MARTHA'S VINEYARD REGIONAL HIGH SCHOOL
School Committee Meeting
Monday, October 5, 2026 at 5:30 pm
Library or Zoom
REVISED ON 10/2/26

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Present:	Chair - Skipper Manter, Marsha Shufrin, Elliott Bennett, Kathryn Shertzer*, Amy Houghton, Robert Lionette, Rizwan Malik, Sarah Murphy* Zoom: Jen Cutrer
Staff:	Principal - Bryan Lombardi, Finance Director - Suzanne Cioffi, Administrator of Special Education - Erinn Fauteux, Assistant Principal - Justine DeOliveira Zoom: Assistant Transportation Director - Chyenne Ward, Director of Operations - Sam Hart, Technology Director - Rick Mello*
Supt's Office:	School Business Administrator - Mark Friedman, Director of Student Support Services - Hope MacLeod
Recorder:	Rebecca Claussen

*indicates late arrival

Please note: All business will consist of a discussion and possible *vote* to take action.
(Recorder's Note: Discussions are summarized and grouped for clarity and brevity)

I. Welcome - Chair
Chair Skipper Manter called this meeting to order at 5:31 pm.

II. Public Comment
Community member Maura McGroarty asked about the location of the minutes for the MVRHS School Committee meetings and the MVRHS School Building Committee meetings to which Rozwan Malik indicated that the school committee minutes are on the Superintendents website, and Sam Hart responded that the minutes for the School Building Committee are on the school building website which was linked in the chat https://www.mvrhsbuildingproject.info/ and https://www.mvrhsbuildingproject.info/project-documents-1.

III. Student Report

A. Student Report of Activities
Senior class President Griffin Buehler and Senior class Vice President Addison Blake joined this evening to report on recent and upcoming student activities. Griffin shared that Seniors will paint parking spaces this coming Friday, and Spirit week is next week with themes still being discussed. Freshman student government elections are next week, so speeches will occur with their class beforehand. The Senior class is working on the Homecoming dance, with the Sophomores creating an idea where when you make a sign and ask someone you will receive a discount on your ticket purchase. The Homecoming dance will be held at the Grange this year, instead of in the cafeteria where it has occurred the last several years. The Powder Puff game is scheduled for November 20, 2026. Addison gave a sports update, noting Boys Soccer is 4-2-1, Girls Soccer is 4-3, Girls Field Hockey is 3-1-4, Boys Varsity Cross Country is 2-0, Girls Cross

Country is 0-1, Football is 0-2, and Boys Golf is 5-2. The Island Cup is on Nantucket this year, on October 31.

