2. Angus MacFarlane**

- ◆ Angus MacFarlane, in a letter dated June 4, 2025 wrote: ...I have been offered and accepted a position as a special education resource teacher at Tisbury Elementary School beginning in the 2025-2026 school year. ...

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*ROBERT LIONETTE MOVED TO ACKNOWLEDGE; JENNIFER CUTRER SECONDED. MOTION PASSED UNANIMOUSLY: 7 AYES, 0 NAYS, 0 ABSTENTIONS.*

*MS. CUTRER—AYE, MR. LIONETTE—AYE, MR. MALIK—AYE, MR. MANTER—AYE, MS. MURPHY—AYE, MS. SHERTZER—AYE & MR. WATTS—AYE.*

**C. Grants & Donations**

*KATHRYN SHERTZER MOVED TO ACCEPT THE THREE GRANTS AS OUTLINED BY MARK FRIEDMAN; ROBERT LIONETTE SECONDED. MOTION PASSED UNANIMOUSLY: 7 AYES, 0 NAYS, 0 ABSTENTIONS. MS. CUTRER—AYE, MR. LIONETTE—AYE, MR. MALIK—AYE, MR. MANTER—AYE, MS. MURPHY—AYE, MS. SHERTZER—AYE & MR. WATTS—AYE.*

**D. Overnight Travel & Out of State Travel – None**

**E. Contract with Massachusetts Association of Regional Schools (MARS) Consulting Group - Expanded Regionalization Study**

*ROBERT LIONETTE MOVED TO ENTER INTO A CONTRACT WITH THE MASSACHUSETTS ASSOCIATION OF REGIONAL SCHOOLS (MARS) CONSULTING GROUP TO ASSIST THE REGIONALIZATION STUDY, \$35,000.00; JENNIFER CUTRER SECONDED. MOTION PASSED UNANIMOUSLY: 7 AYES, 0 NAYS, 0 ABSTENTIONS. MS. CUTRER—AYE, MR. LIONETTE—AYE, MR. MALIK—AYE, MR. MANTER—AYE, MS. MURPHY—AYE, MS. SHERTZER—AYE & MR. WATTS—AYE.*

**F. Other Post-Employment Benefits (OPEB) Policy, Third Reading**

*ROBERT LIONETTE MOVED TO APPROVE THE OTHER POST-EMPLOYMENT BENEFITS (OPEB) POLICY, THIRD READING; JENNIFER CUTRER SECONDED. MOTION FAILED: 3 AYES, 4 NAYS, 0 ABSTENTIONS. MR. LIONETTE—AYE, MR. MANTER—AYE & MS. MURPHY—AYE. MS. CUTRER—NAY, MR. MALIK—NAY, MS. SHERTZER—NAY & MR. WATTS—NAY.*

**IV. Finance:**

**A. End of Year Transfers**

*KATHRYN SHERTZER MOVED TO APPROVE THE LINE ITEMS TRANSFERS AS PRESENTED BY SUZANNE CIOFFI IN THE TOTAL AMOUNT OF \$439,232.63; JENNIFER CUTRER SECONDED. MOTION PASSED UNANIMOUSLY: 7 AYES, 0 NAYS, 0 ABSTENTIONS. MS. CUTRER—AYE, MR. LIONETTE—AYE, MR. MALIK—AYE, MR. MANTER—AYE, MS. MURPHY—AYE, MS. SHERTZER—AYE & MR. WATTS—AYE.*

**B. Student Activity Account**

**C. Revolving Funds**

**D. Revenue and Expenditures**

Suzanne Cioffi recapped the reports (those that were passed out in the room during the meeting); Members reviewed the reports and asked questions where appropriate.

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**V. Re-Organizing School Committee for FY 26:**

**A. Chair, Vice Chair, Secretary, Treasurer**  
*KATHRYN SHERTZER MOVED TO APPOINT MARK FRIEDMAN AS TEMPORARY SECRETARY; JENNIFER CUTRER SECONDED. MOTION PASSED UNANIMOUSLY: 7 AYES, 0 NAYS, 0 ABSTENTIONS. MS. CUTRER—AYE, MR. LIONETTE—AYE, MR. MALIK—AYE, MR. MANTER—AYE, MS. MURPHY—AYE, MS. SHERTZER—AYE & MR. WATTS—AYE.*

**B. Subcommittee Membership**

**VI. Subcommittee Updates:**

- A. Athletics** - Nothing new to report
- B. Budget** - Nothing new to report
- C. Facilities** - Nothing new to report
- D. Transportation** - Nothing new to report

**VII. Old/New Business:**

**A. Discussion on Signing of Vouchers**

It was determined to continue the current process requiring all signatures.

**B. Next Meeting Date**

July 7, 2025

August 4, 2025

**VIII. Topics Not Reasonably Anticipated by the Chair/Announcements: None.**

**IX. Public Comment:**

❖ None.

**X. Adjournment:**

*JENNIFER CUTRER MOVED TO ADJOURN THE MVRHS SC MEETING AT 7:34 PM; KATHRYN SHERTZER SECONDED. MOTION PASSED UNANIMOUSLY: 7 AYES, 0 NAYS, 0 ABSTENTIONS. MS. CUTRER—AYE, MR. LIONETTE—AYE, MR. MALIK—AYE, MR. MANTER—AYE, MS. MURPHY—AYE, MS. SHERTZER—AYE & MR. WATTS—AYE.*

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Appendix A - Documents on File:

1. Zoom Recording 6.16.25\_.docx
2. Agenda MVRHS SC 6.16.25.docx
3. Angus MacFarlane Ltrr\_.docx
4. Budget Transfer Vote MVRHS--EOY JUNE 2025.pdf
5. DRAFT MVRHS Student Handbook 25\_26.docx
6. III. A. 2. DRAFT MVRHS SC Minutes April 7, 2025.pdf
7. III. A. 2. DRAFT MVRHS SC Minutes DECEMBER 2, 2024.pdf
8. III. A. 2. DRAFT MVRHS SC Minutes June 2, 2025.pdf
9. III. A. 2. DRAFT MVRHS SC Minutes May 5, 2025 (1).pdf
10. III. A. 2. DRAFT MVRHS SC Minutes May 15, 2025 Special Meeting (1).pdf
11. III. A. 2. DRAFT MVRHS SC Minutes NOVEMBER 4, 2024.pdf
12. III. C. Grants & Donations .pdf
13. III. F. MVRHS Wellness Policy 3rd Reading.pdf
14. Revolving Accounts 06.16.2025.pdf
15. Student Activities July 1, 2024-June 13, 2025.pdf

Respectfully submitted,

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Teresa Kruszewski – Recorder

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Date

  
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Skipper Manter – MVRHS SC Chair

10/15/2025  
Date

  
\_\_\_\_\_  
Richard M. Smith, Ed.D. – MVRHSD Superintendent

10/14/25  
Date