



MARTHA'S VINEYARD REGIONAL HIGH SCHOOL
School Committee Meeting
Tuesday, June 9, 2026 at 8:00 am
Zoom Only

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Present: Chair - Skipper Manter, Jen Cutrer, Marsha Shufrin, Amy Houghton, Elliott Bennett, Rizwan Malik, Robert Lionette, Sarah Murphy
Staff: Principal - Sean Mulvey, Finance Director - Suzanne Cioffi
Supt's Office: Superintendent - Richie Smith, School Business Administrator - Mark Friedman,
Recorder: Rebecca Claussen

Please note: All business will consist of a discussion and possible vote to take action.
(Recorder's Note: Discussions are summarized and grouped for clarity and brevity)

I. Welcome - Chair

Chair Skipper Manter called this meeting to order at 8:00 am.

Votes Required

II. Scope of Services for Independent Audit

Amy Houghton presented the Scope of Services and Letter of Engagement from the MVRHS Audit Subcommittee, created last week, to engage an independent auditor for the FY26 Transportation Department finances. Once agreed upon by the Audit Subcommittee, Amy sent both the Scope and the letter to the lawyers that have been consulting. The lawyers made a few additional changes to make sure that this audit was not being used in an investigatory manner as it relates to individual employees, making clear that this is about process and protocols, and would not interview drivers. If anything else needs to be done once the audit is complete, that would come to the school committee for direction. The lawyers are not sure if this falls under procurement exception laws, and need to decipher if this falls under the 30b exception, suggesting it may have something to do with the auditor being a CPA specifically. Amy has a call into Nancy Canpony, and is hopeful to hear back today as she would know this information. If that is the case, Amy has the contacts of three independent auditors ready to send the information to. Amy started a screen share presenting the Scope of Services document created by the subcommittee titled *Scope of services Purchase Description Draft with SPS edits without redline* and stored in the folder for this meeting. *Robert Lionette made a motion to approve this contract as written, with the Audit Subcommittee having the authority to make any changes with the advice of counsel, seconded by Marsha Shufrin. Roll Call: Lionette - Aye, Malik - Aye, Houghton - Aye, Shufrin - Aye, Bennett - Aye, Cutrer - Aye, Murphy - Aye, Manter - Aye.*

Motion Passes: 8-0-0

Amy Houghton then shared the *Letter to Request Independent Auditing Services with SPS without Redline (1)* and stored in the folder for this meeting. The hope is to have this awarded in a couple of weeks, but if procurement is needed the timeline will expand to closer to 60 days. *Robert Lionette made a motion to authorize Skipper Manter on behalf of the Martha's Vineyard Regional High School, to send this letter as written pending final word from counsel, seconded by Rizwan Malik. Roll Call: Lionette - Aye, Malik - Aye, Houghton - Aye, Shufrin - Aye, Bennett - Aye, Cutrer - Aye, Murphy - Aye, Manter - Aye.*

Motion Passes: 8-0-0

Vote Required

III. Adjournment

*Amy Houghton made a motion to adjourn, seconded by Robert Lionette. Roll Call: Lionette - Aye, Malik - Aye, Houghton - Aye, Shufrin - Aye, Bennett - Aye, Cutrer - Aye, Murphy - Aye, Manter - Aye.
Motion Passes: 8-0-0*

Minutes submitted by Rebecca Claussen

Date of Approval of Minutes: June 22, 2026

Appendix A: Documents on File

- 1. Agenda MVRHS SC 6.9.26**
- 2. Letter to Request Independent Auditing Services with SPS without Redline (1)**
- 3. MVRHS School Committee Zoom Recording 6**
- 4. Scope of services Purchase Description Draft with SPS edits without redline**

Appendix B: Zoom AI Next Steps

- 1. Amy: Follow up with Nancy Campany regarding the procurement process exception for the independent auditor engagement.**
- 2. Amy: Revise the scope of services and letter of engagement to include the preferred experience with Massachusetts regional public school finances.**
- 3. Amy: Revise the letter of engagement to include a request for an estimated timeline for completion of the audit.**
- 4. Amy: Send the revised scope of services and letter of engagement to three independent auditors for a written price quote and expression of interest.**
- 5. Amy: Endeavor to have a contract signed by the end of the month for the fiscal year 26 audit.**
- 6. Amy: Include in the contract a requirement for the auditor to make a presentation to the school committee via Zoom with the final audit report.**
- 7. Suzanne: Schedule a follow-up Zoom meeting for the committee.**