IV. Annual Audit Fiscal Year 2025

Sara Salvi of CliftonLarsonAllen, LLC, the auditors for MVRHS attended to discuss the findings from the FY25 school year audit. There are no material misstatements on the financial statements, and there are no findings on the GAO (Government Accountability Office) report on internal control and compliance as it relates to the financial statements. For the single audit, the two programs tested were the ESSER program and Special Education, where there was an unmodified opinion on ESSER and there was a qualified opinion on Special Education due to a finding about some upcoming GASB pronouncements. There were 3 findings on the Student Activity Fund agreed upon procedures report. Financial highlights on the financial statements for governmental activities where you see long term assets and liabilities, so capital assets, OPEB, net pension liability. The district ended with a total net deficit of $25.4 million, a slight increase from $26.6 million the prior year. Net investment on capital assets ended at $8.5 million which is a slight decrease from the prior year at $9.8 million. Restricted net assets, which are essentially grants, revolving funds was at $2.3 million, a decrease from $2.5 million at the end of the prior year. Unrestricted net assets is a $36.2 million deficit which was an improvement from the prior year at $38.9 million, which represents the net OPEB and net pension liability. The general fund balance ended at $2.5 million which was a decrease from the previous year at $3.2 million, broken down to the committed fund balance of $963,000 which is essentially the amount set aside for the following year's expenditures and is up from $751,000 the previous year. Assigned fund balances, or encumbrances was $62,000 in FY25, down from $391,000 the previous year. The unassigned fund balance ended at $1.5 million, and was $1.6 million the prior year. The OPEB liability 5 year shows a positive trend, ending FY25 at $24 million from $20.7 million the previous year, likely due to changes in the investment income. Accumulated assets show a positive trend going from $10.2 million in FY24 to $12.8 million in FY25. OPEB liability sits at $36.8 million, leaving accumulated assets, essentially net position percentage at 34.77% trend, leaving that steadily increasing. The discount rate for FY25 was 6.5%, bringing OPEB liability down to $19.8 million. Net pension liability has the district's proportionate share sitting at 7.66% versus last the previous year at 7.721%. The net position percentage, as a percentage of total pension liability for the system is 85.27%, which is fantastic. That 7% discount rate for the system shows how changing it by just 1% point increase is reducing it quite a bit to $1.2 million, and then that 1% decrease, increasing it up to $6 million. The Uniform Guidance Report shows the total federal awards for fiscal year 2025 is $2.1 million, so this is where reporting occurs called the SEFA, the Schedule of Expenditures of Federal Awards. So, in total, all the grants from federal awards where the expenditures totaled $2.1 million. The major programs in fiscal year 2025 were ESSER and the special education cluster, the two that were audited. The special education cluster did have a qualified opinion due to a material weakness and internal control over compliance and material non-compliance meaning this finding is related to payroll time and effort. The auditors weren't able to get support to show that time and effort for the employees being charged to the grant, so typically what is seen is maybe a timesheet that has split time, that shows someone working X number of hours on special education, or, there are other ways to show it as well, something called a semiannual certification that maybe says, you know, Joe Smith is working 50% of their time on special education, and that would be signed by the employee and by, typically either a special education director or something of that nature, which the district has had in the past. I think there was a little bit of a hiccup with finding the documentation and so that's where that noncompliance came from, resulting in that qualified opinion. Moving into the management letter, GASB standards are coming down the pike, and so, we have GASB 103, which is related to financial reporting. This is going to kind of update the structure of a few of the areas, including the MDNA, which is the management discussion and analysis.Every year the auditors are assisting the district in preparing the structure of the financial statements, and so this is going to be something that they will assist with as well which is effective for this coming audit, FY26. The GASB 104, disclosure of certain capital assets, essentially just improves some transparency on certain types of capital assets as financial statements are assisted in being prepared. GASB 105, will be effective in FY27, so not this coming audit, but the following. Which will

