

**ALL ISLAND SCHOOL COMMITTEE OF MARTHA'S VINEYARD PUBLIC SCHOOLS
SUPERINTENDENCY UNION #19**

Edgartown School Committee
Oak Bluffs School Committee
Tisbury School Committee
Martha's Vineyard Regional School District
Up Island Regional School District

**Thursday, October 9, 2025 at 5:30 pm
Zoom**

Present: Edgartown: Chris Greene, Sarah Murphy
Oak Bluffs: Rizwan Malik*, Laurel Schneider
Tisbury: Amy Houghton (Chair)*, Jenn Cutrer***
Up-Island: Alex Salop (Vice Chair), Robert Lionette, Jessica Mason, Marsha Shufrin**,
Skipper Manter
Supt.'s Office: Superintendent – Richard M. Smith, Ed.D., School Business Administrator –
Mark Friedman
Recorder: Rebecca Claussen

*Indicates late arrival
**Indicates early departure

Please note: All business will consist of a discussion and possible vote to take action.
(Recorder's Note: Discussions are summarized and grouped for clarity and brevity)

I. Call to Order

This meeting was called to order at 5:37 pm by Vice Chair, Alex Salop.

II. Superintendent Search – Discussion and Possible Vote

A. Search Funding Source – Discussion and Possible Vote

Sean Costello from MASC attended to discuss the search for a Superintendent if we were to engage MASC for the process. Sean shared documents to Richie for the committee, to be reviewed after the meeting. A screen share of the document process began by Sean to show the steps and services provided by MASC. After a brief presentation with regards to the services provided by MASC, the floor was open to the committee for questions. Alex Salop asked about MASC helping to identify the goals the committee is trying to achieve, does the committee feel as though MASC can help with that or would the committee need to meet to do that also? Amy Houghton feels as though working with MASC may be a benefit to working on those goals as a committee. Marsha Shufrin asked Sean Costello about not having an on-site visit with prospective candidates. MASC makes recommendations for three (3) to five (5) applicants to be interviewed and because of privacy laws, cannot inquire about candidates in the first round. Jessica Mason asked about how MASC works to incorporate district specific needs, housing as an example. The committee is working on their goals, and doing this with a simultaneous superintendent search is a unique way to do it but may be informative. Skipper said this has been very informative but it has been indicated there are other groups that do this process and maybe bids should be solicited from at least one other firm, which was encouraged by Sean Costello. Alex Salop made a motion to allocate the sum of up to \$11,500 for the search for the superintendent to replace Richie Smith, seconded by Robert Lionette. After additional discussion the motion was tabled allowing the committee to seek multiple bids, with encouragement from Sean Costello and MASC. Alex Salop reminded the committee that Wareham and Monamoy are also currently seeking a superintendent and those may be applicants we want.

Votes Required

III. Adjournment

Skipper Manter made a motion to adjourn, seconded by Rizwan Malik. Role call: Salop - Aye, Manter - Aye, Schneider - Aye, Mason - Aye, Murphy - Aye, Greene - Aye, Lionette - Aye, Malik - Aye, Houghton - Aye.

Motion passes: 9-0-0

Jen Cutrer and Marsha Shufrin had to leave before the vote

Appendix A: Documents on File

- 1. From MASC: Martha's Vineyard Search Cover Letter**
- 2. From MASC: Looking for a Leader**
- 3. From MASC: Superintendent Search Consultant**
- 4. From MASC: MASC Superintendent Search Cost Summary**
- 5. From MASC: Steps in the Superintendent Search Process**

Appendix B: Zoom A.I. Next Steps

- 1. Put item II. A. back on the next agenda**
- 2. Jessica Mason to find other firms that offer the same service and seek cost estimate**

Minutes submitted by Rebecca Claussen

Date of Approval of Minutes: November 20, 2025