disclose some different information for subsequent events, things that need to be disclosed in the financial notes to the financial statements, in terms of events that would have happened after fiscal year end, but prior to the audit report being issued. The Student Activity Fund and agreed upon procedures had 3 findings, the first being was that the district was unable to provide documentation supporting school committee authorization of the checking account that was set up for student activity funds, so not the, account that's held by the treasurer, the account that would be held by the principal, for student activity funds, and the maximum balance that's able to be on hand. Also, no documentation was provided to show that the school committee is annually reviewing the maximum balance limit and that actually is stated in the 2016 financial manual, so that's kind of an internal policy from years back. Five of the class funds for graduated classes still have remaining balances so those funds should be returned to, typically, with a check cut to the class treasurer of the graduated classes. For checking account reconciliations tested, they were not completed within 30 days of month's end, which is the recommendation by MASBO and so that was a finding as well, nothing major, just things to tighten up in terms of overview and internal controls. This is not to say that it has not been done, but there was no documentation to find as such, which is why it has been worded in this way, but this should be done on an annual basis by the committee. Rizwan asked about the balances on these accounts, to which Suzanne responded she has them and will send them out to the committee. Skipper then asked what that class's treasurer does with those funds, to which Sara indicated her firm generally sees them being distributed back out to the class. Marsha then followed up asking if these funds could be voted by the class to rollover to the next graduating class, to which Sara responded that yes, she believes that is possible. Suzanne followed up by saying she believes the recent practice has been to vote to donate these funds to the incoming Freshman classes to give them a starting point. One of the current outstandings classes is the Class of 2020, was during COVID and one of the classes had a treasurer that was overseas at the time. This practice has been adjusted since the 2024 audit, and at the end of the year, when the class graduates, and after all of their expenses have been paid out, they earmark the balance for an incoming class. Mark wanted to clarify a couple of things, the first of which is the Single Audit where documentation was not available, this timing aligned with a retirement so this information was not able to be compiled, but new practices should alleviate that happening in the future. Mark also wanted to mention his recollection of the Student Activities balance which was about 10 years ago where there was a vote to have a balance that did not exceed $35,000, but were unable to find those minutes specifically showing that vote but will bring to the committee for a re-vote this year and every year after if needed. There are two checking accounts associated with the high school student activities account. One is the one where all of the funds that are collected, 100% of them go into that bank account, and that's controlled by the treasurer, and as expenses are coming up that need to be paid out with student activities, there's a second smaller checking account where funds can be transferred from the larger charges account to what's called the principal's account for disbursement. What is being discussed right now is that disbursement account and an actual balance in there. In trying to clean things up a little bit, that is one of the vouchers that the committee does sign off on, the transfers of student activities after the X amount of expenditures that happened. It's less frequent, definitely at the end of the school year. This is most apparent toward the end of the year due to prom, senior activities or scholarships, and then a few additional times a year it is more visible for Minnesinger trips, etc. Amy had a couple of follow up questions with regards to the single use audit, the first being about waiting until the end of the year to identify time allocated, but that is happening now as Hope and her team have put procedures in place to capture that. Hope believed that due to some movement and retirements that is why the practice had fallen out from previous years, and will now have a proactive approach, some of which includes language adjustments to contracts and also sending out letters every 6 months to those that are funded through those grants. Amy also asked about clarification in Section 1 Summary of Auditor's Results, page 10 "The dollar threshold used to distinguish between Type A, Type B programs is $750,000", and what that means to which Sara responded that it is an individual program which qualifies as major given it exceeds $750,000 as described by the government. Amy also asked about page 11 where question costs are written and what the means, to which Sara responded that this is the amount that their firm wasn't able to support with documentation that they were funded, or they were working, rather, on special education. And so that's the amount of the payroll, which was material to

them based on their calculations to do materiality thresholds, and so that's why it became a material weakness, because it was material based on the calculation that was done, in terms of the dollar amount. This just needs to be reported and shown, there is nothing to do at this time to make adjustments. Mark has been working with the firm to expedite these reports in the future, and has a more aggressive schedule with a goal of having them completed by the end of March not just for the committee but to also remain in compliance with the modeling governance. Robert also asked for periodic updates to the committee before completion. Skipper took a moment to express gratitude that deficiencies have been addressed from previous years, and is grateful that the same issues are not occurring year after year anymore. Kathryn requested the Student Activity Fund and maximum balance be placed on an agenda in the near future so as not to lose sight of it.

V. Routine Reports

A. School Building Project

Sam Hart gave a brief update where the project is at this time, and the group is moving along with the Design and Development (DD) Binder, which is due December 18, 2026. There have been about a dozen meetings with different departments, and a couple more follow up meetings scheduled to occur this week. There are about 3 more meetings with the CTE department and that should wrap up the programming meetings which will allow the design team to update and prepare the cost estimates. The MSBA has approved the reconfiguration of the School Building Committee that had previously been approved by the School Committee. In speaking with Rich Shawmut, the Construction Manager at Risk Firm, they have done a lot of work to figure out a timeline for the construction phase of the project and the potential programming impacts, including summer programming at the PAC, and expect a final answer by the December 18 meeting so that those that use the PAC can be informed, including the African American Film Festival.

1. **Special Meeting of School Committee on December 14th to Approve Submission of the Design Development Binder**

   The School Building Committee is hoping for the School Committee to hold a special meeting on December 14, 2026 to review the DD Binder before it gets submitted, which would be sent to committee members by zip file the Friday beforehand for review. Amy Houghton added that November 18 is the anticipated deadline for designs, then between then and the anticipated School Committee meeting on December 14 would be when the costs are estimated for the final design to make sure there do not need to be adjustments but would allow for that if needed. Amy also encouraged the committee to spend some time looking through the Building Project website as there is a lot of information already there to inform. Lastly, Amy wanted to let the group know that the PAC entrance vestibule is the anticipated beginning phase of construction which is a large reason why the PAC use during the summer is unconfirmed at this time. The Town of Oak Bluffs will need to sign off on building and fire inspections before use, but everyone is working together at this time to keep communication open as this would be the 25th year for the African American Film Festival. The School Building Committee will make a recommendation to the full committee when the time comes about usage of the space. The Festival has always used the PAC lot, which will not be available at the time, so there is also a request to use the Fields Lot and work through what that may look like. Additionally, part of the phasing of construction is a potential redirection of student traffic and closing down a portion of the building for the construction to happen in the most efficient way, and will be coming to the full committee once those plans are more detailed. After a brief discussion about meeting dates Sam and Amy agreed to make sure the School Committee knows when the School Building Committee meeting where the DD Binder will be discussed so that the committee can attend that meeting should they choose to, in addition Sam will make sure the zip file is shared as soon as it is available.

B. Principal

1. **General Update**
   Bryan gave a brief update, where the school is not at the midpoint of quarter one, and mid term reports have just been sent to families. Back to School night was on September 23, 2026 where parents were welcomed to walk through their students' schedules and get the lay of the land at the High School, and to be informed of academic expectations. The NEASC visit is now complete, and the school is headed into Spirit week and Homecoming. The hope is to engage more participation this year, and have moved the Homecoming dance from the school to the Grange Hall.
2. **New England Association of Schools and Colleges (NEASC) Visit**
   Justine took a moment to close out the NEASC visit by adding that it was very clear and evident the collaboration that went into making that a success. Four of the 7 attendees had been to visit 2 years ago, and were able to see the implemented changes first hand, and were also able to attend the Club Fair during their visit. Staff was very supportive in the variety of meetings that occurred while the team was visiting. The initial feedback received was about how the staff is so committed to the students and their success. Amy thanked the Administration for how involved they made this process to the Committee which was a new addition from previous years.

C. Superintendent

1. **General Update**
   Jaime was unable to attend this meeting, but informed Skipper she did not feel there was further update needed at this time, given the All Island School Committee met just a couple of weeks ago.

Votes Required

VI. Consents

A. Minutes: September 14, 2026 & September 29, 2026

Amy Houghton made a motion to approve the minutes of September 14, 2026, seconded by Elliott Bennett. Roll Call: Cutrer - Aye, Lionette - Aye, Shufrin - Aye, Malik - Aye, Shertzer - Aye, Bennett - Aye, Houghton - Aye, Murphy - Aye, Manter - Aye.
Motion Passes: 9-0-0
Amy Houghton made a motion to approve the minutes of September 29, 2026, seconded by Ellitt Bennett. Roll Call: Cutrer - Aye, Lionette - Abstain, Shufrin - Aye, Malik - Aye, Shertzer - Aye, Bennett - Aye, Houghton - Aye, Murphy - Abstain, Manter - Aye.
Motion Passes: 7-0-2
After the votes Skipper wanted the Committee to think about a meeting location as the building project begins.

B. Personnel

1. **Mike Joyce**
   Mike Joyce from the Science department submitted a letter of intent to retire at the end of this school year.
2. **Lorraine Picard**
   Lorraine Picard from the Food Service department submitted a letter of resignation effective November 6, 2026.
3. **Leslie Frizzell**
   Leslie Frizzell from the CTE Early Childhood department submitted a letter of intent to retire at the end of this school year.
4. **David Araujo**
   David Araujo from the Transportation Department submitted a letter of resignation effective August 15, 2026.
5. **Leon Hawksley**
   Leon Hawksley from the Custodial Staff, Head Custodian submitted a letter of intent to retire effective November 12, 2026.
6. **Chris Connors**

Chris Connors of the Art Department, Computer Programming and Drivers Ed instructor submitted a letter of intent to retire at the end of this school year.
Amy Houghton made a motion to accept these retirements and resignations with appreciation, seconded by Robert Lionette. Roll Call: Cutrer - Aye, Lionette - Aye, Shufrin - Aye, Malik - Aye, Shertzer - Aye, Bennett - Aye, Houghton - Aye, Murphy - Aye, Manter - Aye.
Motion Passes: 9-0-0

C. Grants and Donations

No grants or donations for today's meeting.

D. Out-of-State and Overnight Travel

1. **Cross Country**
   This trip has been canceled at this time.
2. **Maritime Field Trip**
   This is an Out-of-state trip on October 26, 2026 to Newport RI to visit the International Yacht Restoration School where 7 students and the teacher will attend. *Robert Lionette made a motion to approve this trip with the understanding that another chaperone attend, seconded by Kathryn Shertzer. Roll Call: Cutrer - Aye, Lionette - Aye, Shufrin - Aye, Malik - Aye, Shertzer - Aye, Bennett - Nay, Houghton - Aye, Murphy - Aye, Manter - Aye.*
   Motion Passes: 8-1-0

E. Professional Development Green School Landscape Track Request

This request comes from Kyle Crossland of the Horticulture Department, where he is requesting to attend the Green School Landscape course. The cost of this is $1,399, and as such needs to come to the committee for approval due to it being over the $1,000 threshold. This course is from October 27 until December 17, 2026. *Amy Houghton made a motion to approve the request from Kyle Crossland to attend this PD for Green School Landscape, seconded by Elliott Bennet. Roll Call: Cutrer - Aye, Lionette - Aye, Shufrin - Aye, Malik - Aye, Shertzer - Aye, Bennett - Aye, Houghton - Aye, Murphy - Aye, Manter - Aye.*
Motion Passes: 9-0-0

F. Fiscal Year 2026 Outstanding Invoices

Suzanne presented two invoices from FY26 that need approval to be paid. The first is from Patriotic Boats for the Track Team from May 23, 2026 in the amount of $350. This invoice had not been sent to the high school at the time of travel as the company had just sold and was misplaced in the transition. The second invoice comes from the Wrestling Coach who had bought some supplies for the team but had been delayed in the reimbursement request, which came to $205.51. Both of these invoices would be paid from the Athletic Intramurals Fund. *Amy Houghton made a motion to approve the FY26 outstanding invoices for the Patriot Boats in the amount of $350 and the Wrestling Coach reimbursement in the amount of $205.51, seconded by Robert Lionette. Roll Call: Cutrer - Aye, Lionette - Aye, Shufrin - Aye, Malik - Aye, Shertzer - Aye, Bennett - Aye, Houghton - Aye, Murphy - Aye, Manter - Aye.*
Motion Passes: 9-0-0

G. Treasurer Position Update - Possible Vote

Mark informed the Committee that there is a candidate for replacement of the Treasurer position set to be vacated by Mary Lee Schroeder due to retirement on November 8, 2026. At this time Mark requested a temporary position be created called Financial Assistant so that the candidate can be hired to start training under Mary Lee as soon as possible, and for as much time as possible, leading up to the November 8 date. This position is only for now, and would be dissolved after Mary Lee's retirement. The cost estimate to fund this position for that short time frame is about $5,000 and Suzanne has been able to locate funds to be used for this purpose.
Amy Houghton made a motion to approve the Administration to hire a financial assistant to be trained by the Treasurer through November 8, 2026 (amended to add the following by Kathryn Shertzer and agreed upon by Amy Houghton and Robert Lionette) as a new, temporary position for temporary purposes that will no longer exist after November 8, 2026, seconded by Robert

Lionette. Roll Call: Cutrer - Aye, Lionette - Aye, Shufrin - Aye, Malik - Aye, Shertzer - Aye, Bennett - Aye, Houghton - Aye, Murphy - Aye, Manter - Aye.
Motion Passes: 9-0-0

VII. Continued Discussion on Plan for Athletic Fields and Bus Lot East of Sanderson Road

The upcoming building project does not include this location, with $30,000 recently being used to study the fields, bus lots and how that location can best suit the needs. There are likely grants for electrifying the fleet, and the possibility of other funding. Skipper intends to keep this on the meeting agendas moving forward so that discussions can continue. Sam added the design layout document to the folder for today's meeting for the committee to review. Amy asked about seeking additional information with regards to electric buses in flood zones and what would be the best vehicles for use on the island, given the committee made a commitment to the community to become fully electric by 2040.

VIII. Finance

Suzanne mentioned there are vouchers to be signed, one of them is for the MSBA. Payroll has also been officially signed off on by both Amy and Suzanne, and the transportation voucher has been signed off on by Suzanne, Amy has not seen it just yet.

A. Revolving Funds

Suzanne passed around the document for Revolving Funds as of July 1, 2026 (FY27) through current day, which contains the High School fund balances. These documents are in the folder for this meeting. The Performing Arts Department balances are in progress as salary is paid from Summer use, and discussions have started with regards to paying those staff members when the PAC is going to be unusable during parts of construction. Skipper asked about the revolving lunch account where this current year started at $0, so all previous debts have been cleared, but state revenue is not available just yet, but Ashley has experience in this area and is working to get this taken care of. Elliott for clarification about the Technology for lost devices balances, where the balance is $279 from payments made in July due to lost devices, chargers and Yondr Pouches. The revenue is low right now as school has just started, but is front loaded to have funds available for replacements purchases when needed.

B. Student Activities Audit

This was discussed at a previous meeting, and balances and expectations will be discussed at an upcoming meeting.

C. Revenue and Expenditures

Suzanne passed around the document for Revenue and Expenditure to date. These documents are in the folder for this meeting. While the documents were passed around the table, Suzanne asked what the vision is for the budget meetings given the subcommittees will not be meeting this year. After a brief discussion the committee agreed that starting with personnel and the FTE in each department as that is the largest expense and if the committee could see that before the next meeting. For the Revenue and Expenditures, Suzanne indicated that some of the insurances and policies have changes, as there were 2 workmen's compensation claims last year due to 2 injured staff, one of which occurred in January 2026, and was cleared in September to return to work, The second employee was injured in March and has not been cleared to return yet. Suzanne also let the committee know that the Coaching line where there are salaried employees that are automatically rolled into the infinite vision so a negative number appears but will continue to adjust as the year goes on, with the expectation that some of the Winter coaches will not be returning but most are and that Fall coaches have just been officially finalized. Robert asked about the difference between “other contracted stipend” and “non-contract stipend”, to which Suzanne responded the “other contracted stipends” are Appendix A positions and the “non-contract stipends” are those outside of Appendix A that have not yet become Appendix A. Robert followed up by asking if the “non-contract stipend” was itemized anywhere, to which Suzanne responded they are done by contract which is signed off by the Principal, as an example, there was teacher that attended the Safety Care Training over the summer but that is outside of their contract, but were paid for these days as it was a requirement at attend. This line

item is also not yet complete as it is a rollover similar to the coaching where not all staffing has been completed.

IX. Topics Not Reasonably Anticipated by the Chair/Announcements

Sarah took a moment to address an Athletic issue where the Volleyball club is in their 4th year, but it has not been made official. Kathryn added that this is partly a title IV issue and will be addressed at the next meeting. Amy was asked by Jaime to inform the committee that she had a significant family emergency which is why she hasn't attended this evening. Skipper reminded the committee of the upcoming meeting on October 19 at 8 am where the previously referred to as subcommittee topics will be discussed.

Vote Required

X. Adjournment

Amy Houghton made a motion to adjourn, seconded by Kathryn Shertzer. Roll Call: Cutrer - Aye, Lionette - Aye, Shufrin - Aye, Malik - Aye, Shertzer - Aye, Bennett - Aye, Houghton - Aye, Murphy - Aye, Manter - Aye.
Motion Passes: 9-0-0

Minutes submitted by Rebecca Claussen

Date of Approval of Minutes: November 2, 2026

Appendix A: Documents on File

1. **MVRHS SC Meeting 10.5.26 Zoom Recording**
2. **VI. B. 4. Letter of Intent David Araujo 1)**
3. **VII. Bus Lot and Fields 2026-06-12 MVRHS SPORTS PREFERRED**
4. **VIII. C. MVRHS General Fund Expenditures**
5. **VIII. C. MVRHS General Fund Revenue**
6. **VI. F. Fiscal Year Invoice Gerald Kadien**
7. **VI. F. Fiscal year Invoice Patriot Boat**
8. **VIII. A. Revolving Fund FY27Revolving Fund Balances**
9. **VI. A. DRAFT Minutes MVRHSSC 092926**
10. **IV. 2025 MVRHS exit conference**
11. **IV. MVRHS FY 2025 Management Letter**
12. **IV. MVRHS FY 2025 Single Audit Report**
13. **IV. MVRHS FY 2025 Governance Communicaiton**
14. **IV. MVRHS FY 2025 Final Financial Statements (1)**
15. **IV. MVRHS SAF FY24 Financial Report**
16. **VI. A. DRAFT MVRHSSC Minutes 091426**
17. **Vi. B. 2 Letter of intent Lorrain Picard**
18. **Agenda MVRHS SC 10.5.26**
19. **VI. E. UMASS EXTENSION PO 250366-$945.00**
20. **VI. UMass Extension's Green School 2026 - MVRHS**
21. **VI. E. greenschool.School Committee.letter**
22. **VI. D. 2. Maritime field tripOut of State & Overnight Travel**
23. **VI. B. 1. Letter of intent Mike Joyce**
24. **VI. B. 3. Letter of intent Leslie Frizzell**
25. **VI. B. 5. Letter of intent Leon Hawksley**
26. **VI. B. 6. Letter of intent Chris Connors**
27. **VI. D. 1. Cross Country Ocean State**

Appendix B: Zoom AI Next Steps

1. **sam.hart: Put the URL for the school building projects webpage in the chat for Maura.**
2. **Sara: Get a breakdown of the remaining balances for the five graduated class funds and send it to Mark to forward to the committee.**
3. **Mark: Bring the school committee authorization of the student activity fund checking account and maximum balance limit to the committee for a refresh vote this year.**
4. **Mark: Work with the school committee to determine how to handle the remaining funds for graduated classes, including the possibility of a class vote to roll funds over to the next class.**
5. **Mark: Coordinate with the construction team and the town of Oak Bluffs to determine if the African American Film Festival can safely use the PAC and parking lot, and then make a recommendation to the school committee.**
6. **Sam Hart: Send the design development binder zip file to the school committee as pieces become finalized.**
7. **Sam Hart: Coordinate with the school building committee chairperson to allow the school committee to attend a meeting before December 14th to review the design development binder.**
8. **Suzanne: Add the Student Activity Fund maximum balance update to a future agenda.**
9. **Suzanne: Research and provide more information on the use of electric buses in a flood-prone area and the appropriate vehicle for the island.**
10. **Suzanne: Reach out to the Transit Authority (including Angela) to get more information on electric bus infrastructure and requirements.**
11. **Suzanne: Continue working on a plan for the athletic fields and bus lines east of Sanderson Road.**
12. **Suzanne: Think about an alternative meeting location for the school committee for the next couple of years during building construction.**

13. **Suzanne: Prepare a level-service budget for the fiscal year 28 budget discussion, including FTE by department, to be provided before the October 19th meeting.**
14. **Suzanne: Add the volleyball club/Title IX issue to the athletic subcommittee topic for the next meeting.**